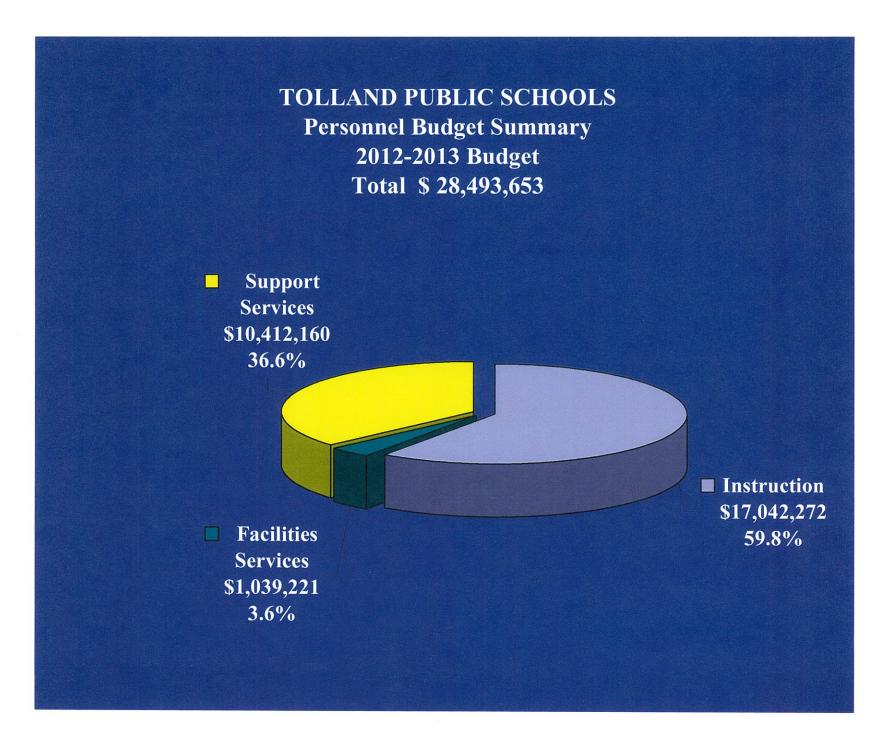
PERSONNEL

2012-13 Budget Personnel Budget Summary

The programs involved with the teaching and learning process, and the related student, facilities and support services are:

- A. **Instruction** includes all those activities dealing directly with the interaction between teachers and students and the functions related to a program of instruction:
 - Grade K-12 students are provided with learning experiences through regular, vocational, and special programs, including the opportunity to pursue various aspects of athletics;
 - Activities are designed to facilitate and enhance the teaching process by aiding instructional staff with the content and process of providing learning experiences for students;
 - Services are performed to assess and improve student performance and to supplement the instructional process through guidance and other pupil services.
- B. **Facilities Services** functions provide for the operation, maintenance and protection of the buildings and grounds of the school system.
- C. **Support Services** involves the establishment and administration of policy and procedures concerning operating the school system. Included are the activities of the Board of Education, the office of the superintendent and principals, business services, central technology services and other central management services.

PERSONNEL	EXPENDED FY 2010-11	BUDGET FY 2011-12	PROPOSED FY 2012-13	DOLLAR CHANGE	PERCENT CHANGE
Instruction (A)	\$14,714,458	\$16,216,169	\$17,042,272	\$826,103	5.09%
Facilities Services (B)	1,042,216	1,026,216	1,039,221	13,005	1.27%
Support Services (C)	9,523,277	9,839,411	10,412,160	572,749	5.82%
TOTAL COST	\$25,279,951	\$27,081,796	\$28,493,653	\$1,411,857	5.21%



