

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

AGENDA
May 25, 2016

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

- A. CALL TO ORDER, PLEDGE OF ALLEGIANCE
- B. APPROVAL OF MINUTES

Regular Meeting – May 11, 2016

- C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

- D. POINTS OF INFORMATION
- E. STUDENT REPRESENTATIVES REPORT – Charles Perosino and Andrew Harger
- F. SUPERINTENDENT'S REPORT

- F.1 Policy 2070 - Team Selection and Registration (Second Reading)
 - F.2 Refinancing of the TD Bank Energy Lease
 - F.3 Danielle Phipps – Teacher Leave Approval
 - F.4 Negotiations-Town Council-Section 10-153D
 - F.5 School Construction Grant
 - F.6 Proposed Transfer into the 1.0% Fund

- G. COMMITTEE & LIAISON REPORTS
- H. CHAIRPERSON'S REPORT
- I. BOARD ACTION

J. PUBLIC PARTICIPATION (2 minute limit)

Comments must be limited to items on this agenda.

K. POINTS OF INFORMATION

L. CORRESPONDENCE

- Town Council-Special Meeting – May 10, 2016

M. FUTURE AGENDA ITEMS

N. ENTER EXECUTIVE SESSION FOR PURPOSE OF DISCUSSING THE SUPEINTENDENT'S EVALUATION

O. ADJOURNMENT

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING – May 11, 2016

Members Present: Mr. Sam Adlerstein, Chair; Mr. Patrick Doyle, Vice Chair; Ms. Kathy Gorsky, Secretary; Ms. Colleen Yudichak, Ms. Susan Seaver, Ms. Michelle Harrold, Mr. Robert Pagoni, and Mr. Jeff Schroeder

Administrators Present: Dr. Walter Willett, Superintendent of Schools, Mr. Mark McLaughlin, Business Manager

The meeting followed the following order: A, B, F1, C, H, E, F2, F3, F4, F5, and then followed the agenda. It was taken on consent.

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Adlerstein called the meeting to order at 7:30 P.M. The Pledge of Allegiance was recited.

B. APPROVAL OF MINUTES

Regular Meeting – April 27, 2016

Mr. Pagoni motioned to approve the Regular Meeting minutes of April 27th. Mr. Doyle seconded the motion. Changes: none. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION

Kate Vallo, 72 Tolland Green, thanked the Board for its service. She knows the Board members have a lot of work before them with addressing this budget in a compressed time given the cuts. She shares the Board's wish and hope that staff does not have to be cut and if it does, that it does not affect the student/teacher ratio.

Correspondence – Ms. Gorsky reported on the correspondence received. One letter inquired if the budget could be broken into two pieces: town and BOE. Another letter inquired about the short and long term goals for technology in the schools and what upgrades have been instituted since the last budget season. Another resident inquired if solar panels could be installed on the roofs of the schools while another asked if it would be possible to purchase signs to remind people to vote. Dr. Willett responded to the first two inquiries directly. In regard to the solar panels, this is something that has been considered in the past for TMS but he will need to research this item further. As far as the signs, Dr. Willett commented that anything could help.

D. POINTS OF INFORMATION

Ms. Harrold commented that there was another problem with the buses today. Bus #200 left Birch Grove and started to smoke. It then stopped at TIS and had the students switch to another bus to continue the route home.

Ms. Gorsky attended the National Honor Society Induction Ceremony. It was very traditional and included the lighting of the candles. The event was very personalized and well done. She congratulated both student representatives Charles Perosino and Andrew Harger on being inducted.

E. STUDENT REPRESENTATIVE REPORT - Charles Perosino & Andrew Harger

- The first annual Pie Throwing Day will be held on May 27th. Many teachers have volunteered to have the pies thrown at them and students can pay to throw the pies.
- Spirit Week is May 23rd – 27th
- AP tests have been administered daily
- Student Council Elections will be held on June 1st
- A Japanese Maple Tree will be planted at THS at the end of the year. It was purchased with funds raised from the Cupcake Wars.
- The prom is on May 20th and Prom Safety Week will lead up to the event.

F. SUPERINTENDENT'S REPORT

F.1. Monthly Financial Report - April

Dr. Willett reviewed the financial report (attachment F1). It shows an available balance of \$647,235 or 1.69% of the BOE's current budget. Right now, it looks like the district will end the year in the black and have a small surplus. As the time approaches, Dr. Willett would like to bring some items forward to the Board including a contribution to the reserve fund. Dr. Willett noted that he is still hoping that he will be able to purchase the needed materials for one of the core missions at year end. Mr. McLaughlin added that the district is in a good spot in terms of the budget. The 2nd portion of the excess cost grant will come in at the end of May.

F.2. Policy 2070 – Team Selection and Registration

Dr. Willett reviewed attachment F2 and presented it to the Board for a 1st reading. Mr. Schroeder asked about the student evaluation sheet and who would have access to the information. Dr. Willett responded that the sheet is only available to parents and guardians. Students know the criteria up front. If there is a disagreement, unless it is a situation that is arbitrary, capricious, or clandestine and as long as there is logic and the rubric is solid, Dr. Willett will not override a coach's decision.

F.3. Cancellation of Summer Board of Education Meetings

Dr. Willett reviewed attachment F3. Mr. Doyle confirmed that the first day of school is August 31st. Mr. Adlerstein preferred to keep the meetings on the schedule and cancel them if there is not any business to attend to at that time.

F.4. Set Graduation Date

Dr. Willett reviewed attachment F4 where he explored the concept of having a set graduation date. For the reasons listed, at this time he did not recommend a fixed graduation date.

F.5. Superintendent Evaluation

Dr. Willett reviewed the summary of attachment F5. He will provide an end-of-year report on what has been accomplished in the district. An executive session will be scheduled for the May 25th Board meeting and Mr. Adlerstein will write up the evaluation.

G. COMMITTEE AND LIAISON REPORTS

Communications – Ms. Seaver reviewed the minutes. The Committee discussed whether correspondence and Dr. Willett's timely responses should be attached to the minutes and posted. Anything that is sent to the Board is public record. As a courtesy, it was decided that it would not be posted. Ms. Seaver noted that the monthly town manager/ superintendent report request has been resolved. Lastly, a follow up to the Raising Resilient Kids session should be planned. Dr. Willett noted that THS was randomly selected to be visited by the Office of Civil Rights.

Finance and Facilities – Mr. Doyle noted that the Committee had not met but he did follow up in regard to getting an update on the Parker School Project. Ms. Samokar informed him that they are still working with ACCESS to develop a cost and timeframe for the playscape. The busway, parking lot, and playscape will be addressed when school ends but work on the interior of the building will not take place until later this year or early next year.

Town Council – Mr. Krasusky noted that the Town Council voted to proceed with the Town Manager's proposed budget of 2.49%, down from 2.99%. Mr. Krasusky commented that he read on a public board that there are questions as to why the BOE budget was increasing while student enrollment is decreasing. People on the social media board commented that they would vote against the budget until it is changed so it may be that the public needs to be educated on the drivers behind the increase. He added that a resident attended the meeting last night and suggested having pay freezes. Mr. Krasusky noted that these are often contractually negotiated and the resident replied that another town had renegotiated and asked if the Town/Board would consider doing the same.

Dr. Willett addressed the concern that the Board's budget is increasing while student enrollment is decreasing. This sentiment has been expressed before and he has addressed it. Overhead costs are going up faster than the budget's percentage increase (much like groceries etc.). To keep the district at status quo it requires an increase and less of an increase requires the district to cut back.

Mr. Adlerstein noted that the district is making a number of one time investments which are "catch ups". Dr. Willett explained they are trying to put many efficiencies into place in many areas including technology. He can provide more information at the Superintendent's Breakfast or on a pizza night. The district is working very efficiently with the funds given to them by the taxpayers of Tolland. Mr. Doyle commented that he has personally seen a number of cuts to respond to the budget. The district has tightened its belt and believes more staff has been cut than would be level with the declining enrollment. The classrooms have quality instructors but one should not rely on heroics happening every day.

H. CHAIRPERSON'S REPORT

a. Supporting Schools/Referendum

Mr. Adlerstein explained that the goal is to come up with some True Gossip and set up a group activity involving the Board members and the public in attendance. The focus was on what residents should know about the state and future of the schools in the district. This was a 3 part activity.

1. Group Activity

The Board members were instructed to reach out to the public and discuss something that stuck with them from this past budget season. After the conversations, information was presented.

Ms. Harrold noted that there is a lot of concern about teachers being cut and students are concerned about this as well. Ms. Gorsky added that the technology at THS is still not up to speed – literally. When an entire class tries to log on, it is a cumbersome and slow process making it difficult for students to accomplish what they need to do in the time that they have. Mr. Schroeder noted that students also commented that what they have to pay to play sports is quite expensive. Mr. Pagoni commented that students should not have to pay anything to represent the school as either a sports or club member. Mr. Doyle heard that the assistant principal position really needs to be in place in the lower schools.

2. Dr. Willett presented a narrative

Dr. Willett asked those in attendance to think of 2 malls – the Mall on Washington and the Mall at Disney and asked about the similarities. Responses included: both have castles (centers of operation), they are meeting places, cars are not allowed, there are many characters, and both are framed by important/relevant items.

Dr. Willett explained that while there isn't anything in the Disney castle, the congressional building has people working in the business of government. There is greater substance at the Mall on Washington than there is at the Disney castle. Unlike the castle, the congressional building is not just a façade. Substance has the quality of having value; it is significant and essential to operations. In this case, it is essential to the meaning of America and valuable to this country. The façade is only the outward appearance. (Dr. Willett noted that he is not speaking against the Disney Corporation in any way).

This is similar to what the town is facing. Over time, they have started to see substance drip away and leave only a façade. At one time World Language was taught in the 3rd grade. It is now taught every other day in middle school. It still has substance and is still in place but looks a little more like a façade. Additionally, with "no child left behind", when reductions need to be made it becomes that the schools will do the best they can. In turn, struggling students do not receive as much support. The schools try but may not be able to provide all the help that is needed. Dr. Willett noted that the teaming model was almost lost and if there is not enough support for getting the budget to pass, then it will go back to a junior high school model which is less student focused. Music and art are less robust as teachers, resources, and supplies are cut losing substance. In the past, there were no consistent math, writing, or reading programs. They are now substantive and progress is being made but without support, they may go back to the façade.

Without support, culture is less substantive. Classes within the curriculum that address social media, peer pressure, and drug use were eliminated. Further, the pay to participate fee is high and many facilities are in disrepair due to a lack of proper preventative maintenance.

Dr. Willett is trying to move the district away from the façade and back toward substance. In terms of curriculum, this means offering the Math In Focus program, Writers Workshop, reading development and training as well as curriculum support positions. Technology has been supported by grants and cost effective infrastructure as well as its support staff. He wants to see well maintained facilities which are appropriately funded. In terms of culture, there should be culturally responsive education including the themes of diversity, personal health, and social awareness. Further, Dr. Willett would like to see a mastery based assessment. This is an assessment that is based on competency and a focus on student comprehension, monitoring of progress and success over the model of mass testing, retribution, and retaliation. Lastly, he wants to rebuild the world language program.

Dr. Willett explained that the district has a lot of substance but rejected budgets create facades. The question becomes how many facades does Tolland want to create in its educational system?

3. Compose a True Rumor – Group Activity

The Board members and participants broke up into three groups and presented the information.

Facilities – The group noted that THS is more modern than the other schools and is the best of the facilities. It was noted that TMS is a bit run down. At THS, the computers often do not work fast enough for the students' needs. They discussed whether this environment was conducive to doing their best work. It was also noted that the sidewalks are crumbling and not representative of the environment. Additionally, traffic flow could be better not only at THS but at the other schools as well. Lastly, they have invested in 10 years of shortcuts. There is a greater cost when maintenance is not regularly performed.

Culture and Climate – The group spoke about the budget referendum. The senior citizens are not interested in what is going on in the schools and only know about the riot. They need to be made aware of what is going on. It was also discussed that students need the opportunity to grow as a community and get to know each other. Many students are closed-minded and having multiple grade levels in world language helps them get to know others. They added that Dr. Willett is awesome. Community, getting to know others, and accepting differences are all important.

