

TOLLAND BOARD OF EDUCATION
Tolland High School Library
One Eagle Hill
Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

AGENDA
February 8, 2017

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

B. APPROVAL OF MINUTES

- Regular Meeting – January 25, 2017

C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

D. POINTS OF INFORMATION

E. STUDENT REPRESENTATIVES' REPORT - Charles Perosino and Andrew Harger

F. SUPERINTENDENT'S FINAL REPORT

- F.1 Introduction to Mary Grande, Tolland Middle School Principal
- F.2 Monthly Financial Report – January
- F.3 2017-2018 Superintendent's Proposed Budget (No Enclosure)

G. COMMITTEE & LIAISON REPORTS

H. CHAIRPERSON'S REPORT

I. BOARD ACTION

J. PUBLIC PARTICIPATION (2 minute limit)

Comments must be limited to items on this agenda.

K. POINTS OF INFORMATION

L. CORRESPONDENCE

- Town Council Meeting – January 24, 2017

M. FUTURE AGENDA ITEMS

N. NEW BUSINESS

O. ADJOURNMENT

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING – January 25, 2017

Members Present: Mr. Patrick Doyle, Vice Chair; Ms. Cathy Gorsky, Secretary; Ms. Michelle Harrold, Ms. Karen Moran, Ms. Colleen Yudichak, Mr. Robert Pagoni, Ms. Susan Seaver, and Mr. Jeff Schroeder.

Administrators Present: Dr. Walter Willett, Superintendent of Schools

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Doyle called the meeting to order at 7:30 P.M. The Pledge of Allegiance was recited.

B. APPROVAL OF MINUTES

- Regular Meeting – January 11, 2017

Ms. Gorsky motioned to accept the minutes of the January 11, 2017 regular meeting. Ms. Yudichak seconded the motion. Changes: none. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION - none

D. POINTS OF INFORMATION

Mr. Pagoni went to the inauguration this past weekend. It was his third time attending an inauguration and recommended that anyone who has not attended such an event do so.

E. STUDENT REPRESENTATIVES' REPORT - none

F. SUPERINTENDENT'S REPORT

F.2. 2017 – 2018 Superintendent Proposed Budget (no enclosure)

Dr. Willett noted that there is new insurance information that may impact the 2.45% budget increase slightly but he will need to review the situation further. He will have this information to the Board by February 8th. He added that questions have been submitted to the BOE page in regard to the budget and he will post answers to those questions online by tomorrow morning.

Dr. Willett explained that the budget is fiscally responsible and takes into account the needs of the students in the district. He hoped that it is supported and can move forward. It is lower than other budgets in the past that were passed in referendum. Dr. Willett added that he understands that there are some concern with regard to what the state will do.

Ms. Moran noted that the Town Manager touched on the issue regarding the state and that the Governor is going to make a statement on February 8th. In turn, the Town Manager suggested that the BOE consider postponing the vote on the budget until after the Governor provides further information. A brief discussion took place. Due to the tight scheduling and unpredictable weather, the Board members agreed that the Board

should not wait to hold the vote. Mr. Doyle noted that there have been many budget workshops and discussions.

G. COMMITTEE AND LIAISON REPORTS

Negotiation – The Committee will meet on January 30th and is working on the nurses' contract.

Communications – The Committee met today. The members discussed the budget workshops and its timeline. They also discussed the impact statement with regard to cuts to school funding which will be presented by Dr. Willett. Lastly, the Committee considered sending a Google Survey to the community to get feedback on communication.

A discussion was opened up regarding the cuts to school funding and the impact statement. Dr. Willett explained that the Town received notification of a CT state budget shortfall of \$38,500. Additionally, the Governor's budget shortfall is \$85,000. Thus, the total shortfall is \$123,500. If taken from the budget, the budget passed last year is in effect 2.44%. Dr. Willett explained that a reduction within a year is typically something that he would execute under the operating parameters of the superintendent. There are limited areas where the funds can be reduced. Dr. Willett will provide an impact statement on the impact of \$123,500 to the Board and will rely on the Board Chair to communicate it to the Town Council Chair.

Town Council – Ms. Moran noted that the Council discussed items including the ESCO project, the status of the reserve fund, and the Governor's message which will be presented on February 8th.