2012-2013 Budget

Summary of Personnel Budget

		Sunt	,,,,,,	(A)		•		(B)		(B-A)	
		EXPENDED		ADOPTED		ADJUSTED		PROPOSED			
		BUDGET		BUDGET		BUDGET		BUDGET		DOLLAR	PERCENT
		FY 2010-11		FY 2011-12		as of 1/06/12		FY 2012-13		CHANGE	CHANGE
PERSONNEL									_		5.0404
CERTIFIED REGULAR ED *	\$	10,973,772		12,366,268	\$	12,325,080		13,096,559		730,291	5.91%
NON-CERTIFIED	\$	493,961	\$	545,240	\$	545,240	\$	568,678	\$	23,438	4.30%
TOTAL REGULAR	\$	11,467,733	\$	12,911,508	\$	12,870,320	\$	13,665,237	\$	753,729	5.84%
CERTIFIED SPECIAL ED	\$	2,667,114	\$	2,701,786	\$	2,677,786	\$	2,732,975	\$	31,189	1.15%
NON-CERTIFIED	\$	579,611		602,875		617,875		644,060		41,185	6.83%
TOTAL SPECIAL EDUCATION	\$	3,246,725	\$	3,304,661	\$	3,295,661	\$	3,377,035	\$	72,374	2.19%
TOTAL SPECIAL EDUCATION	Ψ	3,240,723	Ψ	3,304,001	Ψ	0,200,001	Ψ	0,011,000	Ψ	12,014	211070
TOTAL INSTRUCTION	\$	14,714,458	\$	16,216,169	\$	16,165,981	\$	17,042,272	\$	826,103	5.09%
BUILDING OPERATIONS	\$	873,402	\$	850,879	\$	850,879	\$	872,310	\$	21,431	2.52%
BUILDING MAINTENANCE	\$	168,814		175,337	- 85	175,337		166,911		(8,426)	-4.81%
TOTAL FACILITIES SERVICES	\$	1,042,216	\$	1,026,216	\$	1,026,216	\$	1,039,221	\$	13,005	1.27%
STAFF SERVICES **	\$	6,179,976	\$	6,413,571	\$	6,411,335	\$	6,870,628	\$	457,057	7.13%
BOARD OF EDUCATION	\$	1,087	\$	1,240	\$	1,240		1,095		(145)	-11.69%
BUSINESS SERVICES	\$	273,737	\$	287,675	\$	285,468	\$	292,814		5,139	1.79%
SUPERINTENDENT'S OFFICE	\$	255,568	\$	263,129	\$	265,336	\$	274,641	\$	11,512	4.38%
PRINCIPALS' OFFICE	\$	1,444,043	\$	1,485,822	\$	1,485,822	\$	1,525,238	\$	39,416	2.65%
SUBSTITUTES	\$	370,335	\$	354,612	\$	395,800	\$	364,736	\$	10,124	2.85%
SYSTEMWIDE SERVICES ***	\$	998,531	\$	1,033,362	\$	1,036,876	\$	1,083,008	\$	49,646	4.80%
TOTAL SUPPORT SERVICES	\$	9,523,277	\$	9,839,411	\$	9,881,877	\$	10,412,160	\$	572,749	5.82%
TOTAL PERSONNEL	\$	25,279,951	\$	27,081,796	\$	27,074,074	\$	28,493,653	\$	1,411,857	5.21%

^{*} FY2010-11 Adopted Budget reduced by \$1,535,349 per Town Council resolution 10-43 due to one-year ARRA Stabilization - Ed Grant Award

^{**} Insurances, pension, benefits, unemployment, Workers' Compensation, miscellaneous services

^{***} Coordinators, Directors, Specialists, Support Staff, Curriculum Writing, Tutoring, Prof Dev Subs 21