Curriculum and Instruction – The group noted that there should be a greater focus on teachers who connect personally with the students. Teachers are replaced with new ones who have less experience and don't form personal connections. The students expressed that they would like to be able to select their teachers and added that there are not a lot of AP or college level classes when compared to other schools. Scheduling conflicts further limit the options available. This past year French 5 was not offered because there was not enough student support and Spanish 5 was not offered due to a cut in the staff. Further, there is inconsistency with the teachers – the higher level teachers teach the upper and standard levels while students in the middle level are left behind. Lastly, there does not seem to be a lot of support for students who need additional assistance with their education.

The exercise was closed. Dr. Willett thanked the students. What they have to say is very important – one sentence said by them is 10 times more valuable than the same statement made by him. If the students truly believe in what has been discussed, they should put it out into the public. People will listen to them – more so than they will listen to the Superintendent and the Board. A summary of what was discussed will be available in the minutes posted at www.tolland.k12.ct.us.

I. BOARD ACTION - none

J. PUBLIC PARTICIPATION - none

K. POINTS OF INFORMATION

Ms. Yudichak inquired about what budget cuts would be made. Dr. Willett explained that there would be a hit to teaching/instructional staff and hopes that this is where it will stop.

Ms. Harrold asked about the status of money saving ideas that were discussed during the budget season. Dr. Willett responded that many of them have been employed but they are now dealing with a situation where the full weight of the budget cannot be put on homeowners. He is putting a proposal together to start a STEAM Academy – it would have start-up costs but there would be an opportunity to get money back.

Mr. Krasusky asked if it would be possible for someone to be at the schools to remind parents to vote when parents arrive to pick up their students. Dr. Willett noted that he has been advised on a number of occasions that school resources such as students and phone systems cannot be used.

Ms. Vallo commented that she understands that they cannot use school resources to encourage people to vote. As a room parent, she is in communication with a class of parents all the time. She reached out to the PTO to ask if an e-mail could be sent and learned that it would be a conflict of interest. Dr. Willett explained that this could be because the access to the group of parents is vis-a-vis the school resources. Mr. Doyle noted that any resident can request voter information from the registrar of voters and if an individual wants to call people they know on the list, they would be able to do so. A discussion continued in regard to communicating the message. It was reiterated that an individual may act on their own accord – they are making their own decision. Dr. Willett clarified that he cannot advocate with the school resources for the referendum. Individuals make their own decisions and are responsible for their actions. Ms. Seaver noted that anyone could stand at the stop signs on the corner and hold signage.

L. CORRESPONDENCE

- Town Council – Special Meeting – April 21, 2016

M. FUTURE AGENDA ITEMS

- Executive session – superintendent evaluation
- Policy 2070 – 2nd reading

N. ADJOURNMENT

Mr. Pagoni motioned to adjourn the meeting at 9:31PM. Ms. Yudichak seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Lisa Pascuzzi".

Lisa Pascuzzi
Clerk

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: **Policy 2070 – Team Selection and Registration**

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

In the October 21st, 2015 meeting the Policy Committee, in reviewing Policy 4021, asked the Superintendent to work on the following:

In addition, Section IV will be removed and will become a separate policy since the committee felt that it did not fit into a policy regarding athletic coaches but should be a part of a policy entitled "Student Athlete Team Selection and Registration." This policy will also include the registration process, including relevant dates for athletic team registration.

Therefore, the attached **draft** policy 2070 was created. This Policy has been reviewed by the Athletic Advisory Committee, the Athletic Director, and the Policy Committee.

FINANCIAL SUMMARY:

N/A

BOARD ATTORNEY REVIEW:

N/A

BOE ACTION DESIRED:

Motion to accept Policy 2070 – Team Selection and Registration as a board of education policy.

SUPPORTING MATERIALS ATTACHED:

Policy 2070_Team Selection and Registration

**TOLLAND PUBLIC SCHOOLS
TOLLAND, CONNECTICUT**

BOARD POLICY

REGARDING: Team Selection and Registration

NUMBER: 2070

Team Selection and Registration

APPROVED [DATE OF APPROVAL]

Team Selection

Athletic coaches will use objective criteria for selection of team members. In an effort to ensure the highest level of objectivity possible, each head coach will submit formal written rubric with sport specific selection criteria to the Athletic Director for approval prior to the beginning of tryouts. All rubrics will include but not be limited to criteria for athletic ability, knowledge of the sport and overall composition of the team relative to attitude, and cooperation and respect for fellow players and coaches. The selection criteria on the rubric must be communicated to student athletes prior to tryouts. The rubric or a student athlete's evaluation sheet may be reviewed at any time by his or her parent or guardian upon a written request made of the Athletic Director.

Registration

Sports registration deadlines will be the first Monday in August for the Fall sports season, the first Monday in November for the Winter sports season, and the last Monday in February for the Spring sports season. Medical, safety, planning, and logistical considerations require that no late registrations are accepted.

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Refinancing of the TD Bank Energy Lease

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

During the course of the conversation regarding the financing of the geothermal units installed in the Town building, TIS, and TMS the possibility of refinancing was raised. Ms. Hancock reviewed the situation and contacted Mr. Barry Bernabe, the Town's financial advisor, to obtain quotes to refinance the loan. Mr. Bernabe reached out to several banks and most were not interested due to the duration of the loan (17 years). Bank of America provided a highly competitive quote illustrating various options.

Please note, Options 1 – 4 (also referred to as scenarios) are available with a rate lock through October 2, 2016. Options 5-8 were less viable as they require a closing with 15 days of the "proposal" which is unlikely to be executable. The financials of options 1 – 4 over the course of the loan are available on pages 10 – 14 of the attached document: *Bank of America – Proposal to the Town of Tolland, CT – Refinance Existing Lease*.

FINANCIAL SUMMARY:

Depending on when the agreement is finalized, these numbers are offered for *discussion purposes only* and are estimations.

OPTIONS (w/rate lock to 10/2/16)	PERCENTAGE	SAVINGS OVER LIFE of LOAN
Option 1 – Equal Savings	2.35%	\$867,399.98
Option 2 – Level Principal	2.25%	\$1,313,654.04
Option 3 – Level Debt Serv.	2.32%	\$1,129,585.87
Option 4 – Max Early Savings	2.37%	\$757,569.71

Please see supporting attachments for each scenario/option.

Please pay particular attention to the a) long term impact of each scenario, and b) the impact of the "jump" in each scenario from the 10/02/2016 (2016-2017) to 10/02/2017 (2017-2018) budget year. Factors such as the minimum budget requirement (MBR), and whether debt service will be considered as part of it or not should be reviewed and considered. For instance, in the "Level Principal" scenario (#2) the jump up from \$440,575.00 to \$786,062.50 of \$345,487.50 would represent 35% of a \$983,348.00 budget increase (if factoring a 2.5% increase over the 2016-2017 budget of \$39,333,948.00) and would automatically be part of the 2017-2018 budget. Therefore 35% of the increase or \$345,487.50 a) will not be available for use on other budgetary items and b) in combination with the MBR may mean that for all intents and purposes a 2.5% budget increase would provide only a "true" increase of \$637,862.00 or **1.6%** ($\$983,348.00 - \$345,487.00 = \$637,862.00$) and ($\$39,333,948.00 + \$637,862.00 = \$39,971,810.00$).

Discussion has occurred with the Town about potential use of the UISF fund to offset that impact on the 2017-2018 budget year.

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

Consideration and review of the information provided, as a first reading.

Thought towards an upcoming motion to endorse the Town to proceed with one of the "options."

SUPPORTING MATERIALS ATTACHED:

Bank of America – Proposal to the Town of Tolland, CT – Refinance Existing Lease

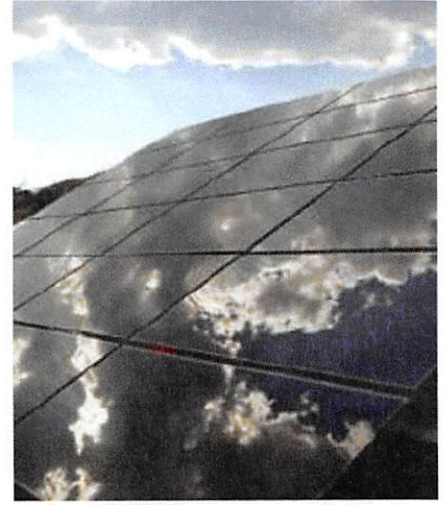
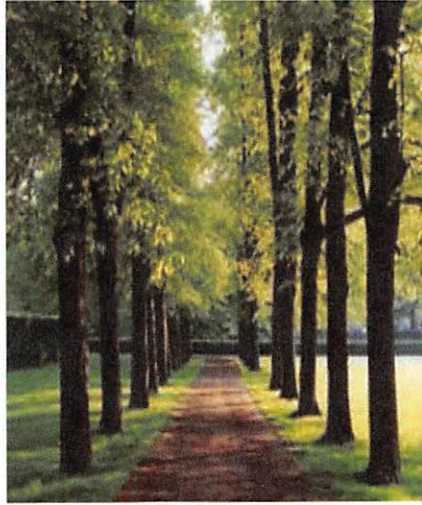
Scenario #1 – Equal Savings

Scenario #2 – Equal Principal

Scenario #3 – Level Debt Service

Scenario #4 – Max Early Savings

Graph of Lease Refinance Options



Proposal to Town of Tolland, CT
Refinance Existing Lease
May 16, 2016

Submitted by:
Holly Andreozzi
Bank of America Public Capital Corp
100 Federal Street, MA5-100-08-11, Boston MA 02110
Tel: 617.434.7760
Fax: 404.532.3026
Email Address: Holly.Andreozzi@baml.com
Website URL Address:) <http://www.bofaml.com/en-us/content/business-equipment-leasing-financing.html>

As part of Bank of America's 10-year, \$125 billion business initiative to address climate change, we promote an environmentally sustainable economy through financing for energy efficiency projects and renewable energy assets.

Holly Andreozzi
Senior Vice President
Energy Services

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Boston, MA 02110
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May 16, 2016

Attention: Ms. Lisa Hancock, M.P.A.
Director of Financing & Records
Town of Tolland

Mr. Barry Bernabe
Managing Director
Phoenix Advisors, LLC

Re: Master Equipment Lease/Purchase Agreement

Banc of America Public Capital Corp ("BAPCC") is pleased to submit to the Town of Tolland (the "Lessee") the Master Equipment Lease/Purchase Agreement proposal (the "*Proposed Transaction*") as described in the attached Summary of Terms and Conditions (the "*Term Sheet*").

BAPCC offers unique financing features and qualifications that can be leveraged on behalf of the Town to complete this transaction at a low interest cost and in a smooth and efficient manner. These features and qualifications include:

1. **TAX-EXEMPT PRIVATE PLACEMENT EXPERIENCE:** BAPCC is a leading provider of private placement capital to the state government, municipal local government, K-12, housing authority, and higher education tax-exempt markets. Our team is highly experienced in documenting and closing tax-exempt lease purchase transactions;
2. **ENERGY EFFICIENCY FINANCING EXPERIENCE:** BAPCC's Energy Services group is a leading provider of financial solutions for energy efficiency, renewable energy, water system, and energy generation equipment and assets;
3. **PRIVATE PLACEMENT:** The proposed transaction is a private placement that will not require (i) any additional public ongoing disclosure requirements, (ii) any additional public offering document generation requirements, or (iii) any underwriting or related fees.
4. **RATE LOCK:** BAPCC has provided the requested options including a rate lock until 10/2/2016. See terms of rate lock contained herein.

Please understand that this Proposal is not a commitment or offer to purchase, and does not create any obligation for the Lessor. All prospective transactions must meet internal approval requirements for funding.

This proposal must be accepted within ten business days from the date of this letter in order for the Lessor to proceed with its consideration of the Proposed Transaction. To accept this Proposal, please sign the enclosed copy of this Proposal Letter and return it to my attention at holly.andreozzi@baml.com or fax it to me at 404.532.3026. Thank you for allowing us the opportunity to prepare this proposal for the Town of Tolland.

