

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

AGENDA
April 25, 2018

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

Regular Meeting – April 11, 2018

C. PUBLIC PARTICIPATION (2-minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

D. CORRESPONDENCE

E. POINTS OF INFORMATION

F. STUDENT REPRESENTATIVES' REPORT - Alexandra Simon and Mallory Goldsmith.

G. SUPERINTENDENT'S REPORT

G.1 Strategic Prevention Framework

G.2 Board of Education Goals (Part II - no enclosure)

H. COMMITTEE & LIAISON REPORTS

I. CHAIRPERSON'S REPORT

J. BOARD ACTION

K. PUBLIC PARTICIPATION (2-minute limit)

Comments must be limited to items on this agenda.

L. POINTS OF INFORMATION

Town Council Meeting – April 10, 2018

M. FUTURE

N. NEW BUSINESS

O. ADJOURNMENT

TOLLAND BOARD OF EDUCATION

Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING – April 11, 2018

Members Present: Ms. Colleen Yudichak , Chair; Ms. Karen Moran, Vice Chair; Ms. Michelle Harrold, Secretary; Mr. Jeff Schroeder, Ms. Susan Seaver, Ms. Jane Pasini, Mr. Bob Pagoni, Ms. Christina Plourd, Mr. Sam Adlerstein

Members Absent: none

Administrators Present: Dr. Walter Willett, Superintendent of Schools, Mark McLaughlin, Business Director

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Ms. Yudichak called the meeting to order at 7:30PM. The Pledge of Allegiance was recited.

B. APPROVAL OF MINUTES

- Regular Meeting – March 28, 2018

Mr. Schroeder motioned to approve the minutes of the March 28, 2018 regular meeting. Ms. Harrold seconded the motion. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION - none

D. CORRESPONDENCE - none

E. POINTS OF INFORMATION

Ms. Moran noted that Ms. Samokar has requested input from the Board in regard to the Plan of Conservation and Development.

F. STUDENT REPRESENTATIVES' REPORT – Alexandra Simon and Mallory Goldsmith

- The representatives heard positive feedback about the March 14th assembly and that some would like to continue the discussion.
- Given a similar event in Town, the Student Council will not host the Fun Run and is looking at other fundraising activities.
- Officer elections are upcoming
- The Student Council is currently gathering input in regard to the cell phone policy and drug searches

Mr. Adlerstein inquired if goal setting is a practice of the Student Council. Ms. Simon explained that this is only done at the Student Council's introductory meeting. She will inquire about what goals students would like to see on the Board's list and report back.

G. SUPERINTENDENT'S REPORT

G.1. Monthly Financial Report

Dr. Willett reviewed attachment G1.

The March 2018 financial report shows an available balance of \$2,686,986 or 6.83% of the BOE's current budget. Dr. Willett believes the budget balances will line up with the forecast as there are upcoming expenditures which include items already in the pipeline.

G.2. 2018-2019 Health Food Certification

Dr. Willett reviewed attachment G.2.

Dr. Willett explained that the district receives money from the government for participating in the healthy food initiative. He reviewed the three considerations that the Board will need to vote upon in order for the district to continue to participate in the program. The district was reimbursed \$17,000 for meals served in the 2016/2017 school year.

Mr. Schroeder motioned to move item G.2 to item J.1 for action. Ms. Harrold seconded the motion. All were in favor. Motion carried.

G.3. Superintendent Evaluation

Dr. Willett reviewed attachment G.3.

The superintendent's evaluation must occur no later than May 31st of each year with a written copy provided to the superintendent no later than June 30th of each year of the agreement.

G.4. Board of Education Goals (Part I/Part II – no enclosure)

Dr. Willett provided documents to assist with the discussion. These same documents are used with the administration and include: Tolland Public Schools Coherence Document; Vision Statements, Priority Areas; Curriculum and Instruction; Comprehensive Assessment; and Culture.

The process begins with a brainstorming activity and then is followed by an online ranking component. Next, the goals are refined and indicators for success for each goal are established. Lastly, the Superintendent's office will set up a meeting with the Town Council Goal Committee for mutual sharing and goal establishment.