Ms. Moran noted that she attended the Legislative Breakfast on Monday. She distributed a copy of the agenda and a copy of letter written by the Ellington School District to the Legislature. She inquired if the Board would like to write a letter as well.

A discussion took place regarding what the Board would like to communicate in such a letter and which issues would be of greatest importance. All of the Board members would need to sign it and Dr. Willett recommended that they schedule time to brainstorm and discuss possible items for inclusion. There was a consensus by the Board that a letter should be sent to the Legislature. A Special Meeting will be scheduled and the two parties will be asked to caucus. Dr. Willett will set up a special online form for board members to brainstorm ideas.

It was noted that CABE will host A Day on the Hill on March 8th. This is another opportunity for the Board members to talk with legislators.

H. CHAIRPERSON'S REPORT

Mr. Doyle will communicate this evening's discussions to Mr. Adlerstein and leave it to him to schedule time to work on the letter to the legislature.

I. BOARD ACTION - none

J. PUBLIC PARTICIPATION - none

K. POINTS OF INFORMATION

Dr. Willett requested that the Board take a moment to honor Judi Lafontaine who is retiring as the track coach. In her 9 year career, she has won 6 Central Connecticut Conference Titles (2011-2016), 6 Class M State Titles (2011-2016), and 3 State Open Titles (2013, 2014, 2015). Ms. Lafontaine is an inspiring coach who has made a great impact on students and has done a wonderful job.

Ms. Moran commented that she received an e-mail from CAFE regarding Design Principles for a New School Funding Formula. This may be something to reference in regard to drafting the letter.

L. CORRESPONDENCE

- Town Council Meeting – January 10, 2017

M. FUTURE AGENDA ITEMS

- Budget
- Mastery Based Learning Discussion
- Letter to the Legislature

N. NEW BUSINESS - none

O. ADJOURNMENT

Mr. Schroeder motioned to adjourn the meeting at 8:21PM. Ms. Moran seconded the motion. All were in favor. Motion carried.

Respectfully submitted,



Lisa Pascuzzi
Clerk



TOLLAND PUBLIC SCHOOLS

51 TOLLAND GREEN • TOLLAND, CONNECTICUT 06084
860-870-6850 • FAX: 860-870-7737

OFFICE OF THE
SUPERINTENDENT OF SCHOOLS

Walter Willett, Ph.D.
Superintendent

TO: Board of Education

F2

FROM: Mark S. McLaughlin, Business Director

RE: Monthly Financial Report-January 2017

Date: February 3, 2017

CC: Walter Willett, Ph.D. Superintendent of Schools

Please find attached the financial report for the month of January 2017, 7th month of the 2016-2017 fiscal year. This report represents a snapshot of the financial condition for FY16-17. The financial attachment is provided in an object format to clearly show the adopted budget and the expenditures against the budget. The object line items show all expenses and encumbrances such as salaries, health insurance, utilities, textbooks, etc.

The attached January 2017 financial report shows an available balance of \$1,639,105 or 4.17% of the BOE's current budget. The majority of the budget has been encumbered to provide better fiscal management and greater control. Encumbrances provide a better picture of the district's performance vs the approved budget. The overall budget shows PO's that are generated and expenses paid. Some line items are over and under budget, depending on encumbrances and timing of expenditures. Some line items cannot be encumbered such as substitutes, course reimbursement and severance. At this time the BOE has transferred the designated energy budget of \$1,408,981 to the town. This is part of the UISF agreement. The town pays the invoices based on the BOE funding and any residual balance that remains in the form of cost savings will remain in the reserve account.

As previously stated, stipends are over budget because of pay to participate funds not yet collected. Out of District Tuitions are over budget because we have encumbered the full amount of each tuition and will not receive Excess Cost Reimbursements until later in February. The last line item, Misc. Expenses, is over budget because the town required the BOE to reimburse the town for the state budget funding shortfall.

An updated chart for the monthly financial spending is attached. The chart will provide a different view of expenditures grouped by major functioning areas.

Respectfully Submitted.