Very truly yours,

Banc of America Public Capital Corp



By: Holly Andreozzi
Title: Senior Vice President

The undersigned, by its authorized representative below, accepts the above Proposal, agrees to furnish the Lessor, its successors and assigns, any information relating to the business or financial condition of the Lessee or its affiliates, and authorizes the Lessor, Bank of America, N.A. and their affiliates to disclose to, discuss with and distribute such information (and any information they may already have) to any other affiliates or proposed assignees or successors of the Lessor.

Town of Tolland, Connecticut

By: _____

Title: _____

Date: _____

Tax-ID #: _____

Option: _____

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SUMMARY OF TERMS AND CONDITIONS

I. Lessee, Lessor and Project Information - Introduction

Lessee: Town of Tolland, Connecticut

Lessor: Banc of America Public Capital Corp or its affiliate or designee

Lessor Background: Our Energy Services team has extensive experience in funding tax-exempt equipment lease transactions for energy efficiency projects that benefit governmental entities, K-12, and public higher education institutions throughout the country.

Commitment to energy efficiency and the environment: Bank of America is a proud supporter of energy efficiency and initiatives that have a positive impact on the environment. Some of our recent experience financing energy efficiency projects through a tax-exempt lease in CT includes:

Town of North Haven - \$6.3 million
Town of East Hartford - \$2 million
Town of Cheshire - \$9.7 million
Town of Southington - \$12.6 million
Town of Berlin - \$10.34 million

Financial profile and strength: As mentioned, Bank of America is one of the nation's largest financial holding companies. Our annual report can be found on the following internet link:

<http://investor.bankofamerica.com/phoenix.zhtml?c=71595&p=irol-reportsannual>

II. Lease Structure, Project Description

Purpose: The purpose of this transaction is to refinance the Town's outstanding tax-exempt lease/purchase that was used for the acquisition, construction and installation of energy efficiency improvements (collectively, the "*Equipment*") by Honeywell ("*Vendor*") under an energy performance contract with the Town.

Structure: This transaction will be structured as a tax-exempt equipment lease purchase agreement ("*Lease/Purchase*") between Lessee and Lessor. Repayments under the Lease/Purchase shall be absolute and unconditional, subject only to annual appropriation of funds by the Lessee's governing body and in accordance with the laws of the State of Connecticut. The lease will be a net financial lease, and all expenses, including but not limited to insurance, maintenance, and taxes, will be for the account of Lessee.

Security: Title to the Equipment shall be vested in Lessee. Lessor's security interest in the Equipment shall be evidenced by the filing of UCC financing statements and fixture filings. At maturity of the Lease/Purchase, upon payment of all outstanding amounts under the Lease/Purchase, Lessor' security interest in the Equipment shall be released and Lessee shall retain the Equipment. Lessee shall be required to maintain the Equipment free and clear of other liens, to

insure the Equipment (public liability and property damage insurance), to promptly repair or replace any damaged or destroyed Equipment and to pay any applicable taxes.

Proceeds: Options 1 – 4 Rate Lock Options estimated size \$9,665,000

Options 5 – 8 Advance refunding options would have a par amount in excess of \$9,665,000 and would be based upon the cost of the escrow; however, for purposes of this term sheet we have assumed a par amount of \$9,665,000.

III. Funding, Interest Rate, Closing

Funding: Proceeds from the Lease will used to pay off the Town's outstanding lease purchase agreement.

Closing Date: October 2, 2016 if forward rate lock; June 2016 if advance refunding

Indicative Interest Rates: The calculation for the Indicative Fixed Interest Rate is:

Bloomberg Treasury SWAP Rate X 65% + Applicable Spread*

Indicative Rates with Forward Rate lock until October 2, 2016

Option	Swap Term	Swap Rate *	x 65%	Spread	Interest Rate
1 Level Savings	11	1.65%	1.07%	1.28%	2.35%
2 Level Principal	9	1.53%	0.99%	1.26%	2.25%
3 Level Debt	10	1.60%	1.04%	1.28%	2.32%
4 Max Savings	11	1.65%	1.07%	1.30%	2.37%

*Rates taken from Bloomberg on May 16, 2016

Indicative Rates – Closing within 15 business days of this proposal

Option	Swap Term	Swap Rate *	x 65%	Spread	Interest Rate
5 Level Savings	11	1.65%	1.07%	1.25%	2.32%
6 Level Principal	9	1.53%	0.99%	1.24%	2.23%
7 Level Debt	10	1.60%	1.04%	1.25%	2.29%
8 Max Savings	11	1.65%	1.07%	1.27%	2.34%

*Rates taken from Bloomberg on May 16, 2016

PLEASE BE ADVISED THAT THE INDICATIVE INTEREST RATE AND THE PROPOSED PRICING SET FORTH ABOVE AND IN EXHIBIT A HERETO ARE ONLY AVAILABLE FOR TRANSACTIONS THAT HAVE BEEN CONSUMMATED WITHIN 180 DAYS HEREOF. THEREAFTER, LESSOR MAY AT ITS DISCRETION ADJUST ITS PRICING TO REFLECT ADVERSE CHANGES IN ITS COST OF FUNDS OR CHANGES GENERALLY IN MARKET CREDIT MARGINS.

If this proposal is signed and returned to Lender within ten (10) business days:

Lender will hold the tax-exempt rate for the selected option of either 2.35% (Option 1), 2.25% (Option 2), 2.32% (Option 3), or 2.37% (Option 4) for funding date up to October 2, 2016.

If closing of the transaction occurs after such rate lock expiration, the respective Indicative Fixed Interest Rate for the transaction is subject to repricing at the discretion of Lender 15 business days prior to the scheduled closing date in accordance with the selected option formula above.

IF BORROWER ASKS LENDER TO LOCK THE RESPECTIVE INTEREST RATE ABOVE FOR FUNDING, BORROWER AGREES NOT TO SEEK FUNDING FOR THE PROJECT WITH ANOTHER LENDER FOR A PERIOD OF SIX MONTHS AS A MEANS TO CIRCUMVENT THE RATE THAT BORROWER HAS ASKED LENDER TO HOLD.

PLEASE BE ADVISED THAT THE PROPOSED INDICATIVE PRICING INDEX SET FORTH ABOVE IS ONLY AVAILABLE FOR A TRANSACTION THAT IS FULLY FUNDED OR FOR SPECIFIC EQUIPMENT THAT HAS COMMENCED FUNDING UNDER A LEASE AGREEMENT PURSUANT TO THIS PROPOSAL WITHIN 180 DAYS. THEREAFTER, LENDER MAY AT ITS DISCRETION ADJUST ITS PRICING TO REFLECT ADVERSE CHANGES IN ITS COST OF FUNDS OR CHANGES GENERALLY IN MARKET CREDIT MARGINS.

PLEASE NOTE THAT THE PRICING AND RATE ABOVE ARE BASED ON THE AVERAGE LIFE OF THE ATTACHED DRAFT AMORTIZATION SCHEDULES. TO THE EXTENT THAT THE AVERAGE LIFE OF THE FINAL SELECTED AMORTIZATION SCHEDULE CHANGES FROM THE ATTACHED, THE RESPECTIVE RATE ABOVE IS SUBJECT TO MODIFICATION BY LENDER TO ACCOUNT FOR ANY LENGTHENING OF THE AVERAGE LIFE OF THE FINAL SCHEDULE.

Closing Costs:

Lessee will be responsible for its own closing costs, including its own legal costs for provided any legal and tax opinions for the transaction.

Lessee will be responsible for Lessor's attorney fees only if transaction is structured as an advance refunding. In this case, Lessor's attorney fees will be capped at \$25,000.

To the extent the Lessee chooses a forward rate lock option, Lessee will NOT be responsible for Lessor's attorney fees.

IV. Repayment, Prepayment and Other Terms

Payments:

Lessee shall make annual rental payments consisting of principal and interest on the Proceeds.

Prepayment:

On any periodic rental payment date and following 30 days advance written notice, Lessee shall have the option to prepay its obligations in whole and not in part under the Lease/Purchase upon payment of the then-applicable Purchase Price, which will be calculated as 102% of the outstanding principal balance.

Documents:

Transaction documents to be provided by Lessor.

NOT

Bank Qualification: This proposal assumes the transaction will NOT be deemed "Bank Qualified" for federal tax purposes.

**Opinion of
Counsel:**

Counsel to Lessee shall deliver an opinion to Lessor at closing in form and substance satisfactory to Lessor. The opinion of counsel will provide, among other matters:

- (a) the portion of base rent designated as and constituting interest paid by Lessee and received by Lessor is excluded from gross income for federal income tax purposes under Section 103 of the Internal Revenue Code of 1986 and is exempt from State personal income taxes (if applicable);
- (b) such interest is not a specific preference item for purposes of the Federal individual or corporate alternative minimum taxes;
- (c) counsel has examined, approved and attached the text of the enabling resolution of Lessee's governing body authorizing Lessee to enter into the Lease/Purchase; and
- (d) the Lease/Purchase has been duly executed by Lessee and is a valid, binding and enforceable obligation against Lessee.

**Tax Exempt
Lease/Purchase:**

The rental payments have been calculated on the following assumptions and representations by Lessee that Lessee:

- 1. is a state or political subdivision of a state within the meaning of Section 103(c) of the Internal Revenue Code (the "Code") and duly created and validly existing under the laws of the State of Connecticut;
- 2. is authorized under the laws of the State of Connecticut to enter into the Lease/Purchase and the transactions contemplated thereby and to perform all of Lessee's obligations thereunder; and
- 3. has duly authorized the execution and delivery of the Lease/Purchase under the terms of a resolution of its governing body or by other appropriate official approval, and all requirements and procedures have been satisfied in order to ensure the enforceability of the Lease/Purchase, and Lessee has complied with all applicable public bidding requirements; and

Lessee shall provide Lessor with such evidence as Lessor may request to substantiate and maintain such tax status, and shall make such further representations and certifications as are customary in tax exempt transactions.

In the event Lessor suffers a loss of Federal income tax exemption of the interest portion of the rental payments, Lessee will indemnify Lessor against any loss of Federal income tax exemption of the interest portion of the rental payments and against any penalties and interest imposed by the Internal Revenue Service in connection therewith on a lump-sum basis, and Lessee shall comply with the filing requirements of Section 149(e) of the Code. Lessee will pay Lessor amounts calculated at a taxable rate sufficient to maintain Lessor's yield in the Lease/Purchase. Lessee shall comply with the filing requirements of Section 149(e) of the Code.

Final Approval:

This proposal and the terms set forth herein are an indication of interest in the transaction, and are not and should not be construed as a commitment nor obligation of Lessor or its affiliates to provide any financing. The proposed transaction and the terms set forth herein are subject to all credit, risk, documentation and legal approvals of Lessor as well as execution and delivery of documentation acceptable to all parties. All disbursements are subject to no material adverse change in the financial condition of Lessee from the time of approval.

Assignment:

Lessor shall be entitled to assign its right, title and interest in the Lease and leased equipment on a private placement basis to qualified purchasers. In addition, Lessor shall be entitled to assign its right, title and interest in the Lease/Purchase to a trustee for the purpose of issuing certificates of participation or other forms of certificates evidencing an undivided interest in such Lease, provided such certificates are sold only on a private placement basis (and not pursuant to any "public offering") to a purchaser(s) who represent that (i) such purchaser has sufficient knowledge and experience in financial and business matters to be able to evaluate the risks and merits of the investment (ii) such purchaser understands neither the Lease or certificates will be registered under the Securities Act of 1933, (iii) such purchaser is either an "accredited investor" within the meaning of Regulation D under the Securities Act of 1933, or a qualified institutional buyer within the meaning of Rule 144A, and (iv) that it is the intention of such purchaser to acquire such certificates (A) for investment for its own account or (B) for resale in a transaction exempt from registration under the Securities Act of 1933. At any time, Lessor may sell, assign or encumber all or any part of its right title and interest in the Lease/Purchase; however, in no event shall the Lessor assign this agreement as a public offer of participation. Lessee consents to a private placement transaction within the meaning of applicable federal securities laws.

Proposal Expiration**Date:**

This proposal must be accepted within ten (10) business days to be valid.