Items recommended for the list include:

- Understanding the climate
- Technology initiatives – one to one technology for students
- Enhance communication with the residents - increase Parent/Guardian engagement in and with the schools
- Good working relationship with the Town Council – good communication, more regularly scheduled joint workshops and meetings – continuous (not one and done)
- Working together on supporting the budget through referendum with the Town Council
- Reducing fear and chaos in the budget process and to add stability overall
- Identify budget contingencies for unexpected changes in revenue
- Reduce the risk of mid-year cuts to the Board of Education budget
- Reduce special education costs (e.g. utilize consultants)
- Continue Board exposure to things going on in our schools

- Develop and implement programs to mitigate special education costs
- Enhance the safety and security of the schools
- Ensure every student is ready to learn
- Address drug/alcohol concerns – strategic prevention methods
- Develop a multi-year focus and plan
- Support efforts to address cyberbullying, social media concerns, privacy concerns
- Communication with governments/state government/federal government about needs/concerns
- Shared Services (both within Town and other BOEs)
- Support efforts to address student needs with respect to learning and use of technology (i.e. impact of cell phones)
- Playing sports is a positive opportunity for all students
- Co-curricular activities are a positive opportunity for all students
- School culture is supportive of students' emotional, intellectual and social needs
- Ensure all students achieve mastery of content
- Support strong Curriculum
- Support Culturally Responsive Education
- Support efforts to retain, recruit, and sustain student populations – continue to develop the lighthouse concept
- Influence future planning of Tolland to recognize the value of the contributions of the Public Schools to the community – schools as a resource
- Opportunities for Gifted and Talented programs
- Ensure equity for all students
- Ensure that excellences is achieved through each individual student's success
- Efforts to support staff, and promote retention of talent and a good work climate
- Focus and support of Teaching and Learning

H. COMMITTEE AND LIAISON REPORTS

- Finance and Facilities – a meeting will be planned to discuss security
- CABA – Legislative Wrap Up - May 15th
- Communications – the PTO liaison schedule update was sent to the Board members; information regarding accessing Board meetings via the CVC; communication regarding the budget referendum; goals and community engagement; career day at TMS;
- Shared Services – Mr. Adlerstein was added to the Committee.
- Town Council – the search for a new town manager has been put on hold
- PTO Liaison – (TMS) X Block/Flex Block - an 8th grade program which takes place during a block of time where students can do enrichment, reinforcement, and/or remediation - teacher feedback regarding the program was positive; Dr. Willett explained that this is an SRBI Tier 1 support item

I. CHAIRPERSON'S REPORT - none

J. BOARD ACTION

J.1. 2018-2019 Health Foods Certification

Ms. Harrold motioned to allow the Superintendent to support and authorize the 2018-2019 Healthy Foods Certification AND to allow for the exemption of Food and Beverage Items as well as other provisions as indicated in considerations 1, 2, and 3. Ms. Moran seconded the motion. All were in favor. Motion carried.

K. PUBLIC PARTICIPATION - none

L. POINTS OF INFORMATION
(Town Council Special Meeting – March 27, 2018)
(Town Council Meeting – March 27, 2018)

Ms. Moran inquired if additional meatless options have been made available in the cafeteria. Dr. Willett responded that he did not yet have a response to this question but would send something out to the board in the next few days.

M. FUTURE

- Board of Education Goals
- Strategic prevention partnership (April)
- Food options at THS

N. NEW BUSINESS - none

O. ADJOURNMENT
Ms. Plourd motioned to adjourn the meeting at 9:06 P.M. Mr. Schroeder seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

Lisa Pascuzzi
Clerk

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Strategic Prevention Framework

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

FOR BOE MEETING: April 25, 2018

ITEM SUMMARY:

Initial discussion of the Strategic Prevention Network.

Description:

SAMHSA's Strategic Prevention Framework (SPF) is a planning process for preventing substance misuse and abuse.

CPN professionals use SAMHSA's (<https://www.samhsa.gov/about-us> and <https://www.samhsa.gov/capt/applying-strategic-prevention-framework>) Strategic Prevention Framework (SPF) as a comprehensive guide to plan, implement, and evaluate prevention efforts.

The five steps of the SPF guide prevention professionals in planning, implementing, and evaluating effective evidence-based prevention efforts that reflect

- cultural competence (<https://www.samhsa.gov/capt/applying-strategic-prevention/cultural-competence>)

and show

- sustainability (<https://www.samhsa.gov/capt/applying-strategic-prevention-framework/sustainability>).

The effectiveness of this process begins with a clear understanding of community needs and involves community members in all stages of the planning process.