Tolland Public Schools

MM OBJ A Expenditure Report Summary (by OBJ - ??0)

From Date: 1/1/2017

To Date: 1/31/2017

Fiscal Year: 2016-2017

☐ Subtotal by Collapse Mask

☒ Include pre encumbrance

☐ Print accounts with zero balance

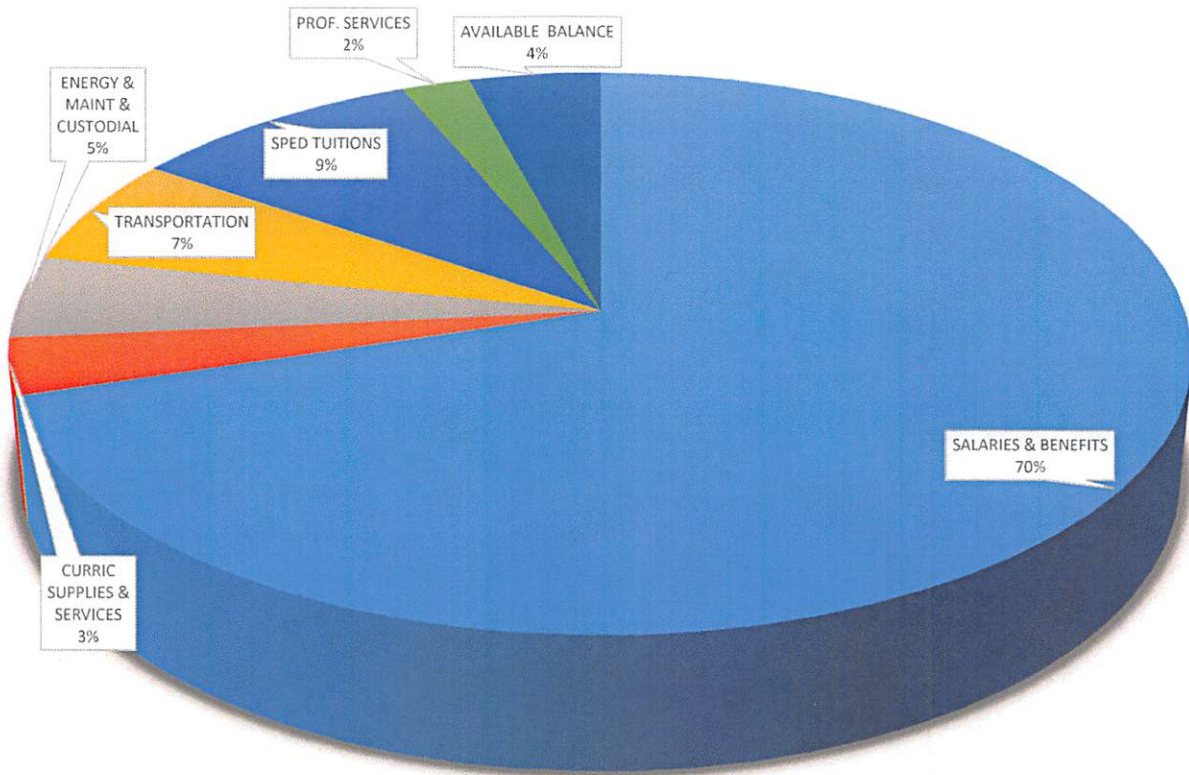
☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
0100.0000.110.00.000.1	Salaries	\$21,162,994.00	\$1,611,547.00	\$10,137,879.64	\$11,025,114.36	\$10,346,399.74	\$678,714.62	3.21%
0100.0000.120.00.000.1	Substitutes	\$471,941.00	\$27,556.26	\$170,583.42	\$301,357.58	\$0.00	\$301,357.58	63.85%
0100.0000.130.00.000.1	Overtime	\$158,159.00	\$11,200.74	\$91,008.19	\$67,150.81	\$0.00	\$67,150.81	42.46%
0100.0000.150.00.000.1	Stipends	\$349,031.00	(\$3,074.45)	\$91,649.74	\$257,381.26	\$326,087.10	(\$68,705.84)	-19.68%
0100.0000.160.00.000.1	Pension/Severance	\$170,747.00	\$2,090.00	\$101,067.40	\$69,679.60	\$0.00	\$69,679.60	40.81%
0100.0000.200.00.000.1	Employee Benefits	\$324,532.00	\$174,750.00	\$393,281.05	(\$68,749.05)	\$0.00	(\$68,749.05)	-21.18%
0100.0000.210.00.000.1	Health/Life/Disabl Ins	\$5,352,592.00	\$475,212.66	\$2,482,059.29	\$2,870,532.71	\$2,342,648.18	\$527,884.53	9.86%
0100.0000.220.00.000.1	FICA/MED/Soc Sec	\$611,206.00	\$42,467.10	\$282,051.03	\$329,154.97	\$261,830.68	\$67,324.29	11.01%
0100.0000.240.00.000.1	Retirement (ICMA)	\$213,789.00	\$17,086.66	\$113,038.17	\$100,750.83	\$97,683.32	\$3,067.51	1.43%
0100.0000.250.00.000.1	Course Reimbursement-Degree Ch	\$50,000.00	\$0.00	\$0.00	\$50,000.00	\$0.00	\$50,000.00	100.00%
0100.0000.260.00.000.1	Unemployment Compensation	\$56,681.00	\$1,729.00	\$16,413.00	\$40,268.00	\$13,587.00	\$26,681.00	47.07%
0100.0000.270.00.000.1	Workers' Compensation	\$276,021.00	\$0.00	\$206,241.42	\$69,779.58	\$68,751.70	\$1,027.88	0.37%
0100.0000.300.00.000.1	Purch Prof & Tech Svcs	\$41,220.00	\$0.00	\$27,967.85	\$13,252.15	\$0.00	\$13,252.15	32.15%
0100.0000.310.00.000.1	Benefits Consultant Services	\$67,036.00	\$3,564.10	\$21,384.72	\$45,651.28	\$21,385.20	\$24,266.08	36.20%
0100.0000.320.00.000.1	Prof Educ Svcs	\$444,357.00	\$38,059.00	\$153,487.91	\$290,869.09	\$186,168.79	\$104,700.30	23.56%
0100.0000.330.00.000.1	Professional Tech Svcs	\$32,482.00	\$882.62	\$16,716.87	\$15,765.13	\$10,788.28	\$4,976.85	15.32%
0100.0000.340.00.000.1	Legal/Audit/Consult Svcs	\$244,597.00	\$18,716.66	\$93,659.33	\$150,937.67	\$38,538.74	\$112,398.93	45.95%
0100.0000.350.00.000.1	Tech Services	\$446,784.00	\$14,600.96	\$221,348.04	\$225,435.96	\$32,819.45	\$192,616.51	43.11%
0100.0000.410.00.000.1	Sewer/Water	\$43,940.00	\$0.00	\$43,940.00	\$0.00	\$0.00	\$0.00	0.00%