Market**Disruption:**

NOTWITHSTANDING ANYTHING CONTAINED HEREIN TO THE CONTRARY, IN THE EVENT ANY MATERIAL CHANGE SHALL OCCUR IN THE FINANCIAL MARKETS AFTER THE DATE OF THIS PROPOSAL LETTER, INCLUDING BUT NOT LIMITED TO ANY GOVERNMENTAL ACTION OR OTHER EVENT WHICH MATERIALLY ADVERSELY AFFECTS THE EXTENSION OF CREDIT BY BANKS, LEASING COMPANIES OR OTHER LENDING INSTITUTIONS, LESSOR MAY MODIFY THE INDEX PRICING DESCRIBED ABOVE.

USA Patriot Act**Compliance:**

The Lessee acknowledges that pursuant to the requirements of the USA Patriot Act (Title III of Pub. L. 107-56 (signed into law October 26, 2001)) (the "Patriot Act"), the Lessor is required to obtain, verify and record information that identifies the Lessee, which information includes the name and address of the Lessee and other information that will allow the Lessor to identify the Lessee in accordance with the Patriot Act.

Standard Disclosures and Disclaimers

The transaction described in this document is an arm's length, commercial transaction between you and Banc of America Public Capital Corp ("BAPCC") in which: (i) BAPCC is acting solely as a principal (i.e., as a lender or lessor) and for its own interest; (ii) BAPCC is not acting as a municipal advisor or financial advisor to you; (iii) BAPCC has no fiduciary duty pursuant to Section 15B of the Securities Exchange Act of 1934 to you with respect to this transaction and the discussions, undertakings and procedures leading thereto (irrespective of whether BAPCC or any of its affiliates has provided other services or is currently providing other services to you on other matters); (iv) the only obligations BAPCC has to you with respect to this transaction are set forth in the definitive transaction agreements between us; and (v) BAPCC is not recommending that you take an action with respect to the transaction described in this document, and before taking any action with respect to the this transaction, you should discuss the information contained herein with your own legal, accounting, tax, financial and other advisors, as you deem appropriate. If you would like a municipal advisor in this transaction that has legal fiduciary duties to you, you are free to engage a municipal advisor to serve in that capacity.

This proposal is submitted in response to your Request for Proposal. The contents of this proposal and any subsequent discussions between us, including any and all information, recommendations, opinions indicative pricing, quotations and analysis with respect to any municipal financial product or issuance of municipal securities, are provided to you in reliance upon the exemption provided for responses to requests for proposals or qualifications under the municipal advisor rules (the "Rules") of the Securities and Exchange Commission (240 CFR 15Ba1-1 et seq.).

The Staff of the SEC's Office of Municipal Securities has issued guidance which provides that, in order for a request for proposals to be consistent with this exemption, it must (a) identify a particular objective, (b) be open for not more than a reasonable period of time (up to six months being generally considered as reasonable), and (c) involve a competitive process (such as by being provided to at least three reasonably competitive market participants) or by being publicly posted to your official website. In submitting this proposal, we have relied upon your compliance with this guidance.

In submitting this proposal, we are not undertaking to act as a "municipal advisor" to you or any other person within the meaning of the Rules. In connection with this proposal and the transactions described herein, we are not subject to, and we hereby disclaim, any fiduciary duty to you or to any other person. We understand that you will consult with and rely on the advice of your own municipal, financial, tax, legal and other advisors as and to the extent you deem necessary in connection with your evaluation of this proposal and the transactions described herein.

Option 1 – Sample Amortization – Level Savings

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.35%
Closing/Funding Date (est.)	10/2/16
Average Life	10.581

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		10/2/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		465,762.49	227,127.50	238,634.99	9,426,365.01
2	2	10/2/2018		482,703.49	221,519.58	261,183.91	9,165,181.10
3	3	10/2/2019		600,106.49	215,381.76	384,724.73	8,780,456.36
4	4	10/2/2020		617,983.49	206,340.72	411,642.77	8,368,813.60
5	5	10/2/2021		636,349.49	196,667.12	439,682.37	7,929,131.23
6	6	10/2/2022		655,217.49	186,334.58	468,882.91	7,460,248.32
7	7	10/2/2023		674,599.49	175,315.84	499,283.65	6,960,964.66
8	8	10/2/2024		694,510.49	163,582.67	530,927.82	6,430,036.84
9	9	10/2/2025		714,965.49	151,105.87	563,859.62	5,866,177.22
10	10	10/2/2026		735,978.49	137,855.16	598,123.33	5,268,053.89
11	11	10/2/2027		757,565.49	123,799.27	633,766.22	4,634,287.67
12	12	10/2/2028		779,741.49	108,905.76	670,835.73	3,963,451.94
13	13	10/2/2029		802,522.38	93,141.12	709,381.26	3,254,070.68
14	14	10/2/2030		825,926.49	76,470.66	749,455.83	2,504,614.85
15	15	10/2/2031		849,968.49	58,858.45	791,110.04	1,713,504.81
16	16	10/2/2032		874,667.49	40,267.36	834,400.13	879,104.68
17	17	10/2/2033		899,763.64	20,658.96	879,104.68	-
			9,665,000.00	12,068,332.38	2,403,332.38	9,665,000.00	

Option 2 – Level Principal

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.25%
Closing/Funding Date (est.)	10/2/16
Average Life	9.000

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		10/2/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		786,062.50	217,462.50	568,600.00	9,096,400.00
2	2	10/2/2018		773,269.00	204,669.00	568,600.00	8,527,800.00
3	3	10/2/2019		760,475.50	191,875.50	568,600.00	7,959,200.00
4	4	10/2/2020		747,682.00	179,082.00	568,600.00	7,390,600.00
5	5	10/2/2021		734,888.50	166,288.50	568,600.00	6,822,000.00
6	6	10/2/2022		721,995.00	153,495.00	568,500.00	6,253,500.00
7	7	10/2/2023		709,203.75	140,703.75	568,500.00	5,685,000.00
8	8	10/2/2024		696,412.50	127,912.50	568,500.00	5,116,500.00
9	9	10/2/2025		683,621.25	115,121.25	568,500.00	4,548,000.00
10	10	10/2/2026		670,830.00	102,330.00	568,500.00	3,979,500.00
11	11	10/2/2027		658,038.75	89,538.75	568,500.00	3,411,000.00
12	12	10/2/2028		645,247.50	76,747.50	568,500.00	2,842,500.00
13	13	10/2/2029		632,456.25	63,956.25	568,500.00	2,274,000.00
14	14	10/2/2030		619,665.00	51,165.00	568,500.00	1,705,500.00
15	15	10/2/2031		606,873.75	38,373.75	568,500.00	1,137,000.00
16	16	10/2/2032		594,082.50	25,582.50	568,500.00	568,500.00
17	17	10/2/2033		581,291.25	12,791.25	568,500.00	-
			9,665,000.00	11,622,095.00	1,957,095.00	9,665,000.00	

Option 3 - Level Debt Service

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.32%
Closing/Funding Date (est.)	10/2/16
Average Life	9.549

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		10/2/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		694,480.19	224,228.00	470,252.19	9,194,747.81
2	2	10/2/2018		694,480.19	213,318.15	481,162.04	8,713,585.77
3	3	10/2/2019		694,480.19	202,155.19	492,325.00	8,221,260.77
4	4	10/2/2020		694,480.19	190,733.25	503,746.94	7,717,513.83
5	5	10/2/2021		694,480.19	179,046.32	515,433.87	7,202,079.96
6	6	10/2/2022		694,480.19	167,088.25	527,391.94	6,674,688.02
7	7	10/2/2023		694,480.19	154,852.76	539,627.43	6,135,060.59
8	8	10/2/2024		694,480.19	142,333.41	552,146.79	5,582,913.81
9	9	10/2/2025		694,480.19	129,523.60	564,956.59	5,017,957.21
10	10	10/2/2026		694,480.19	116,416.61	578,063.58	4,439,893.63
11	11	10/2/2027		694,480.19	103,005.53	591,474.66	3,848,418.97
12	12	10/2/2028		694,480.19	89,283.32	605,196.87	3,243,222.10
13	13	10/2/2029		694,480.19	75,242.75	619,237.44	2,623,984.66
14	14	10/2/2030		694,480.19	60,876.44	633,603.75	1,990,380.92
15	15	10/2/2031		694,480.19	46,176.84	648,303.35	1,342,077.56
16	16	10/2/2032		694,480.19	31,136.20	663,343.99	678,733.57
17	17	10/2/2033		694,480.19	15,746.62	678,733.57	0.00
			9,665,000.00	11,806,163.24	2,141,163.24	9,665,000.00	

Option 4 – Max Savings

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.37%
Closing/Funding Date (est.)	10/2/16
Average Life	10.972

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		10/2/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		339,918.60	229,060.50	110,858.10	9,554,141.90
2	2	10/2/2018		397,675.38	226,433.16	171,242.22	9,382,899.68
3	3	10/2/2019		546,475.14	222,374.72	324,100.42	9,058,799.27
4	4	10/2/2020		588,503.49	214,693.54	373,809.95	8,684,989.32
5	5	10/2/2021		625,447.46	205,834.25	419,613.21	8,265,376.11
6	6	10/2/2022		658,606.20	195,889.41	462,716.78	7,802,659.33
7	7	10/2/2023		688,981.07	184,923.03	504,058.05	7,298,601.28
8	8	10/2/2024		717,348.13	172,976.85	544,371.28	6,754,229.99
9	9	10/2/2025		744,307.80	160,075.25	584,232.54	6,169,997.45
10	10	10/2/2026		770,324.38	146,228.94	624,095.44	5,545,902.01
11	11	10/2/2027		795,760.29	131,437.88	664,322.42	4,881,579.59
12	12	10/2/2028		820,896.99	115,693.44	705,203.56	4,176,376.03
13	13	10/2/2029		845,955.35	98,980.11	746,975.24	3,429,400.80
14	14	10/2/2030		871,111.35	81,276.80	789,834.55	2,639,566.25
15	15	10/2/2031		896,500.96	62,557.72	833,943.24	1,805,623.00
16	16	10/2/2032		922,236.59	42,793.27	879,443.32	926,179.68
17	17	10/2/2033		948,130.14	21,950.46	926,179.68	(0.00)
			9,665,000.00	12,178,179.32	2,513,179.32	9,665,000.00	

Comparison of Options 1-4

		2.35%		2.25%		2.32%		2.37%	
Year	Existing Debt Service	Option 1		Option 2		Option 3		Option 4	
		New Debt Service	Net Savings	New Debt Service	Net Savings	New Debt Service	Net Savings	New Debt Service	Net Savings
0									
1	516,787.00	465,762.49	\$51,025	786,062.50	-\$269,276	694,480.19	-\$177,693	339,918.60	\$176,868
2	533,728.00	482,703.49	\$51,025	773,269.00	-\$239,541	694,480.19	-\$160,752	397,675.38	\$136,053
3	651,131.00	600,106.49	\$51,025	760,475.50	-\$109,345	694,480.19	-\$43,349	546,475.14	\$104,656
4	669,008.00	617,983.49	\$51,025	747,682.00	-\$78,674	694,480.19	-\$25,472	588,503.49	\$80,505
5	687,374.00	636,349.49	\$51,025	734,888.50	-\$47,515	694,480.19	-\$7,106	625,447.46	\$61,927
6	706,242.00	655,217.49	\$51,025	721,995.00	-\$15,753	694,480.19	\$11,762	658,606.20	\$47,636
7	725,624.00	674,599.49	\$51,025	709,203.75	\$16,420	694,480.19	\$31,144	688,981.07	\$36,643
8	745,535.00	694,510.49	\$51,025	696,412.50	\$49,123	694,480.19	\$51,055	717,348.13	\$28,187
9	765,990.00	714,965.49	\$51,025	683,621.25	\$82,369	694,480.19	\$71,510	744,307.80	\$21,682
10	787,003.00	735,978.49	\$51,025	670,830.00	\$116,173	694,480.19	\$92,523	770,324.38	\$16,679
11	808,590.00	757,565.49	\$51,025	658,038.75	\$150,551	694,480.19	\$114,110	795,760.29	\$12,830
12	830,766.00	779,741.49	\$51,025	645,247.50	\$185,519	694,480.19	\$136,286	820,896.99	\$9,869
13	853,546.89	802,522.38	\$51,025	632,456.25	\$221,091	694,480.19	\$159,067	845,955.35	\$7,592
14	876,951.00	825,926.49	\$51,025	619,665.00	\$257,286	694,480.19	\$182,471	871,111.35	\$5,840
15	900,993.00	849,968.49	\$51,025	606,873.75	\$294,119	694,480.19	\$206,513	896,500.96	\$4,492
16	925,692.00	874,667.49	\$51,025	594,082.50	\$331,610	694,480.19	\$231,212	922,236.59	\$3,455
17	950,788.15	899,763.64	\$51,025	581,291.25	\$369,497	694,480.19	\$256,308	948,130.14	\$2,658
	12,935,749.04	12,068,332.38	867,416.66	11,622,095.00	1,313,654.04	11,806,163.24	1,129,585.80	12,178,179.32	757,569.72