The Regional Action Councils (RACs) can assist with prevention needs for communities engaging in the Strategic Prevention Network. These programs/services include:

- Awareness, Education & Prevention
- Community Mobilization
- Legislative Advocacy
- Media Advocacy
- Program Development
- Project Collaboration
- Public Policy Development
- Research & Evaluation
- Solutions to Reduce Addictions
- Surveys, Needs Assessments
- Data Collection Training
- Technical Assistance
- Best Practices/Science-based Trainings

What is a RAC?

Regional Action Councils (RACs) were created by the Legislature in 1989 to assess community substance abuse problems; inventory resources to address substance abuse problems; identify gaps in services; identify changes to community environments that will reduce substance abuse; and design programs and develop plans to fill identified gaps in services.

The 13 Regional Action Councils bring key constituency groups together including government leaders, mental health and substance abuse treatment professionals, law enforcement, social service providers, school personnel, parents, civic groups, faith organizations, youth and others. These individuals and groups make up the RACs' community coalitions that advocate wellness across all 169 cities and towns in Connecticut.

Because Regional Action Councils are led by community leaders and residents, their prevention strategies are tailored to meet each community's specific needs. The RACs' ability to work at the grassroots level allows information regarding substance abuse and community needs to be collected and/or disseminated efficiently.

The RACs use coalition input and needs assessment data to gain additional resources to meet their communities' prevention needs.

RACs bring in financial resources for programs from sources such as; Substance Abuse & Mental Health Service Administration's Drug-Free Communities and STOP Act programs; The Robert Wood Johnson Foundation, The United Way, and local community foundations and other contributions. From 2006-2008 RACs together brought in over 11 million dollars in Federal and local contributions to communities to enhance substance abuse prevention efforts.

[Click here for a CPN Presentation](#)

The local RAC for Tolland is: ERASE

(860) 568-4442

(860) 568-4445 (fax)

melisa.luginbuhl@erasect.org

<http://www.erasect.org>

Address

70 Canterbury Street
East Hartford, CT
06118

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FINANCIAL SUMMARY:

TBD

BOARD ATTORNEY REVIEW:

N/A

BOE ACTION DESIRED:

Move G1 to action J1: Propose moving G1 to Action item J1. Second. Discussion. Vote.

Proposed Motion:

Motion to authorize the Superintendent to proceed with reaching out to Tolland's RAC to set up a presentation on the SPN and begin the process of engaging the Board of Education for Tolland in the Strategic Prevention Network.

SUPPORTING MATERIALS ATTACHED:

Websites of Interest:

<http://ctprevention.org/>

<https://preventiontrainingcenter.org/>

<http://ctprevention.org/find-your-rac/>

<http://ctprevention.org/>

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Board of Education Goals

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

FOR BOE MEETING: April 25, 2018

ITEM SUMMARY:

This activity is an extension of the April 11, 2018 Goal Setting meeting. Items were brainstormed on 4-11-2018 and subsequently electronically organized and ranked by board of education members in preparation for this April 25, 2018 meeting. During this meeting the (data) results of the ranking activity will be shared and discussed with the objective of establishing goals. After this meeting some Board of Education members will meet with some Town Council members to discuss the goals of each respective body and cooperation.

FINANCIAL SUMMARY:

N/A

BOARD ATTORNEY REVIEW:

N/A

BOE ACTION DESIRED:

Participation in goal setting activity. Establishment of goals for the Board of Education.

SUPPORTING MATERIALS ATTACHED:

None.

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM APRIL 10, 2018 – 7:00 PM

MEMBERS PRESENT: William Eccles, Chair; David Skoczulek, Vice-Chair; Brenda Falusi; John Reagan; Paul Reynolds and Christine Vincent

MEMBERS ABSENT: Tammy Nuccio

OTHERS PRESENT: Steven Werbner, Town Manager; Michael Wilkinson, Director of Administrative Services; Lisa Hancock, Director of Finance and Records; Eugene Koss, Vincent Tursi and Tom Rallo, Tolland Water Commission; Beverly Bellody, Human Services

1. **CALL TO ORDER:** William Eccles called the meeting to order at 7:02 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited.
3. **MOMENT OF SILENCE:** Observed.
4. **PROCLAMATIONS/PRESENTATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit): None.
6. **PUBLIC HEARING ITEMS:** None.
- 7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:**

Brief overview on activities and any major issues that will be undertaken by:

7a.1. Tolland Water Commission

Gene Koss, Vinny Tursi and Tom Rallo were present on behalf of the Tolland Water Commission. The Commission provided information to the members of the Council in their packet, and a visual of the tank from Google Map. Mr. Koss gave the history of the water system. In the early 1980's, an enterprise fund was established to separate water funding from the town budget. There is the main system (2 production wells) and the Torry/Skungamaug system (purchased water from the CWC). He broke down the customer base, and provided key system statistics. Some statistics included: Annual Revenue is \$354,600; Utility Plant Net Book Value is \$2.3m+; and Utility Plant Replacement Value is \$16m+. He also explained the Diversion Permit.