0100.0000.420.00.000.1	Cleaning/Rubbish Services	\$120,457.00	\$11,549.50	\$48,782.00	\$71,675.00	\$24,089.00	\$47,586.00	39.50%
0100.0000.430.00.000.1	Repair and Maint Svcs (Facili	\$258,416.00	\$2,867.04	\$127,159.34	\$131,256.66	\$42,346.69	\$88,909.97	34.41%
0100.0000.440.00.000.1	Rentals	\$138,371.00	\$12,804.82	\$76,255.05	\$62,115.95	\$72,924.27	(\$10,808.32)	-7.81%
0100.0000.510.00.000.1	Student Transp Svcs	\$2,493,712.00	\$207,354.47	\$1,123,805.43	\$1,369,906.57	\$1,349,582.58	\$20,323.99	0.82%
0100.0000.520.00.000.1	Property/Liability Insurance	\$180,422.00	\$0.00	\$152,274.67	\$28,147.33	\$44,194.13	(\$16,046.80)	-8.89%
0100.0000.530.00.000.1	Telephone/ Postage	\$46,562.00	\$2,449.27	\$27,575.57	\$18,986.43	\$19,408.87	(\$422.44)	-0.91%
0100.0000.540.00.000.1	Advertising	\$2,865.00	\$0.00	\$4,608.34	(\$1,743.34)	\$250.00	(\$1,993.34)	-69.58%
0100.0000.550.00.000.1	Printing and Binding	\$30,940.00	\$0.00	\$7,626.01	\$23,313.99	\$10,865.10	\$12,448.89	40.24%
0100.0000.560.00.000.1	Tuition Educ Agency	\$2,717,299.00	\$254,659.64	\$1,886,516.90	\$830,782.10	\$1,751,029.86	(\$920,247.76)	-33.87%
0100.0000.580.00.000.1	Travel and Conference	\$29,142.00	\$534.76	\$9,068.95	\$20,073.05	\$1,398.57	\$18,674.48	64.08%
0100.0000.590.00.000.1	Public Officers & State Troope	\$94,322.00	\$23,257.28	\$33,775.65	\$60,546.35	\$31,037.35	\$29,509.00	31.29%
0100.0000.600.00.000.1	General Supplies	\$209,614.00	\$8,084.60	\$128,802.86	\$80,811.14	\$40,810.84	\$40,000.30	19.08%
0100.0000.610.00.000.1	Instr Supplies/Mat'ls	\$361,273.93	\$20,572.16	\$141,514.37	\$219,759.56	\$121,702.72	\$98,056.84	27.14%
0100.0000.620.00.000.1	Energy	\$1,559,025.00	\$22,918.53	\$1,412,029.29	\$146,995.71	\$143,038.02	\$3,957.69	0.25%
0100.0000.640.00.000.1	Textbooks	\$202,980.07	\$2,275.14	\$54,565.31	\$148,414.76	\$57,753.72	\$90,661.04	44.66%
0100.0000.650.00.000.1	Films and Videos Supl	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$887.50	\$312.50	26.04%
0100.0000.660.00.000.1	Computer Software	\$58,525.00	\$373.60	\$51,343.66	\$7,181.34	\$296.00	\$6,885.34	11.76%
0100.0000.690.00.000.1	Misc Supplies	\$62,796.00	\$4,571.68	\$30,578.76	\$32,217.24	\$28,080.02	\$4,137.22	6.59%
0100.0000.730.00.000.1	Equip Instruct - New	\$199,958.00	\$112.00	\$133,632.74	\$66,325.26	\$7,032.85	\$59,292.41	29.65%
0100.0000.810.00.000.1	Dues and Fees	\$47,959.00	\$1,394.75	\$44,084.82	\$3,874.18	\$5,204.66	(\$1,330.48)	-2.77%
0100.0000.890.00.000.1	Misc Expense	\$0.00	\$0.00	(\$54.80)	\$54.80	\$38,500.00	(\$38,445.20)	0.00%
Grand Total:		\$39,333,948.00	\$3,012,167.55	\$20,157,721.99	\$19,176,226.01	\$17,537,120.93	\$1,639,105.08	4.17%