2012-2013 Budget

Personnel Position Summary

Districtwide

Districtwide			
Actual	Actual	Projected	Difference
FY 2010-11	FY 2011-12	FY 2012-13	Bgt v Act
34.13	33.66	33.66	0.00
	8.55	8.55	0.00
22.66	22.91	23.91	1.00
43.10	41.66	41.66	0.00
9.68	9.70	9.70	0.00
21.34	18.59	20.09	1.50
46.00	46.64	48.64	2.00
9.88	10.00	10.00	0.00
15.50	20.50	20.50	0.00
62.48	62.60	64.60	2.00
5.40	5.40	6.40	1.00
9.67	8.67	8.67	0.00
287.99	288.88	296.38	7.50
23.50	23.50	23.50	0.00
3.00	3.00	3.00	0.00
26.50	26.50	26.50	0.00
2.20	0.00	0.00	0.00
			0.00
			0.00 0.00
			0.00
			0.50
	- William William		0.50
			8.00
309.01	300.30	300.30	0.00
2.750	1 600	1 600	0.000
			0.000
			0.000 -5.000
			-1.500
			-1.500
			-1.500
45.307	41.856	33.856	-8.000
	Actual FY 2010-11 34.13 8.15 22.66 43.10 9.68 21.34 46.00 9.88 15.50 62.48 5.40 9.67 287.99 23.50 3.00 26.50 0.00 5.00 24.20 3.00 12.82 45.02 359.51 2.750 1.757 6.700 2.000 32.100	Actual FY 2010-11 Actual FY 2011-12 34.13 33.66 8.15 8.55 22.66 22.91 43.10 41.66 9.68 9.70 21.34 18.59 46.00 46.64 9.88 10.00 15.50 20.50 62.48 62.60 5.40 5.40 9.67 8.67 287.99 288.88 23.50 23.50 3.00 3.00 26.50 26.50 0.00 0.00 5.00 5.00 24.20 24.10 3.00 3.00 12.82 12.82 45.02 44.92 359.51 360.30 2.750 1.600 1.757 1.196 6.700 5.000 2.000 1.500 32.100 32.560	Actual FY 2010-11 Actual FY 2011-12 Projected FY 2012-13 34.13 33.66 33.66 8.15 8.55 8.55 22.66 22.91 23.91 43.10 41.66 41.66 9.68 9.70 9.70 21.34 18.59 20.09 46.00 46.64 48.64 9.88 10.00 10.00 15.50 20.50 20.50 62.48 62.60 64.60 5.40 5.40 6.40 9.67 8.67 8.67 287.99 288.88 296.38 23.50 23.50 23.50 3.00 3.00 3.00 5.00 5.00 5.00 24.20 24.10 24.10 24.20 24.10 24.10 3.00 3.00 3.00 12.82 12.82 13.32 45.02 44.92 45.42 359.51 360.30 368.30

2012-2013 Budget

Personnel Position Summary

Birch Grove Primary School

Regular Classroom Teachers

			ctual 2010-11			Actual 2011-12			jected 2012-13		Diff Bgt v Act
Grade		Students	Staff	Ratio	Students	Staff	Ratio	Students	Staff	Ratio	Staff
Pre-K		41	2.0	10.3	48	2.0	12.0	49	2.0	12.3	0.0
K		191	5.0	19.1	171	5.0	17.1	193	5.0	19.3	0.0
1		202	9.0	22.4	195	9.0	21.7	174	9.0	19.3	0.0
2		223	10.0	22.3	202	9.0	22.4	197	9.0	21.9	0.0
	Totals	657	26.0	20.2	616	25.0	19.6	613	25.0	19.5	0.0

Specialized Certified Staff	Actual FY2010-11 Staff	Actual FY2011-12 Staff	Projected FY2012-13 Staff	Diff Bgt v Act
Special Education Teacher	4.80	5.00	5.00	0.00
Art	1.03	1.00	1.00	0.00
Computer Education/ Math Support	1.50	2.00	2.00	0.00
World Languages	0.00	0.00	0.00	0.00
Health	0.00	0.00	0.00	0.00
Music	1.00	1.00	1.00	0.00
Physical Education	1.00	1.00	1.00	0.00
Library Media Specialist	1.00	1.00	1.00	0.00
Reading/Language Arts	2.60	2.66	2.66	0.00
School Psychologist	1.00	1.00	1.00	0.00
Speech	2.35	2.55	2.55	0.00
Total Specialized Staff	16.28	17.21	17.21	0.00
TOTAL CERTIFIED STAFF	42.28	42.21	42.21	0.00
Non-Certified Staff				
Instructional Paraprofessional	7.50	8.50	9.50	1.00
Special Ed Paraprofessional	13.16	12.41	12.41	0.00
School Nurse	2.00	2.00	2.00	0.00
TOTAL NON-CERTIFIED STAFF	22.66	22.91	23.91	1.00