Option 5 – Level Savings

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.32%
Closing/Funding Date (est.)	6/1/16
Average Life	10.976

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		6/1/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		469,160.21	299,593.52	169,566.69	9,495,433.31
2	2	10/2/2018		486,101.21	220,294.05	265,807.16	9,229,626.15
3	3	10/2/2019		603,504.21	214,127.33	389,376.89	8,840,249.26
4	4	10/2/2020		621,381.21	205,093.78	416,287.43	8,423,961.83
5	5	10/2/2021		639,747.21	195,435.91	444,311.30	7,979,650.53
6	6	10/2/2022		658,615.21	185,127.89	473,487.32	7,506,163.21
7	7	10/2/2023		677,997.21	174,142.99	503,854.23	7,002,308.99
8	8	10/2/2024		697,908.21	162,453.57	535,454.64	6,466,854.34
9	9	10/2/2025		718,363.21	150,031.02	568,332.19	5,898,522.15
10	10	10/2/2026		739,376.21	136,845.71	602,530.50	5,295,991.65
11	11	10/2/2027		760,963.21	122,867.01	638,096.21	4,657,895.44
12	12	10/2/2028		783,139.21	108,063.17	675,076.04	3,982,819.40
13	13	10/2/2029		805,920.10	92,401.41	713,518.69	3,269,300.71
14	14	10/2/2030		829,324.21	75,847.78	753,476.44	2,515,824.27
15	15	10/2/2031		853,366.21	58,367.12	794,999.09	1,720,825.18
16	16	10/2/2032		878,065.21	39,923.14	838,142.07	882,683.11
17	17	10/2/2033		903,161.36	20,478.25	882,683.11	0.00
			9,665,000.00	12,126,093.66	2,461,093.66	9,665,000.00	

Option 6 – Level Principal

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.23%
Closing/Funding Date (est.)	6/1/16
Average Life	9.336

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		6/1/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		856,571.36	287,971.36	568,600.00	9,096,400.00
2	2	10/2/2018		771,449.72	202,849.72	568,600.00	8,527,800.00
3	3	10/2/2019		758,769.94	190,169.94	568,600.00	7,959,200.00
4	4	10/2/2020		746,090.16	177,490.16	568,600.00	7,390,600.00
5	5	10/2/2021		733,410.38	164,810.38	568,600.00	6,822,000.00
6	6	10/2/2022		720,630.60	152,130.60	568,500.00	6,253,500.00
7	7	10/2/2023		707,953.05	139,453.05	568,500.00	5,685,000.00
8	8	10/2/2024		695,275.50	126,775.50	568,500.00	5,116,500.00
9	9	10/2/2025		682,597.95	114,097.95	568,500.00	4,548,000.00
10	10	10/2/2026		669,920.40	101,420.40	568,500.00	3,979,500.00
11	11	10/2/2027		657,242.85	88,742.85	568,500.00	3,411,000.00
12	12	10/2/2028		644,565.30	76,065.30	568,500.00	2,842,500.00
13	13	10/2/2029		631,887.75	63,387.75	568,500.00	2,274,000.00
14	14	10/2/2030		619,210.20	50,710.20	568,500.00	1,705,500.00
15	15	10/2/2031		606,532.65	38,032.65	568,500.00	1,137,000.00
16	16	10/2/2032		593,855.10	25,355.10	568,500.00	568,500.00
17	17	10/2/2033		581,177.55	12,677.55	568,500.00	-
			9,665,000.00	11,677,140.46	2,012,140.46	9,665,000.00	

Option 7 – Level Debt

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.29%
Closing/Funding Date (est.)	6/1/16
Average Life	9.942

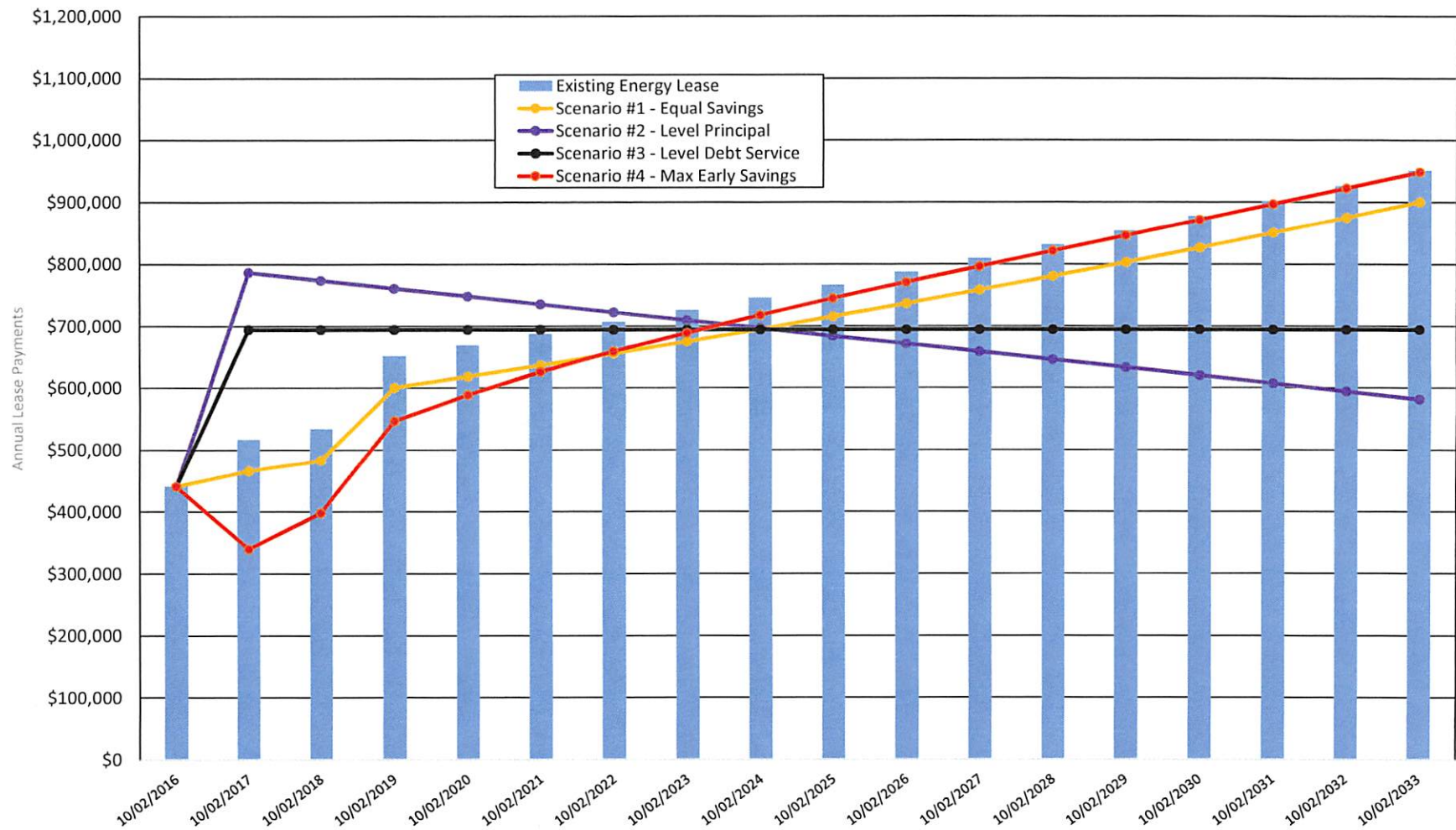
Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		6/1/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		697,973.34	295,719.47	402,253.87	9,262,746.13
2	2	10/2/2018		697,973.34	212,116.89	485,856.46	8,776,889.67
3	3	10/2/2019		697,973.34	200,990.77	496,982.57	8,279,907.10
4	4	10/2/2020		697,973.34	189,609.87	508,363.47	7,771,543.63
5	5	10/2/2021		697,973.34	177,968.35	520,004.99	7,251,538.63
6	6	10/2/2022		697,973.34	166,060.23	531,913.11	6,719,625.53
7	7	10/2/2023		697,973.34	153,879.42	544,093.92	6,175,531.61
8	8	10/2/2024		697,973.34	141,419.67	556,553.67	5,618,977.94
9	9	10/2/2025		697,973.34	128,674.59	569,298.75	5,049,679.19
10	10	10/2/2026		697,973.34	115,637.65	582,335.69	4,467,343.50
11	11	10/2/2027		697,973.34	102,302.17	595,671.18	3,871,672.32
12	12	10/2/2028		697,973.34	88,661.30	609,312.05	3,262,360.28
13	13	10/2/2029		697,973.34	74,708.05	623,265.29	2,639,094.98
14	14	10/2/2030		697,973.34	60,435.28	637,538.07	2,001,556.92
15	15	10/2/2031		697,973.34	45,835.65	652,137.69	1,349,419.23
16	16	10/2/2032		697,973.34	30,901.70	667,071.64	682,347.58
17	17	10/2/2033		697,973.34	15,625.76	682,347.58	0.00
			9,665,000.00	11,865,546.83	2,200,546.83	9,665,000.00	

Option 8 – Max Savings

Total Project Costs	9,665,000.00
Repayment Term (semi.)	30
Interest Rate	2.34%
Closing/Funding Date (est.)	6/1/16
Average Life	11.340

Pmt. No.	Year No.	Payment Date	Funding Amount	Payment Amount	Interest Portion	Principal Portion	Outstanding Balance
0		6/1/2016	9,665,000.00	-	-	-	9,665,000.00
1	1	10/2/2017		351,960.25	302,176.23	49,784.03	9,615,215.97
2	2	10/2/2018		406,938.20	224,996.05	181,942.14	9,433,273.83
3	3	10/2/2019		553,600.38	220,738.61	332,861.77	9,100,412.06
4	4	10/2/2020		593,984.45	212,949.64	381,034.80	8,719,377.25
5	5	10/2/2021		629,663.57	204,033.43	425,630.15	8,293,747.10
6	6	10/2/2022		661,849.37	194,073.68	467,775.68	7,825,971.42
7	7	10/2/2023		691,475.82	183,127.73	508,348.09	7,317,623.33
8	8	10/2/2024		719,267.17	171,232.39	548,034.78	6,769,588.55
9	9	10/2/2025		745,783.98	158,408.37	587,375.60	6,182,212.95
10	10	10/2/2026		771,459.90	144,663.78	626,796.12	5,555,416.82
11	11	10/2/2027		796,633.77	129,996.75	666,637.02	4,888,779.80
12	12	10/2/2028		821,568.90	114,397.45	707,171.45	4,181,608.35
13	13	10/2/2029		846,472.20	97,849.64	748,622.56	3,432,985.79
14	14	10/2/2030		871,508.93	80,331.87	791,177.06	2,641,808.72
15	15	10/2/2031		896,806.79	61,818.32	834,988.47	1,806,820.26
16	16	10/2/2032		922,471.84	42,279.59	880,192.25	926,628.01
17	17	10/2/2033		948,311.10	21,683.10	926,628.01	0.00
			9,665,000.00	12,229,756.63	2,564,756.63	9,665,000.00	

Town of Tolland, Connecticut Energy Lease Refunding - Scenarios



Town of Tolland, Connecticut
FOR DISCUSSION PURPOSES ONLY
2016 Refinancing of the TD Bank Energy Lease
Rate Lock to 10/2/16 with rate of 2.35% - Equal Savings (Scenario #1)