End of Report

FINANCIAL SPENDING



■ SALARIES & BENEFITS ■ CURRIC SUPPLIES & SERVICES ■ ENERGY & MAINT & CUSTODIAL ■ TRANSPORTATION
■ SPED TUITIONS ■ PROF. SERVICES ■ AVAILABLE BALANCE

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM JANUARY 24, 2017 – 7:30 P.M.

MEMBERS PRESENT: Rick Field (Chair); Bill Eccles (Vice Chair); Kristen Morgan, David Skoczulek, Paul Krasusky, Robert Green, Joe Sce

MEMBERS ABSENT: none

OTHERS PRESENT: Steve Werbner, Town Manager; Mike Wilkinson, Director of Administrative Services; Lisa Hancock, Director of Finance and Records; Heidi Samokar, Director of Planning & Development; John Littell, Fire Chief;

1. **CALL TO ORDER:** Rick Field called the meeting to order at 7:30 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited
3. **MOMENT OF SILENCE:** Observed
4. **PROCLAMATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit) – None.
6. **PUBLIC HEARING ITEMS:**

6.1 Consideration of a resolution to establish a Tolland Fire Marshal Fees Ordinance.

Mr. Werbner reviewed Item Summary 6.1.

Mr. Eccles motioned to open the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

A straw vote was taken. Results: 8-0 in favor.

Mr. Eccles motioned to close the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

Mr. Eccles motioned to accept the following resolution:

BE IT RESOLVED that the Proposed Tolland Fire Marshal Fees Ordinance be approved effective March 1, 2017.

Seconded by Mr. Green.

All were in favor. None opposed.