2012-2013 Budget

Personnel Position Summary

Tolland Intermediate School

Regular	Classi	oom	Teac	hers

		Α	ctual		Α	ctual		Pro	jected		Diff
Grade	_	FY 2	2010-11		FY 2	2011-12		FY 2	2012-13		Bgt v Act
		Students	Staff	Ratio	Students	Staff	Ratio	Students	Staff	Ratio	Staff
3		244	10.0	24.4	224	10.0	22.4	202	10.0	20.2	0.0
4		221	11.0	20.1	244	11.0	22.2	220	11.0	20.0	0.0
5		242	11.0	22.0	223	10.0	22.3	242	10.0	24.2	0.0
	Totals	707	32.0	22.1	691	31.0	22.3	664	31.0	21.4	0.0

Specialized Certified Staff	Actual FY2010-11 Staff	Actual FY2011-12 Staff	Projected FY2012-13 Staff	Diff Bgt v Act
Special Education Teacher	7.08	7.10	7.10	0.00
Art	1.00	1.00	1.00	0.00
Computer Education/Math Support	2.00	1.00	1.00	0.00
Family and Consumer Science	0.00	0.00	0.00	0.00
Health	1.00	1.00	1.00	0.00
Music	2.60	2.00	2.00	0.00
Physical Education	1.00	1.00	1.00	0.00
Technology Education	0.00	0.00	0.00	0.00
Guidance	1.00	1.00	1.00	0.00
Library Media Specialist	1.00	1.00	1.00	0.00
Reading/Language Arts	1.50	2.66	2.66	0.00
School Psychologist	1.00	1.00	1.00	0.00
Speech	1.60	1.60	1.60	0.00
Total Specialized Staff	20.78	20.36	20.36	0.00
TOTAL CERTIFIED STAFF	52.78	51.36	51.36	0.00
Non-Certified Staff				
Instructional Paraprofessional	2.00	2.50	2.50	0.00
Special Ed Paraprofessional	17.67	14.42	15.92	1.50
School Nurse	1.67	1.67	1.67	0.00
TOTAL NON-CERTIFIED STAFF	21.34	18.59	20.09	1.50

2012-2013 Budget

Personnel Position Summary Tolland Middle School

Regular Classroom Teachers

Grade	_		Actual 2010-11			ctual 2011-12			ojected 2012-13		Diff Bgt v Act
	[Students	Staff	Ratio	Students	Staff	Ratio	Students	Staff	Ratio	Staff
	[
6	- 1	246	12.00	20.5	246	12.00	20.5	223	12.00	18.6	0.0
7	- 1	256	10.00	21.3	243	10.00	20.3	243	10.00	20.3	0.0
8		248	10.00	20.7	223	10.00	18.6	237	10.00	19.8	0.0
7	otals	750	32.00	20.8	712	32.00	19.8	703	32.00	19.5	0.0

Specialized Certified Staff	Actual FY2010-11 Staff	Actual FY2011-12 Staff	Projected FY2012-13 Staff	Diff Bgt v Act
Special Education Teacher	8.00	8.00	8.00	0.00
Art	1.00	1.00	1.00	0.00
Computer Education	1.00	2.00	2.00	0.00
Family and Consumer Science	1.00	1.00	1.00	0.00
World Languages	0.00	0.00	2.00	2.00
Music	3.00	3.00	3.00	0.00
Physical Education	3.00	3.00	3.00	0.00
Skills for Adolescence	0.00	0.00	0.00	0.00
Technology Education	1.00	1.00	1.00	0.00
Guidance	2.00	2.00	2.00	0.00
Library	1.00	1.00	1.00	0.00
Reading/Language Arts	1.00	0.64	0.64	0.00
School Psychologist	0.88	1.00	1.00	0.00
Speech	1.00	1.00	1.00	0.00
Total Specialized Staff	23.88	24.64	26.64	2.00
TOTAL CERTIFIED STAFF	55.88	56.64	<u>58.64</u>	2.00
Non-Certified Staff				
Instructional Paraprofessional	6.50	6.50	6.50	0.00
Special Ed Paraprofessional	7.00	12.00	12.00	0.00
School Nurse	2.00	2.00	2.00	0.00
TOTAL NON-CERTIFIED STAFF	15.50	20.50	20.50	0.00