Mr. Rallo spoke on the financials. The first slide was the TWC's Historical Data. In the beginning years, the rates were never raised, remaining stagnate. Well before 2004 and until 2012, the revenues were level, but the spending was going up due to inflation, supplies and repairs. The cash balance was falling. In 2012, they started raising their rates. Currently, their rates remain lower than the CWC's. With the rate hikes, their revenues have climbed. Over the last five years, the total revenue has gone from \$282,248 to \$367,097, and the total cash went from \$387,003 to \$842,876.

Mr. Tursi spoke of the projects they have planned: 1.) Tank Refurbishment – The tank was installed in 1983. Maintenance has been ongoing, but they are now looking at rehabbing the inside and outside of the tank. He added that they have gone out for bids for core sampling due to the concrete issues in Tolland; 2.) Review of the Town Code; and 3.) Torrey Road Interconnection - They did a study and they can open a valve to do this. These are the big items. Mr. Rallo added that any financing for the tank refurbishment will need to come before the Council, but the TWC would be responsible for it.

Mr. Eccles said he appreciates the turnaround that the TWC has done. He congratulated the members for their work, and thanked them for coming in tonight.

7b. REPORTS OF TOWN COUNCIL LIAISONS: Christine Vincent, Ag Commission: They are in the process of updating the Tolland Grown Brochure to include a map showing the locations of the various farms in Tolland; the Farmer's Market will be at the County Butcher property; they discussed having educational programs during the Farmer's Market; the Voucher Program is moving along. **Brenda Falusi, PZC:** They continue to review the site plan application for the VCS; 660 people have filled out the initial survey for the POCD. **Bill Eccles, EDC:** The Strong Foundation is interested in buying a building, the Standard Register building, for a private school for kids on the Autism spectrum. They are working closely with the schools, and are in touch with Dr. Willett. **Sam Adlerstein, BOE:** They have goals on their agenda for tomorrow night. They will come up with their own goals, but are also mindful of the Council's goals so that they can dovetail them together. They are putting a lot of energy towards the referendum to make sure that passes.

8. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

- 8.1 Consideration of a resolution to seek certification through Sustainable CT and establish a Sustainability Team.

Mr. Werbner commented that they had a meeting last week with Sustainable CT. It is a voluntary certification program to recognize thriving and resilient Connecticut municipalities. An independently funded, grassroots, municipal effort, Sustainable CT provides a wide-ranging, flexible menu of best practices. Municipalities choose Sustainable CT actions, implement them, and earn points toward certification. Sustainable CT provides opportunities for funding and technical support to help communities implement actions that promote economic well-being and enhance equity, all while respecting the finite capacity of the natural environment. The program is designed to support all Connecticut municipalities, regardless of size, geography or resources. Sustainable CT empowers municipalities to create high collective impact for current and future residents. It is primarily a list of best practices in a number of different municipal areas. You can work at your own pace to do your assessment. If Tolland did join, they would first assess what is already in place to see what could potentially meet some of the action items before diving into anything new. Tolland already has a number of items in place that would already meet the criteria, but some things may need updating. A number of surrounding communities have joined or are considering it. At this point in time, there is no fee to join. Since there is no set time to become certified, they can work at their own pace. Volunteers may be sought to assist. It will assist in looking at the town's best practices.

Ms. Falusi said one of the benefits would be getting put on the map for its existing sustainability successes. There is some free training that may help them for some things they have coming up. Also, by joining there is a list of grants that are available to communities and municipalities. As of now, she doesn't know if Tolland aligns with any of them, but the resources are there for them.

Mr. Reynolds is concerned about the action item list, and the man hours that may be needed. Mr. Werbner said a big part is putting together the data, which has been gathered over the years. Tonight, they are showing that Tolland has a desire to get into this program. If it is determined that they don't want to move forward, they don't have to. Mr. Reynolds said he doesn't have a problem moving forward, but doesn't want this to become an issue regarding staffing.