6.2 Consideration of a resolution on Proposed Amendments to the Tax Abatement Ordinance.

Mr. Werbner reviewed Item Summary 6.2.

Mr. Eccles motioned to open the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

Deb Goetz, 176 Kate Lane, commented that she supports expanding the amendment to include existing businesses. She inquired about §136-53 and if all items A-G must be met.

Mr. Werbner responded that they do not all have to be met.

Ms. Goetz commented in regard to §136-52, item 1 and asked if "is recommended" is the best language. She provided examples of businesses in other towns and the abatements that were received. These abatements were not 100% and had varying terms.

Mr. Werbner reviewed §136-52 and noted that it is up to the discretion of the Town Council.

Ms. Goetz commented in regard to the zones. The residential zones are not included. She believes a multifamily going into a residential zone should have the same eligibility for an abatement as a multifamily going into one of the other zones.

Ms. Samokar explained that she believes the market is there for residential in the industrial zones.

Mr. Eccles explained that he spoke with the Chair and Vice Chair of the EDC in regard to this item.

The purpose was to encourage development in the specific zones noted.

Mr. Eccles noted that under §135-52, item 1, the Council discussed striking "shall" but he did not recall including, "is recommended to be". He believes it should be worded as "may be up to". The Council was in agreement with this change.

Mr. Eccles motioned to close the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

Mr. Eccles motioned to accept the following resolution:

BE IT RESOLVED that amendments to the Tax Abatement Ordinance (Chapter 136, Article 12 of the Town Code) as amended with the replacement of "is recommended to be" with "may be up to" be approved effective March 1, 2017.

Seconded by Mr. Green

A brief discussion took place regarding the language. It was recommended that under §135-52, item A, that the second sentence be deleted. Further, item B should read, "Per Section 12-65b, the period of the abatement cannot be for greater than ten years."

All in favor. None opposed.

6.3 Consideration of a resolution to appropriate an amount not to exceed \$50,000 from the Capital Non-Recurring Fund to pay for a market scan, financial feasibility modeling and fiscal impact analysis related to the development proposal in the Tolland Village Area.

Mr. Werbner reviewed Item Summary 6.3. He noted that references have been completed.

Mr. Eccles motioned to open the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

Deb Goetz, 176 Kate Lane, commented that the Item Summary refers to "the development proposal" yet the public has been told that there is no proposal. Further, the developer has a concept plan on his website that shows parking along the street. It does not appear that there are enough parking spaces and she does not believe there is a viable proposal or an actual proposal. Thus, she inquired what the development proposal is.

Mr. Field explained that the study is for the TVA area and while a proposal has not been submitted, one is coming and they want to ensure particular items are addressed.

Ms. Goetz inquired about the parameters.

Mr. Werbner explained that the parameters are similar to what the developer has presented at the public hearings. The developer has not yet made an application. It is based on the concept he is utilizing and sharing with the analyst regarding how he is basing his cost.

Mr. Eccles motioned to close the public hearing. Mr. Green seconded the motion.

All in favor. None opposed.

Mr. Eccles motioned to accept the following resolution:

BE IT RESOLVED by the Tolland Town Council that it hereby appropriates from the Capital Non-Recurring Reserve Fund the amount not to exceed \$50,000 for a market scan, financial

feasibility modeling and fiscal impact analysis related to the development proposal in the Tolland Village Area within an account to be established in the Capital Projects fund.
Seconded by Mr. Green.

Mr. Skoczulek commented that he, Mr. Eccles, Mr. Werbner, and Ms. Samokar were part of the process of reviewing the proposals. Two stood out and were vetted. One had a great enthusiasm for the project and they look forward to seeing the data. The firm is based in Chicago.
All in favor. None opposed.

7a. REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL - None

7b. REPORTS OF TOWN COUNCIL LIAISONS

Board of Education – Ms. Moran noted that there is a meeting tomorrow night, January 25th. Dr. Willett has presented his budget and the Board is deliberating. On February 8th, there is a presentation by Eastern Highlands Health District on the opioid epidemic. This will be held at THS. The resource fair begins at 5:30PM and the presentation starts at 6:30PM. Ms. Moran encouraged the Town Council and members of the community to attend. The BOE meeting will follow at 7:45PM in the THS library. At this meeting, the Board will vote on the budget. Mr. Krasusky added that the budget came in with an increase of 2.45%. They are looking at various revenue sources and savings. The net staff reduction was .8. The decreased cost share is currently being evaluated and an impact statement will be presented to the Town Council.