2012-2013 Budget

Personnel Position Summary Tolland High School

Regular Classroom Tea	achers
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Grade	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	
Grade	Students	Students	Students	
09	240	223	232	
10	247	228	213	
11	232	249	226	
12		230	236	
Totals	221 940	930	907	
Classroom Teachers	Actual	Actual	Projected	Diff
Transfer Transfer	FY 2010-11 Staff	FY 2011-12	FY 2012-13	Bgt v Ac
Business	3.00	3.00	3.00	0.00
English	8.38	8.50	9.50	1.00
Mathematics	9.50	9.50		1.00
			10.50	
Science	8.00	8.00	8.00	0.00
Social Studies	8.00	8.00	8.00	0.00
Total Classroom Teachers	36.88	37.00	39.00	2.00
Specialized Certified Staff	Actual	Actual	Projected	Diff
	FY 2010-11 Staff	FY 2011-12	FY 2012-13	Bgt v Ac
Special Education Teacher	4.00	4.00	4.00	0.00
Art	3.00	3.00	3.00	0.00
Computer Education	1.00	1.00	1.00	0.00
Family and Consumer Science	2.00	2.00	2.00	0.00
World Languages	5.00	5.00	5.00	0.00
Music	2.00	2.00	2.00	0.00
Physical Education	3.60	3.60	3.60	0.00
Technology Education	3.00	3.00	3.00	0.00
Guidance	4.00	4.00	4.00	0.00
Library	1.00	1.00	1.00	0.00
School Psychologist	1.00	1.00	1.00	0.00
School Social Worker	0.00	0.00	1.00	1.00
Speech	0.40	0.40	0.40	0.00
Athletic Director	1.00	1.00	1.00	0.00
Total Specialized Staff	31.00	31.00	32.00	1.00
TOTAL CERTIFIED STAFF	67.88	68.00	71.00	3.00
Non-Certified Staff				
Instructional Paraprofessional	3.00	3.00	3.00	0.00
Special Ed Paraprofessional	5.00	4.00	4.00	0.00
		4.00	4.00	0.00
School Nurse	1.67	1.67	1.67	0.00

Building Operations Personnel Summary

This summary includes staff who keep the physical plant clean and ready for daily use by our educational staff and students.

Staff Positions	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	Diff Bgt v Act
Custodians	23.5	23.5	23.5	0.00
TOTAL POSITIONS	23.5	23.5	23.5	0.00

Building Maintenance Personnel Summary

This summary includes staff to provide for the repair, renovation, alteration and preventative maintenance of the school district's facilities.

Staff Positions	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	Diff Bgt v Act
Maintenance	3.0	3.0	3.0	0.0
TOTAL POSITIONS	3.0	3.0	3.0	0.0

Business Services Personnel Summary

This summary includes staff to provide financial planning, budgeting, accounting and reporting, purchasing, personnel, transportation, property and inventory control, as well as, general office services.

Staff Positions	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	Diff Bgt v Act
Business Manager and Staff	5.0	5.0	5.0	0
TOTAL POSITIONS	5.0	5.0	5.0	- 0

Superintendent's Office Personnel Summary

This summary includes the Superintendent who is responsible for the overall management of the school district and the staff who assist in completing the services of this office.

Staff Positions	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	Diff Bgt v Act
Superintendent and Secretaries	3.0	3.0	3.0	0.0
TOTAL POSITIONS	3.0	3.0	3.0	0.0

Principals' Office Personnel Summary

This summary includes the staff who are responsible for carrying out the day-to-day management of the educational process.

Staff Positions	Actual FY 2010-11	Actual FY 2011-12	Projected FY 2012-13	Diff Bgt v Act
Birch Grove Primary School				
-				
Principal	1.90	1.90	1.90	0.00
Secretary	3.00	3.00	3.00	0.00
Tolland Intermediate School				
Principal	2.00	1.90	1.90	0.00
Secretaries	3.00	3.00	3.00	0.00
Tolland Middle School				
Principals	2.00	2.00	2.00	0.00
Secretaries	3.00	3.00	3.00	0.00
Tolland High School				
Principals	2.90	2.90	2.90	0.00
Secretaries	6.40	6.40	6.40	0.00
TOTAL POSITIONS	24.20	24.10	24.10	0.00

Systemwide Personnel Summary

This summary includes staff for programs and activities which are coordinated on a systemwide basis.