Debt Service Comparison

Date	Principal	Interest	Proposed New Lease	Old Lease Payments	Budgetary Savings	PV Savings
10/02/2016	-		440,575.00	440,575.00	-	-
10/02/2017	238,624.00	227,127.50	465,751.50	516,787.00	51,035.50	49,748.74
10/02/2018	261,173.00	221,519.84	482,692.84	533,728.00	51,035.16	48,494.11
10/02/2019	384,715.00	215,382.27	600,097.27	651,131.00	51,033.73	47,270.10
10/02/2020	411,634.00	206,341.47	617,975.47	669,008.00	51,032.53	46,077.20
10/02/2021	439,675.00	196,668.07	636,343.07	687,374.00	51,030.93	44,914.04
10/02/2022	468,876.00	186,335.71	655,211.71	706,242.00	51,030.29	43,781.08
10/02/2023	499,279.00	175,317.12	674,596.12	725,624.00	51,027.88	42,675.21
10/02/2024	530,924.00	163,584.06	694,508.06	745,535.00	51,026.94	41,598.47
10/02/2025	563,858.00	151,107.35	714,965.35	765,990.00	51,024.65	40,547.83
10/02/2026	598,123.00	137,856.69	735,979.69	787,003.00	51,023.31	39,524.46
10/02/2027	633,769.00	123,800.80	757,569.80	808,590.00	51,020.20	38,525.59
10/02/2028	670,840.00	108,907.23	779,747.23	830,766.00	51,018.77	37,553.19
10/02/2029	709,389.00	93,142.49	802,531.49	853,546.89	51,015.40	36,603.94
10/02/2030	749,466.00	76,471.84	825,937.84	876,951.00	51,013.16	35,679.48
10/02/2031	791,123.00	58,859.39	849,982.39	900,993.00	51,010.61	34,778.16
10/02/2032	834,416.00	40,268.00	874,684.00	925,692.00	51,008.00	33,899.56
10/02/2033	879,116.00	20,659.23	899,775.23	950,788.15	51,012.92	33,048.04
Total	\$9,665,000.00	\$2,403,349.06	\$12,068,349.06	\$12,935,749.04	\$867,399.98	\$694,719.20

PV Analysis Summary

Budgetary Debt Service Savings	867,399.98
Net PV Cashflow Savings @ 2.35% (TIC)	694,719.20
Net PV Benefit / \$9,332,590 Refunded Principal	7.44%

Town of Tolland, Connecticut
FOR DISCUSSION PURPOSES ONLY
2016 Refinancing of the TD Bank Energy Lease
Rate Lock to 10/2/16 with rate of 2.25% - Level Principal (Scenario #2)

Debt Service Comparison

Date	Principal	Interest	Proposed New Lease	Old Lease Payments	Budgetary Savings	PV Savings
10/02/2016	-		440,575.00	440,575.00	-	
10/02/2017	568,600.00	217,462.50	786,062.50	516,787.00	(269,275.50)	(262,486.26)
10/02/2018	568,600.00	204,669.00	773,269.00	533,728.00	(239,541.00)	(227,614.19)
10/02/2019	568,600.00	191,875.50	760,475.50	651,131.00	(109,344.50)	(101,280.57)
10/02/2020	568,600.00	179,082.00	747,682.00	669,008.00	(78,674.00)	(71,034.64)
10/02/2021	568,600.00	166,288.50	734,888.50	687,374.00	(47,514.50)	(41,819.12)
10/02/2022	568,500.00	153,495.00	721,995.00	706,242.00	(15,753.00)	(13,515.18)
10/02/2023	568,500.00	140,703.75	709,203.75	725,624.00	16,420.25	13,732.45
10/02/2024	568,500.00	127,912.50	696,412.50	745,535.00	49,122.50	40,045.93
10/02/2025	568,500.00	115,121.25	683,621.25	765,990.00	82,368.75	65,456.09
10/02/2026	568,500.00	102,330.00	670,830.00	787,003.00	116,173.00	89,991.72
10/02/2027	568,500.00	89,538.75	658,038.75	808,590.00	150,551.25	113,681.93
10/02/2028	568,500.00	76,747.50	645,247.50	830,766.00	185,518.50	136,553.88
10/02/2029	568,500.00	63,956.25	632,456.25	853,546.89	221,090.64	158,634.23
10/02/2030	568,500.00	51,165.00	619,665.00	876,951.00	257,286.00	179,950.25
10/02/2031	568,500.00	38,373.75	606,873.75	900,993.00	294,119.25	200,525.44
10/02/2032	568,500.00	25,582.50	594,082.50	925,692.00	331,609.50	220,385.35
10/02/2033	568,500.00	12,791.25	581,291.25	950,788.15	369,496.90	239,373.62
Total	\$9,665,000.00	\$1,957,095.00	\$11,622,095.00	\$12,935,749.04	\$1,313,654.04	\$740,580.93

PV Analysis Summary

Budgetary Debt Service Savings	1,313,654.04
Net PV Cashflow Savings @ 2.25% (TIC)	740,580.93
Net PV Benefit / \$9,332,590 Refunded Principal	7.94%

Town of Tolland, Connecticut

FOR DISCUSSION PURPOSES ONLY

2016 Refinancing of the TD Bank Energy Lease

Rate Lock to 10/2/16 with rate of 2.32% - **Level Debt Service (Scenario #3)**

Debt Service Comparison

Date	Principal	Interest	Proposed New Lease	Old Lease Payments	Budgetary Savings	PV Savings
10/02/2016	-	-	440,575.00	440,575.00	-	
10/02/2017	470,252.00	224,228.00	694,480.00	516,787.00	(177,693.00)	(173,212.83)
10/02/2018	481,162.00	213,318.15	694,480.15	533,728.00	(160,752.15)	(152,748.26)
10/02/2019	492,325.00	202,155.20	694,480.20	651,131.00	(43,349.20)	(40,152.29)
10/02/2020	503,747.00	190,733.26	694,480.26	669,008.00	(25,472.26)	(22,998.87)
10/02/2021	515,434.00	179,046.32	694,480.32	687,374.00	(7,106.32)	(6,254.51)
10/02/2022	527,392.00	167,088.26	694,480.26	706,242.00	11,761.74	10,090.90
10/02/2023	539,627.00	154,852.76	694,479.76	725,624.00	31,144.24	26,046.29
10/02/2024	552,147.00	142,333.42	694,480.42	745,535.00	51,054.58	41,621.01
10/02/2025	564,957.00	129,523.60	694,480.60	765,990.00	71,509.40	56,826.48
10/02/2026	578,064.00	116,416.60	694,480.60	787,003.00	92,522.40	71,671.13
10/02/2027	591,475.00	103,005.52	694,480.52	808,590.00	114,109.48	86,164.59
10/02/2028	605,197.00	89,283.30	694,480.30	830,766.00	136,285.70	100,315.28
10/02/2029	619,237.00	75,242.73	694,479.73	853,546.89	159,067.16	114,131.91
10/02/2030	633,604.00	60,876.43	694,480.43	876,951.00	182,470.57	127,623.05
10/02/2031	648,303.00	46,176.82	694,479.82	900,993.00	206,513.18	140,797.13
10/02/2032	663,344.00	31,136.19	694,480.19	925,692.00	231,211.81	153,661.75
10/02/2033	678,733.00	15,746.61	694,479.61	950,788.15	256,308.54	166,046.06
Total	\$9,665,000.00	\$2,141,163.17	\$11,806,163.17	\$12,935,749.04	\$1,129,585.87	\$699,628.82

PV Analysis Summary

Budgetary Debt Service Savings	1,129,585.87
Net PV Cashflow Savings @ 2.32% (TIC)	699,628.82
Net PV Benefit / \$9,332,590 Refunded Principal	7.50%

Town of Tolland, Connecticut

FOR DISCUSSION PURPOSES ONLY

2016 Refinancing of the TD Bank Energy Lease

Rate Lock to 10/2/16 with rate of 2.37% - Max Early Savings - (Scenario #4)

Debt Service Comparison

Date	Principal	Interest	Proposed New Lease	Old Lease Payments	Budgetary Savings	PV Savings
10/02/2016	-		440,575.00	440,575.00	-	
10/02/2017	110,858.10	229,060.50	339,918.60	516,787.00	176,868.40	172,409.02
10/02/2018	171,242.22	226,433.16	397,675.38	533,728.00	136,052.62	129,278.52
10/02/2019	324,100.42	222,374.72	546,475.14	651,131.00	104,655.86	96,937.71
10/02/2020	373,809.95	214,693.54	588,503.49	669,008.00	80,504.51	72,687.40
10/02/2021	419,613.21	205,834.25	625,447.46	687,374.00	61,926.54	54,503.64
10/02/2022	462,716.78	195,889.41	658,606.19	706,242.00	47,635.81	40,868.81
10/02/2023	504,058.05	184,923.03	688,981.08	725,624.00	36,642.92	30,644.90
10/02/2024	544,371.28	172,976.85	717,348.13	745,535.00	28,186.87	22,978.66
10/02/2025	584,232.54	160,075.25	744,307.79	765,990.00	21,682.21	17,230.23
10/02/2026	624,095.44	146,228.94	770,324.38	787,003.00	16,678.62	12,919.85
10/02/2027	664,322.42	131,437.88	795,760.30	808,590.00	12,829.70	9,687.76
10/02/2028	705,203.56	115,693.44	820,897.00	830,766.00	9,869.00	7,264.24
10/02/2029	746,975.24	98,980.11	845,955.35	853,546.89	7,591.54	5,446.99
10/02/2030	789,834.55	81,276.80	871,111.35	876,951.00	5,839.65	4,084.35
10/02/2031	833,943.24	62,557.72	896,500.96	900,993.00	4,492.04	3,062.60
10/02/2032	879,443.32	42,793.27	922,236.59	925,692.00	3,455.41	2,296.44
10/02/2033	926,179.68	21,950.46	948,130.14	950,788.15	2,658.01	1,721.96
Total	\$9,665,000.00	\$2,513,179.33	\$12,178,179.33	\$12,935,749.04	\$757,569.71	\$684,023.08

PV Analysis Summary

Budgetary Debt Service Savings	757,569.71
Net PV Cashflow Savings @ 2.37% (TIC)	684,023.08
Net PV Benefit / \$9,332,590 Refunded Principal	7.33%

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Danielle Phipps-Teacher Leave Approval

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

Ms. Phipps has requested a leave of absence in addition to what is allocated by the Family Medical Leave Act, and in accordance with Policy 4080 for child birth and/or to care for a newborn child. Employees who have worked for the Board for at least twelve months and who have worked 1,250 work hours during the twelve months immediately preceding the start of a leave, are eligible for unpaid leave under the FMLA, in addition Article 23 of the Teacher Contract (in force through June 30, 2017) allows the Board of Education to approve up to *one year* of unpaid leave.

FINANCIAL SUMMARY:

Financial credit if 1 year contracted individual is lower in compensation, financial debit if 1 year contracted individual is higher in compensation. Not expecting a large differential.

Allowing this leave will permit us to keep one of our non-tenured teachers for at least one more year (should they agree to stay) rather than being subject to a Reduction in Force.

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

Motion to accept the request for a one year leave of absence for Ms. Danielle Phipps.

SUPPORTING MATERIALS ATTACHED:

Letter from Ms. Phipps

April 28, 2016

Office of the Superintendent
Tolland Board of Education
Walter Willett, Ph.D.
wwillett@tolland.k12.ct.us
51 Tolland Green
Tolland, CT 06084

I am currently a Kindergarten teacher at Birch Grove Primary school and I am writing to inform you that I am pregnant and due on June 26th 2016. I intend to take a leave of absence during the 2016-2017 school year. I will be returning to work for the beginning of the 2017-2018 academic school year.

I will strive to keep you informed of any variations in this plan and unforeseen complications. Thank you for your consideration and kind cooperating in this matter, as this benefit will help me recover from the birth and get to know my new baby. Feel free to contact me at my personal email: danielleiosa@gmail.com or my cell phone [\(203\)-525-0534](tel:203-525-0534). Thank you again for your consideration.

Sincerely,



Danielle Phipps
63 Doe Run
Tolland, CT 06084



SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Negotiations-Town Council-Section 10-153D

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

Section 10-153d of the Teacher Negotiation Act requires that:

(a) Within thirty days prior to the date on which the local or regional board of education is to commence negotiations pursuant to this section, such board of education shall meet and confer with the board of finance in each town or city having a board of finance, with the board of selectmen in each town having no board of finance and otherwise with the authority making appropriations therein. A member of such board of finance, such board of selectmen, or such other authority making appropriations, shall be permitted to be present during negotiations pursuant to this section and shall provide such fiscal information as may be requested by the board of education.