David Skoczulek motioned to accept the following resolution:

Tolland Town Council
Resolution Supporting Participation
In the Sustainable CT Municipal Certification Program

WHEREAS, Sustainable CT is a comprehensive, statewide, action-oriented voluntary certification program, built by and for municipalities, with the vision that: *Sustainable CT communities strive to be thriving, resilient, collaborative, and forward-looking. They build community and local economy. They equitably promote the health and well-being of current and future residents. And they respect the finite capacity of the natural environment.*

WHEREAS, Sustainable CT is designed to boost local economies, help municipal operations become more efficient, reduce operating costs, and provide grants and additional support to municipalities.

WHEREAS, Tolland embraces an ongoing process of working toward greater sustainability, selecting which actions it chooses to pursue from the voluntary menu of actions provided by Sustainable CT.

RESOLVED, by the Tolland Town Council that we do hereby authorize Heidi Samokar to serve as Tolland's Sustainable CT contact person for the Sustainable CT Municipal Certification process and authorize her to complete Municipal Registration on behalf of Tolland when appropriate.

Seconded by Brenda Falusi. All in favor. None opposed.

- 8.2 Consideration of a resolution authorizing the Town Manager, Steven R. Werbner, to sign the amended lease on behalf of the Town of Tolland with the Tolland Historical Society for the Barn Building located at 749 Tolland Stage Road, Tolland, Connecticut.

Kathy Bach and Mary-Pat Soucy: Information was provided in the Council's packet. Ms. Bach provided background on the Tolland Historical Society, their affiliations and stream of revenue. Mary-Pat Soucy gave background on how the proposal came about for the Military Museum. The Tolland Historical Society was approached by Richard J. Provencher who has an extensive private military collection currently housed at the Rockville American Legion Post #86. The Museum would be house in the old Resident State Trooper building. The PZC approved this at their last meeting. It is their hope that the museum will be open in time for the Memorial Day Parade.

David Skoczulek motioned to accept the following resolution:

BE IT RESOLVED by the Tolland Town Council that it hereby authorizes the Town Manager, Steven R. Werbner, to sign the amended lease on behalf of the Town of Tolland with the Tolland Historical Society for the Barn Building located at 749 Tolland Stage Road, Tolland, Connecticut.

Seconded by Brenda Falusi.

Mr. Eccles asked if this would cause a problem if we added more police force. Mr. Werbner said if they added people, it would be an impact whether it was at the Town Hall or the barn building. They would need to look at a different location anyway. It is his hope that the majority of the people added would be on the street and not in the office. Although, down the road, there may be the need for a facility and the barn building would not be sufficient.

All in favor. None opposed.

- 8.3 Appointments to vacancies on various municipal boards/commissions: There were no appointments tonight. David Skoczulek did mention that they are seeking members for the Blight Commission.

9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS):**

- 9.1 Approval to postpone Town Manager selection process and appointment of Steven Werbner as Temporary Town Manager.

Mr. Eccles explained why the path for the Town Manager has changed. The Town Council is considering delaying the Town Manager selection process for four primary reasons:

1. Charter Revision Commission is considering changes to certain provisions of the Charter as they apply to the Town Manager. If implemented, they may impact the applicant pool.
2. There are indications that the State may defer any significant action on the Budget until after the next Governor is elected. If that occurs, there may be financial adjustments necessary in the last quarter of the fiscal year. Having a new Manager deal with this potential may be problematic.
3. The Captive Insurance entity being formed by the State to address remediating efforts related to crumbling foundations is in its early state. It is imperative to Tolland that this program is up and running as soon as possible. The current Town Manager, through CROCOG, has been heavily involved with overseeing statewide efforts to address this concern.
4. Time will be provided to review any alternate methods for providing the Town Manager function such as a regional or shared approach.

The plan is to have Steven Werbner, be appointed Interim Town Manager as of June 1, 2018 for a period of time up to one year. Mr. Werbner shall be available 24 hours per week primarily Tuesday-Thursday to address needs of Departments and to attend Town related meetings. In addition, Mr. Werbner shall be available off site to respond to emails, phone calls and text messages. The Director of Administrative Services and Finance shall have an expanded role in addressing citizen concerns and all Town projects shall be overseen by work teams reporting to the Town Manager.

The selection process started to date can be restarted at any time with no additional cost. The work product that has been produced to date will still be relevant.

Ms. Vincent asked if there were any applicants interested. Mr. Eccles said that process had not been started. Ms. Vincent asked if there were any other changes, besides the residency requirement, that may impact the applicant pool in the Code. Ms. Falusi said at the moment, that is the only change. Once the Charter Revision Commission presents to the Council, there is the possibility of them making other changes.

