

Tolland Board of Education
Finance and Facilities Committee

Minutes – May 21, 2014

Members Present: Patrick Doyle, Joseph Sce, Tom Frattaroli, Sam Adlerstein

Administrators and Staff Present: William D. Guzman, Kathryn Eidson, Jane Neel, Adam Sheer, Carolyn Tyl

The meeting was called to order at 7:05 p.m.

Dr. Eidson provided an overview of the draft of the Technology Plan. Members of the Committee asked questions about alternative approaches to finalizing a plan. Members asked about soliciting teacher input to establish needs, the High School accreditation process, Training, maintenance of equipment and funding. Dr. Eidson will meet with staff to determine needs at each grade level.

Mr. Sher presented the District's process for internet web filtering. He reported on the procedure for reporting breaches to the District's firewall. Mr. Doyle suggested that this item be further reviewed by the Board's Policy Committee.

Members of the Committee discussed the process for developing a Three-Year District Budget. After some discussion, it was decided that the spreadsheet for the 3 year budget would be provided to Mr. Adlerstein and Mr. Sce who would populate the various elements. Mrs. Neel is to provide backup worksheets listing various assumptions to be used. The assumptions would be used initially for the major accounts such as salaries, benefits, class sizes, etc.

Mr. Guzman stated that Jim Barrett, lead architect from DRA Architects, would have a draft for the final report ready for Committee review within a week. Committee members decided to meet with Mr. Barrett on Wednesday, June 4 at 7:30 pm to provide feedback on the draft report.

Mr. Doyle reviewed the status of the volunteer painting project at the Middle School. He stated that the project would take place on June 14 and June 21 with a combination of Honeywell and town volunteers.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,

William D. Guzman
Superintendent of Schools

WDG;jp