FINANCIAL SUMMARY: N/A

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

Review information provided.

Send negotiations team to the June 7, 2016 Town Council meeting, Hicks Building, and 6th Floor meeting chambers @ 7:30 PM. I have asked that conferral with the BOE be added to the TC Agenda for this date. Steve Werbner confirmed the negotiations team presence is sufficient to represent "the Board."

SUPPORTING MATERIALS ATTACHED:

Statute 10-153d

Teacher Negotiation Act

Sec. 10-153d. Meeting between board of education and fiscal authority required. Duty to negotiate. Procedure if legislative body rejects contract. (a) Within thirty days prior to the date on which the local or regional board of education is to commence negotiations pursuant to this section, such board of education shall meet and confer with the board of finance in each town or city having a board of finance, with the board of selectmen in each town having no board of finance and otherwise with the authority making appropriations therein. A member of such board of finance, such board of selectmen, or such other authority making appropriations, shall be permitted to be present during negotiations pursuant to this section and shall provide such fiscal information as may be requested by the board of education.

(b) The local or regional board of education and the organization designated or elected as the exclusive representative for the appropriate unit, through designated officials or their representatives, shall have the duty to negotiate with respect to salaries, hours and other conditions of employment about which either party wishes to negotiate. For purposes of this subsection and sections 10-153a, 10-153b and 10-153e to 10-153g, inclusive, (1) "hours" shall not include the length of the student school year, the scheduling of the student school year, the length of the student school day, the length and number of parent-teacher conferences and the scheduling of the student school day, except for the length and the scheduling of teacher lunch periods and teacher preparation periods and (2) "other conditions of employment" shall not include the establishment or provisions of any retirement incentive plan authorized by section 10-183jj or the development or adoption of teacher evaluation and support programs, pursuant to section 10-151b. Such negotiations shall commence not less than two hundred ten days prior to the budget submission date. Any local board of education shall file forthwith a signed copy of any contract with the town clerk and with the Commissioner of Education. Any regional board of education shall file forthwith a signed copy of any such contract with the town clerk in each member town and with the Commissioner of Education. Upon receipt of a signed copy of such contract the clerk of such town shall give public notice of such filing. The terms of such contract shall be binding on the legislative body of the local or regional school district, unless such body rejects such contract at a regular or special meeting called and convened for such purpose within thirty days of the filing of the contract. If a vote on such contract is petitioned for in accordance with the provisions of section 7-7, in order to reject such contract, a minimum number of those persons eligible to vote equal to fifteen per cent of the electors of such local or regional school district shall be required to participate in the voting and a majority of those voting shall be required to reject. Any regional board of education shall call a district meeting to consider such contract within such thirty-day period if the chief executive officer of any member town so requests in writing within fifteen days of the receipt of the signed copy of the contract by the town clerk in

such town. The body charged with making annual appropriations in any school district shall appropriate to the board of education whatever funds are required to implement the terms of any contract not rejected pursuant to this section. All organizations seeking to represent members of the teaching profession shall be accorded equal treatment with respect to access to teachers, principals, members of the board of education, records, mail boxes and school facilities and, in the absence of any recognition or certification as the exclusive representative as provided by section 10-153b, participation in discussions with respect to salaries, hours and other conditions of employment.

(c) If the legislative body rejects the contract pursuant to the provisions of subsection (b) of this section, the parties shall commence the arbitration process, in accordance with the provisions of subsection (c) of section 10-153f, on the fifth day next following the rejection which, for the purposes of this procedure, shall serve as the equivalent of the one hundred thirty-fifth day prior to the budget submission date, provided, if requested by either party, the parties shall mediate the contract dispute prior to the initial arbitration hearing. The parties shall meet with a mediator mutually selected by them, provided such parties shall inform the commissioner of the name of such mediator. If the parties are unable to mutually select a mediator, then the parties shall meet with the commissioner or the commissioner's agent or a mediator designated by said commissioner. Mediators shall be chosen from a panel of mediators selected by the State Board of Education or from outside such panel if mutually agreed by the parties. Such mediators shall receive a per diem fee determined on the basis of the prevailing rate for such services, and the parties shall share equally in the cost of such mediation. In any civil or criminal case, any proceeding preliminary thereto, or in any legislative or administrative proceeding, a mediator shall not disclose any confidential communication made to such mediator in the course of mediation unless the party making such communication waives such privilege. The parties shall provide such information as the commissioner may require. The commissioner may recommend a basis for settlement but such recommendations shall not be binding upon the parties.

(February, 1965, P.A. 298, S. 3; 1967, P.A. 752, S. 3; 1969, P.A. 811, S. 3; P.A. 73-391; P.A. 76-403, S. 4, 11; P.A. 77-614, S. 302, 610; P.A. 78-84; 78-218, S. 82; P.A. 83-72, S. 3, 9; P.A. 84-225; P.A. 87-250, S. 1, 11; P.A. 89-233, S. 2, 3; P.A. 90-230, S. 79, 101; P.A. 92-84, S. 4, 7; 92-170, S. 21, 26; P.A. 96-244, S. 14, 63; P.A. 13-245, S. 20.)

History: 1967 act substituted "town" for "local" boards of education and included provision for equal access to mailboxes and school facilities; 1969 act added detailed provisions re adoption and implementation of contracts; P.A. 73-391 required town clerk to give public notice of filing of contract; P.A. 76-403 inserted Subsec. (a) re role of municipal appropriation-making authority in negotiation process, made former provisions Subsec. (b) and included in Subsec. (b) requirement that negotiations

commence at least 180 days before budget submission date and requirement that copies of contracts be filed with secretary of state board as well as with town clerk(s) and modified provision re equal access and right to participate in discussion so that all have right to equal access, and discussion participation right applies only where no exclusive representative has been designated, whereas previously equal access and discussion participation rights were allowed to all only when no exclusive representative was designated, deleting details of what is involved in duty to negotiate and prohibition of interference with employees by board of education or its representatives, agents etc.; P.A. 77-614 substituted commissioner of education for secretary of the state board of education, effective January 1, 1979; P.A. 78-84 amended Subsec. (b) re required vote for rejection in petitioned vote on contract; P.A. 78-218 substituted "local" for "town" board of education and made technical corrections; P.A. 83-72 added Subsec. (c) concerning procedure to be followed if the legislative body rejects contract negotiated by board of education and exclusive bargaining representative; P.A. 84-225 changed minimum voter turnout from 15% of those eligible to vote to 15% of electors; P.A. 87-250 amended Subsec. (b) to provide that the parties have the duty to negotiate with respect to hours, and defined "hours"; P.A. 89-233 in Subsec. (b) added Subdiv. (1) designation and new Subdiv. (2) re establishment or provisions of retirement incentive plans as not included in "other conditions of employment"; P.A. 90-230 made technical change in Subsec. (b); P.A. 92-84 amended Subsec. (b) to require negotiations to commence not less than 240 days, rather than 180 days, prior to the budget submission date; P.A. 92-170 amended Subsec. (b) to change 240 days to 210 days and amended Subsec. (c) to change the eighty-fifth day to the one hundred thirty-fifth day, effective May 26, 1992, and applicable to arbitration proceedings commencing on or after that date; P.A. 96-244 made a technical change in Subsec. (b), deleting reference to Secs. 10-257b to 10-257e, inclusive, repealed elsewhere in the act, effective July 1, 1996; P.A. 13-245 amended Subsec. (b)(2) by adding "or the development or adoption of teacher evaluation and support programs, pursuant to section 10-151b" to definition of "other conditions of employment", effective July 2, 2013.

See Sec. 10-153k re applicability of this section to incorporated or endowed high schools or academies.

Good faith negotiation mandatory. 162 C. 577. Communication by school board with teachers during negotiations, permissible. Id., 578. Collective bargaining is a constitutional right. 164 C. 348. Cited. Id., 426. Mandamus action to obtain interpretation of collective contract and payment of sums to individual teachers precluded by existence of adequate remedies at law. 167 C. 513. Cited. 174 C. 189. Nothing in statute which, in absence of express provision in contract, would guarantee teacher job security; board has discretion under Sec. 10-151(b)(5) to eliminate positions and terminate teachers' contracts in order to implement a reduced budget. Id., 522. Secs. 10-153a-10-153j include coverage of teachers employed in summer school programs.

177 C. 68. Cited. 184 C. 116; 186 C. 725; 190 C. 235; 200 C. 376; 201 C. 685; 202 C. 492; 205 C. 116; 206 C. 113; 216 C. 253; 217 C. 110; 234 C. 704; 239 C. 32.

Cited. 5 CA 253; 23 CA 727; 35 CA 111.

Cited. 27 CS 298. Equal treatment of all organizations is not permitted once defendant was certified as exclusive representative of New Haven board of education employees pursuant to Sec. 10-153b. *Id.*, 422. Held that prior to 1969 amendment, final decision as to teachers' salaries rested with ultimate budgetary control of board of finance and board of aldermen. 28 CS 265. Obligation to negotiate in good faith, when. 30 CS 63. Cited. 38 CS 80.

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: School Construction Grant

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

Tolland Intermediate School is in violation of NFPA 72 Life Safety code section 9.6.3.7 that states-"Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy"

Currently there is no speaker coverage in the hallways or bathrooms of the building. Emergency announcements coming through the public address system cannot be heard in these sections of the building. Current coverage is only in the locations of classrooms and areas of assembly such as the gymnasium and cafeteria. There is also no exterior public address system to provide notice for activities occurring on the outside of the school.

The school is also in violation of NFPA 72 Life Safety Code 9.6.3.6.3 which states-"Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraints, the private operating mode as describes in NFPA 72, National Fire Alarm Code, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation".

Currently, there is no communication system in place that is addressable that will signify an individual is in an Area of Refuge within the building and in need of assistance. No connectivity also exists between such areas that allows for any communication between such areas.

The grant, if approved, would make available funds to be used in conjunction with Capital Improvements funds to cover the remaining balance that is left as Capital funds will not cover the entire amount.

FINANCIAL SUMMARY: [N/A or put in a summary]

The current PA system is powered by a Bogen amplifier. The "Bogen" brand is a proprietary brand that is serviced primarily by Tone Klear Sonics. This vendor was approached to provide an estimate after walking through the building with Facilities Director Peter Sztaba to discuss the current shortfalls of the system and a quote was received totaling \$10,659.83. Additional estimates to conduct the anticipated work would not be beneficial based upon the proprietary nature of the Bogen system as the current speakers would not be compatible with changes in the amplifier. The PA system project will be funded by \$10,000 remaining in the Town of Tolland's Capital Fund Account for FY 2015-16. The remaining the \$659.83 will be paid by the \$606.32 remaining in surplus from the Tolland Intermediate School new Fire Panel Alarm system installation conducted in December 2015, and the remaining \$53.51 paid for via the BOE's facilities budget. Project has an estimated completion date of June 30th, 2016.

As part of a RFQ process that occurred in October of 2015 to replace the current fire panel at Tolland Intermediate School, and alternate pricing was requested on documentation for an electrically connected Area of Refuge Communication System at this school. Two vendors submitted proposals based upon the mapping (see attached) and the pre-bid walk-thru that was conducted at the site. These vendors are:

Integrated Technical Services
Estimate-\$ 17,695
December 7, 2015

Tyco Integrated Security
Estimate-\$15,603.96
December 11, 2015

Both vendors have submitted for an electronically monitored system that will allow connectivity and communication between Area of Refuge locations and would be fully addressable at the main panel located in the front vestibule of the school.

Recommendation would be to offer the project to the lowest qualified bidder once the grant application has been submitted and the vendors have the chance to update their previously submitted bids.

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

A certified copy of a resolution on behalf of the Tolland BOE establishing:
(All are requirements of State of CT Department of Administrative Services (DAS))

- A. A building committee to discuss proposed improvements, current and future projects
- B. Authorizing project specifications and/or drawings
- C. Authorizing to file proposed grant application
- D. Authorization to fund the proposed project- approximately \$15,603.96 via the Town of Tolland's Capital Improvement budget, with any grant award proceeds being reimbursed into the Town's Capital Fund Account. Final numbers to adjust based upon re-submitted (updated bids).