PZC – Mr. Skoczulek noted that a public hearing is scheduled for February 13th in regard to a special permit for a restaurant in the Gateway Design District. Additionally, there was a discussion with the owner and attorney for the quarry at 131 Mountain Spring Road regarding a boundary property line issue. Lastly, a discussion regarding density and other issues took place.

8. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

8.1 Discussion of the status of the Town/Board of Education ESCO Project.

Mr. Werbner reviewed Item Summary 8.1.

Mr. Eccles explained that the Board is taking advantage of a better financial deal but as part of it, the Board needs to pay more upfront. This refinancing will save approximately \$1.5M.

Mr. Field inquired if there are any problems with the ESCO. Mr. Werbner explained that he is not aware of any outstanding issues. He added that the UISF fund was designed for this purpose. The funds will be used to level off the payments. Without the fund, they may not have been able to enter into the agreement.

Mr. Eccles congratulated the BOE on finding a good deal. Mr. Doyle thanked Ms. Hancock for her assistance.

8.2 Appointments to vacancies on various municipal boards/commissions.

Mr. Skoczulek reviewed two items

- Reappointment of Ken Kittredge, 37 Farm Brook Drive, term 01/31/2017 – 01/31/2021 to the Tolland Water Commission
- Resignation letter from Cathryn-Jen Fleming, Tolland Non-Profit Housing

Mr. Skoczulek motioned to make the reappointment and accept the resignation as submitted.

Seconded by Mr. Green.

All in favor. None opposed.

9. OLD BUSINESS (ACTION/DISCUSSION ITEMS): None.

10. REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY):

Mr. Werbner noted that the Town is heavily involved in the budget process at this time and the Governor's address is on February 8th. In turn, he noted that it may be difficult for the BOE to adopt a budget on February 8th given that there may be significant changes in education funding. He noted that they are holding off on adopting the Health District's budget (of which the Town is a part of) until after the Governor's address. The Governor's numbers are traditionally used for deliberations.

In regard to the crumbling foundations, there are many discussions going on. The Governor has recommended and will go before the Bond Commission for \$5M for testing only. Mr. Werbner would like to see money identified for further studies to determine the parameters associated with the test as well. Further, the Town would like to see a fund set up for possible remediation. Currently, 36 homeowners in Tolland have applied for abatements. Mr. Sce clarified that homeowners can apply for funds to use toward sample testing.

11. ADOPTION OF MINUTES

11.1 January 10, 2017 Regular Meeting Minutes:

Mr. Eccles moved to adopt the minutes. Seconded by Mr. Green. Mr. Field, Mr. Eccles, Mr. Skoczulek, Ms. Morgan, Mr. Krasusky, and Mr. Green were in favor. Mr. Sce abstained. None opposed. Motion carried.

12. CORRESPONDENCE TO COUNCIL

Council received a letter from the State of CT Department of Public Health regarding the Commissioner's answer to the Health District's questions regarding consolidation

13. CHAIRMAN'S REPORT

- Mr. Field invited everyone to attend the Town Council Chairman's Hour on February 2nd.
- The opioid discussion will be held at THS on February 8th at 5:30PM.
- A meeting regarding the POCD will be held on January 31st.
- Mr. Field warned the community about fake solicitors in Town. No one should be coming to anyone's door asking for anything.
- Mr. Field commended Chief Littell. He was named the County Coordinator for Tolland County Mutual Aid.
- The Conservation Commission will hold a Full Moon Snowshoe Hike at the Knofla Conservation Area on February 10th.

14. COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS - none

15. PUBLIC LISTED PARTICIPATION *(on any subject within the jurisdiction of the Town Council)*
(3 minute limit) - none

16. ADJOURNMENT

Mr. Eccles motioned to adjourn the meeting at 8:15PM. Mr. Green seconded the motion. All in favor. None opposed.

Richard J. Field, Council Chair

Lisa A. Pascuzzi
Substitute Clerk