Mr. Reynolds said even though they have an agreement with Steve Werbner for a one year term, it doesn't mean that they have him locked in for a year. It is a mutually agreeable term in terms of something less than a year with notice on both sides. He suggests that they not wait until the year is up to continue with the town manager search. He thinks something should be in process so that they don't end up in a situation where either the year runs out, or Mr. Werbner decides to head to Florida or wherever.

Mr. Reagan wants to make sure that this goes as smooth as possible, and that it doesn't become a fire drill.

David Skoczulek motioned to accept the following resolution:

BE IT RESOLVED by the Tolland Town Council that it hereby approves to delay the Town Manager selection process and to appoint Steven Werbner as Temporary Town Manager effective June 1, 2018.

Seconded by Brenda Falusi. All in favor. None opposed.

10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY):** Mr. Werbner updated that the Judiciary Committee rejected a proposal for a surcharge on homeowner's residential policies of \$20.00. There appears to be negotiations going on for a \$10.00 surcharge. It would go into the Crumbling Foundation Capital Fund for future remediation. It would be a good start and provide a steady stream of revenue going forward. It may need to be amended further in the future. Although, it would be a good platform to work off of. Mr. Werbner also reported that the Appropriations Committee did not adopt a budget. There are also a number of very costly mandates that are also being debated.

Mr. Eccles advised that there is a free electronics recycling event on April 28th. It will be at THS in the morning. An October bulky waste pick-up is proposed in the next budget. There will not be a bulky waste pick-up in the Spring. The survey for the POCD is on-line. He asked the residents to participate in the survey.

11. **ADOPTION OF MINUTES**

- 11.1 March 22, 2018 Special Meeting Minutes: David Skoczulek moved to adopt the minutes; Seconded by Brenda Falusi. All in favor. None opposed.
- 11.2 March 27, 2018 Special Meeting Minutes: David Skoczulek moved to adopt the minutes; Seconded by Christine Vincent. All in favor. None opposed.
- 11.3 March 27, 2018 Regular Meeting Minutes: David Skoczulek moved to adopt the minutes; Seconded by Paul Reynolds. All in favor. None opposed.

12. **CORRESPONDENCE TO COUNCIL:**

- 12.1 Correspondence from Connecticut Siting Council re: 497 Old Post Road;
- 12.2 Correspondence re: the part-time town manager position; and
- 12.3 Correspondence re: feedback on the public participation portion of the Council meetings.

13. **CHAIRMAN'S REPORT:** Mr. Eccles reported the following:

~3 people attended the Chair Hour; and

~Joshua Walls, a Tolland High School student, restored the 14 target archery range at Nye-Holman State Forest with the assistance of Coach Hall.

14. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** Ms. Falusi advised that she will be training some town employees on social media tomorrow.

15. **PUBLIC LISTED PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*)
(3 minute limit):

Naomi Lynch of Anthony Road: She told Mr. Werbner that she appreciates him staying on. Regarding the crumbling foundations, she asked where we stand with reduced assessments?

Mr. Werbner said they have about 93.

Ms. Lynch said she knows of 17 people who have a crumbling foundation, but they have not gone for the reduced assessment yet. She said people do not want to come forward. She asked if it would be beneficial to send out an e-mail to the residents in Tolland asking if they think they are affected by this or if they know they are affected. The residents can then put a piece of paper in the mail to the town, with no identifying information on it (no name/address). This would give the town a better idea of what the real numbers are.

Mr. Werbner said people will not come forward until some type of remediation program is in place. They are trying to gauge this problem the best they can with the information they have. There will be a CRCOG meeting on April 25th at 12:00 p.m. at the Trash Museum. Anyone is welcome to attend.

Ben Christensen of 97 Virginia Lane: He thanked them for looking into the sustainability initiative.

John Crickmore of 31 Cook Road: He is in favor the military museum, but it is his understanding that the barn building is expensive to maintain and needs a heating system. He questioned who would be responsible to fix the heating system if it is needed.

Mr. Werbner said if the heating system needed to be replaced, the town would be responsible. However, the museum won't be operating in the winter months. They are hoping that the system can last longer because of its limited use. The museum will be paying for the utilities otherwise.

16. **ADJOURNMENT:** David Skoczulek moved to adjourn the meeting; Seconded by Christine Vincent at 8:23 p.m. All were in favor.

Michelle A. Finnegan
Town Council Clerk

William N. Eccles, Chairman