	Actual	Actual	Projected	Diff
Staff Positions	FY 2010-11	FY 2011-12	FY 2012-13	Bgt v Act
Coordinators/Directors				
Specialists/Support Staff				
Computer	3.00	3.00	3.00	0.00
Occupational/Physical Therapist	1.50	1.50	1.50	0.00
Math Specialist	0.82	0.82	0.82	0.00
Science Specialist	1.00	1.00	1.00	0.00
Social Studies Specialist	1.00	1.00	1.00	0.00
Language Arts Specialist	1.00	1.00	1.00	0.00
Assistive Tech	0.50	0.50	1.00	0.50
Curriculum & Instruction	2.00	2.00	2.00	0.00
Special Education	2.00	2.00	2.00	0.00
TOTAL POSITIONS	12.82	12.82	13.32	0.50

Tolland Public Schools

(177) Staff Services Budget Request

Fiscal Year: 2011-2012

From Date: 7/1/2012

To Date:

6/30/2013

Definition:

2 FY2012-13 Supt Budget Req

FY2011-12 2 FY2012-13

Account	Description	FY2011-12 Adopted Budget	Supt Budget Request	Dollar Diff	Percent Diff	FTE	
		2000 (2000) (2000) (2000) (2000) (2000) (2000)	strebeat 4 8000000	0.42040	2012000250261		
100.2213.250.90.177.1	STAFF SER. Course Reim/	D€ \$35,000	\$35,000	\$0	0.00	0.0000	
100.2300.540.90.177.1	STAFF SER. Advertising	\$12,466	\$10,449	(\$2,017)	(16.18)	0.0000	
100.2400.326.90.177.1	STAFF SER. Prof. Ed. Serv	ice \$12,100	\$12,100	\$0	0.00	0.0000	
100.2590.195.90.177.1	STAFF SER. Severance Pa	y \$16,991	(\$46,425)	(\$63,416)	(373.23)	0.0000	
00.2590.202.90.177.1	STAFF SER. Other Employe	ee \$36,756	\$28,726	(\$8,030)	(21.85)	0.0000	
100.2590.209.90.177.1	STAFF SERV: HI - HSA BO	E \$13,500	\$131,625	\$118,125	875.00	0.0000	
00.2590.210.90.177.1	STAFF SER. Health Insurar	\$5,167,288	\$5,518,874	\$351,586	6.80	0.0000	
00.2590.211.90.177.1	STAFF SER. Life Insurance	\$52,980	\$50,687	(\$2,293)	(4.33)	0.0000	
00.2590.216.90.177.1	STAFF SER. Disability Insu	raı \$8,871	\$9,213	\$342	3.86	0.0000	
00.2590.221.90.177.1	STAFF SER. Medicare/FIC/	\$269,353	\$272,566	\$3,213	1.19	0.0000	
00.2590.222.90.177.1	STAFF SER. Soc. Sec .Pay	\$213,592	\$214,539	\$947	0.44	0.0000	
100.2590.241.90.177.1	STAFF SER. ICMA Retirem	er \$165,811	\$190,120	\$24,309	14.66	0.0000	
00.2590.260.90.177.1	STAFF SER. Unemploymen	s116,910	\$120,417	\$3,507	3.00	0.0000	
100.2590.270.90.177.1	STAFF SER. Workers' Com	p∈ \$230,272	\$237,180	\$6,908	3.00	0.0000	
100.2590.310.90.177.1	STAFF SER. Benefits Cons	ult \$38,675	\$62,258	\$23,583	60.98	0.0000	
100.2590.330.90.177.1	STAFF SER. Prof. Technica	\$15,665	\$15,662	(\$3)	(0.02)	0.0000	
100.2590.580.90.177.1	STAFF SER. Conf/Travel	\$7,341	\$7,637	\$296	4.03	0.0000	
DC: Systemwide Services -	90	\$6,413,571	\$6,870,628	\$457,057	7.13	0.0000	
rand Total:		\$6,413,571	\$6,870,628	\$457,057	7.13	0.0000	

End of Report

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Report:

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