Move to action recommended for sake of timeline of grant application.

Proposed motion:

Motion to approve the application for the School Construction Grant, establishing:

- A. A building committee to discuss proposed improvements, current and future projects
- B. Authorizing project specifications and/or drawings
- C. Authorizing to file proposed grant application
- D. Authorization to fund the proposed project- approximately \$15,603.96 via the Town of Tolland's Capital Improvement budget, with any grant award proceeds being reimbursed into the Town's Capital Fund Account. Final numbers to adjust based upon re-submitted (updated bids).

SUPPORTING MATERIALS ATTACHED:

Grant Application Narrative/School Construction Grant

Grant Application Narrative

Location:

Tolland Intermediate School-96 Old Post Rd. Tolland, CT

Requirement:

Tolland Intermediate School is in violation of NFPA 72 Life Safety code section 9.6.3.7 that states-"Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy"

Currently there is no speaker coverage in the hallways or bathrooms of the building. Emergency announcements coming through the public address system cannot be heard in these sections of the building. Current coverage is only in the locations of classrooms and areas of assembly such as the gymnasium and cafeteria. There is also no exterior public address system to provide notice for activities occurring on the outside of the school.

The school is also in violation of NFPA 72 Life Safety Code 9.6.3.6.3 which states-"Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraints, the private operating mode as describes in NFPA 72, National Fire Alarm Code, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation".

Currently, there is no communication system in place that is addressable that will signify an individual is in an Area of Refuge within the building and in need of assistance. No connectivity also exists between such areas that allows for any communication between such areas.

-See the attached NFPA 72 documentation and e-mail from Fire Marshal Rob Dabica

Solution:

PA System Expansion- The current public address system needs to be expanded to include coverage within the hallways, and within proximity of the bathrooms. Exterior coverage should also be added to provide notification on the building grounds outside of the building itself.

Action:

The current PA system is powered by a Bogen amplifier. The "Bogen" brand is a proprietary brand that is serviced primarily by Tone Klear Sonics. This vendor was approached to provide an estimate after walking through the building with Facilities Director Peter Sztaba to discuss the current shortfalls of the system and a quote was received totaling \$10,659.83. Additional estimates to conduct the anticipated work would not be beneficial based upon the proprietary nature of the Bogen system as the current speakers would not be compatible with changes in the amplifier. (See the attached quote)

As part of a RFQ process that occurred in October of 2015 to replace the current fire panel at Tolland Intermediate School, and alternate pricing was requested on documentation for an electrically connected Area of Refuge Communication System at this school. Two vendors submitted proposals based upon the mapping (see attached) and the pre-bid walk-thru that was conducted at the site. These vendors are:

Integrated Technical Services

Estimate-\$ 17,695

December 7, 2015

Tyco Integrated Security

Estimate-\$15,603.96

December 11, 2015

Both vendors have submitted for an electronically monitored system that will allow connectivity and communication between Area of Refuge locations and would be fully addressable at the main panel located in the front vestibule of the school.

Recommendation would be to offer the project to the lowest qualified bidder which in this case would be Tyco Integrated Security.

Therefore the total cost of the project would be:

Tone Klear-\$10,659.83

Tyco-\$15,603.96

Total: 26,263.79

Therefore, the Tolland Board of Education is seeking any potential grant monies available from the State of CT to correct such code violations based upon the current reimbursement rate.

Necessary Documentation For Grant Application:

- 1. Certified copy of resolution adopted by BOE establishing: All needed below**
 - A. A building committee to discuss proposed improvements**
 - B. Authorizing project specifications and/or project schematics**
 - C. Authorization to file the grant application**
 - D. Authorization for funding the project**
 - E. Education specifications for the project and written approval of such education specifications from the BOE**
- 2. Grant Application-included with submittal**
- 3. Narrative about project-included with submittal**
- 4. Contractor estimates and scope of work-included with submittal**
- 5. NFPA 72 violation information-included with submittal**

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-86 Old Post Rd. Tolland, CT 06084

Note: This application must be accompanied by (A) a certified copy of the resolution or resolutions adopted by the legislative body of the applicant (i) establishing a building committee for the project; (ii) authorizing at least the preparation of schematic drawings and outline specifications for the proposed project, (iii) authorizing the filing of this grant application, and (iv) authorizing funding for the project and (B) education specifications for the project and written approval of such education specifications by the district's board of education.

Type of Facility

Check one only

Standard Program
Regional Vocational Agriculture Center pursuant to CGS 10-65
Regional Special Education Center pursuant to CGS Section 10-76a
Board of Education Administrative Facility
Interdistrict Magnet pursuant to CGS Section 10-264h
Non-Magnet Interdistrict Cooperative pursuant to CGS Section 10-158a

☒
☐
☐
☐
☐
☐

Type of Project

Check all that apply

Alteration of Existing Facility
Technology Infrastructure
Code Violation
Extension of Facility
Extension/Alteration
Energy Conservation
Indoor Air Quality
New Facility Construction
Oil Tank Replacement
Purchase of Facility
Site Acquisition
Purchase of Relocatable Classrooms
Renovation pursuant to CGS Section 10-282
Roof Replacement
Vo-Ag Equipment pursuant to CGS Section 10-65

☐ (A)
☐ (A/TCR)
☒ (CV)
☐ (E)
☐ (EA)
☐ (EC)
☐ (IAQ)
☐ (N)
☐ (OT)
☐ (PF)
☐ (PS)
☐ (RE)
☐ (RNV)
☐ (RR)
☐ (VE)

**Complete &
Submit Schedules**

1, 2, 3, 4, 6, 8
1, 2, 4
1, 2, 5
1, 2, 3, 4, 6, 8
1, 2, 3, 4, 6, 8
1, 2, 3, 4, 5, 6, 8
1, 2, 5
1, 2, 3, 4, 6
1, 2, 5
1, 2, 3, 4
1, 2, 3, 4
1, 2, 3, 4, 6, 8
1, 2, 3, 4, 5, 6, 7, 8
1, 2, 7
1, 2

Complete Schedule 9 if Eligible for Additional Reimbursement as a:
School Readiness Program pursuant to CGS Section 10-285a(e).
Lighthouse School pursuant to CGS Section 10-285a(f)
Interdistrict Attendance Program (CHOICE) pursuant to CGS Section 10-285a(g)
Class Size Reduction Program pursuant to CGS Section 10-285a(h)
Full-Day Kindergarten Program pursuant to CGS Section 10-285a(h)

Check all that apply

☐
☐
☐
☐
☐

CERTIFICATION: I hereby certify that to the best of my knowledge the estimated project costs reported are accurate and all cumulative expenditures are expected to be expended prior to the end of the payment request month.

Superintendent/Directors Name

Signature

Date

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-86 Old Post Rd. Tolland, CT 06084

Schedule 1: General Project Data

- a. Is this project in accordance with the district's long-term school building program established pursuant to CGS Section 10-220?

☒ Yes ☐ No Explain answer:

This project is not part of the long-term plan as the intended project is to correct code violations related to emergency notification systems

- b. Does the district intend to continue using this facility for public educational purposes for the foreseeable future?

☒ Yes ☐ No If "No," explain answer:

- c. Check all applicable reasons for the project:

Increased facility enrollment due to general student population increase.

Increased facility enrollment due to redistricting or regrading of facilities.

Programmatic changes within the facility.

Correction of code violations

Upgrade of facility due to general age and condition.

Replacement of existing facility. Name of facility being replaced:

Upgrade of facility to current voice, data and video technology standards

Repair to facility for damages due to catastrophic loss (fire, flood, wind, etc.)

Energy Conservation (describe):

Other (describe):

- d. List separately, and give reasons for, any work on 1) Outdoor athletic facilities and/or tennis courts, 2) Natatorium, 3) Gymnasium seating area, or 4) Auditorium seating area. Check here if not

N/A

- e. Within the 5 years prior to the date of this application, has the district abandoned, sold, leased, demolished or redirected the use of any school facility constructed or renovated with state assistance?

If "Yes," provide name of the facility and brief details

N/A

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-86 Old Post Rd. Tolland, CT 06084

Schedule 2: Estimated Project Costs and Financing

A. Eligible Auditorium Seating Area

a1 Auditorium seating capacity
a2 Total sqft of auditorium
a3 Sqft of seating area
a4 Total construction cost of auditorium
(excluding seats and installation)
a5 Construction cost of seating area
(a3 / a2) x a4)
a6 Costs of seats and installation
(not included in a4)
a7 Total cost of auditorium seating area
(item d + item e)

\$

\$

B. Project Financing

General Fund/Bonding

General Fund - Progress Payment

General Fund - Other

Current Bonds/Notes (*Complete
Bonds issued schedule on pg. 2)

Future Bonds/Notes

Sub-Total (General Fund/Bonding)

\$ 26,264

\$ 26,264

Other Funding

Rebates

Insurance Proceeds

Federal/Other State Grants

Other Financing (Describe)

Sub-Total Other Funding

\$

TOTAL FINAL PROJECT FINANCING

\$ 26,264

C. Estimated Project Costs

ELIGIBLE COSTS

sqft. Architectural Design

N/A

sqft. Site Acquisition

N/A

Facility Purchase

Other professional fees

Construction (Fully eligible)

\$ 26,264

Bonus area - School Readiness

Bonus area - Full day K/Class

size reduction

Equipment/Furnishings

Sub-Total

\$26,264

LIMITED ELIGIBLE COSTS

Outdoor Athletic Facilities &

Tennis Courts

Natatorium

Eligible auditorium seating area

Eligible gymnasium seating

area

Sub-Total

\$0

INELIGIBLE COSTS

Ineligible site acquisition

Ineligible facility purchase

Ineligible construction costs

Ineligible bonus area - School

Readiness

Ineligible bonus area - Full day

K/Class size reduction

Unauthorized cost increase

Contingency

Other - Describe:

Sub-Total

\$0

Total Project Costs

\$26,264

Schedule 3: Site and Facility Purchase Data

Note: The cost of purchasing a site or a building and site shall not be eligible for reimbursement unless the Department of Administrative Services (DAS) / Division of Construction Services (DCS) has inspected and authorized the use of the site or the building and site prior to review of final plans. No school building project for which state assistance is sought shall be undertaken except according to a plan and on a site approved by the DAS/DCS, the town or regional board of education and by the building committee of such town or district.

a. This project includes the purchase of: (check all that apply)

☐ Building

(Submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site).

☐ Relocatables

(If previously owned, submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site)

☐ Site*

(Submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site).

☐ No facility site purchase

* If this project includes a site purchase, complete items b through d.

b. Number of acres owned for this facility prior to purchase

acres

c. Number of acres purchased as part of this project

acres

d. Total acres after this purchase (b+c)

acres

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-88 Old Post Rd. Tolland, CT 06084

Schedule 4: Education Technology Infrastructure

- a. Does this project include educational technology enhancements for voice, data and video? ☐ Yes ☐ No
b. If this application is for new construction, alteration or renovation to the building, has the feasibility of wireless connectivity technology been considered? Yes ☐ No ☐
c. Indicate the extent of the educational technology infrastructure in the facility at completion of this project (check all that apply).

- ☐ Entire Facility ☐ Media Center
☐ Student Support areas ☐ Computer Labs
☐ Some Classrooms ☐ None
☐ All classrooms

- d. If this project does not address the needs of educational technology, explain why not.

- ☐ Already addressed for entire facility
☐ Other (explain):

Schedule 5: Codes

Indicate the codes being addressed by this project. (Check all that apply):

- ☐ OSHA
☐ Access for persons with disabilities
☐ Accessibility to all programs
☐ Limited accessibility (describe):

- ☐ Building ☐ Structural load ☐ Seismic Analysis ☐ Mixed Use
☐ Building area limits ☐ Kitchen ☐ Toilet Rooms ☐ Environment
☐ Health ☐ Rating of elements ☐ Fire alarm ☐ Emergency Lighting
☐ Asbestos ☐ Rescue & vent windows ☐ Electrical
☒ Fire ☐ Sprinkler ☐ HVAC

Other (describe work not listed above):

Violation of NFPA 72(2010 edition) section 9.6.3.7 and 9.6.3.8.3

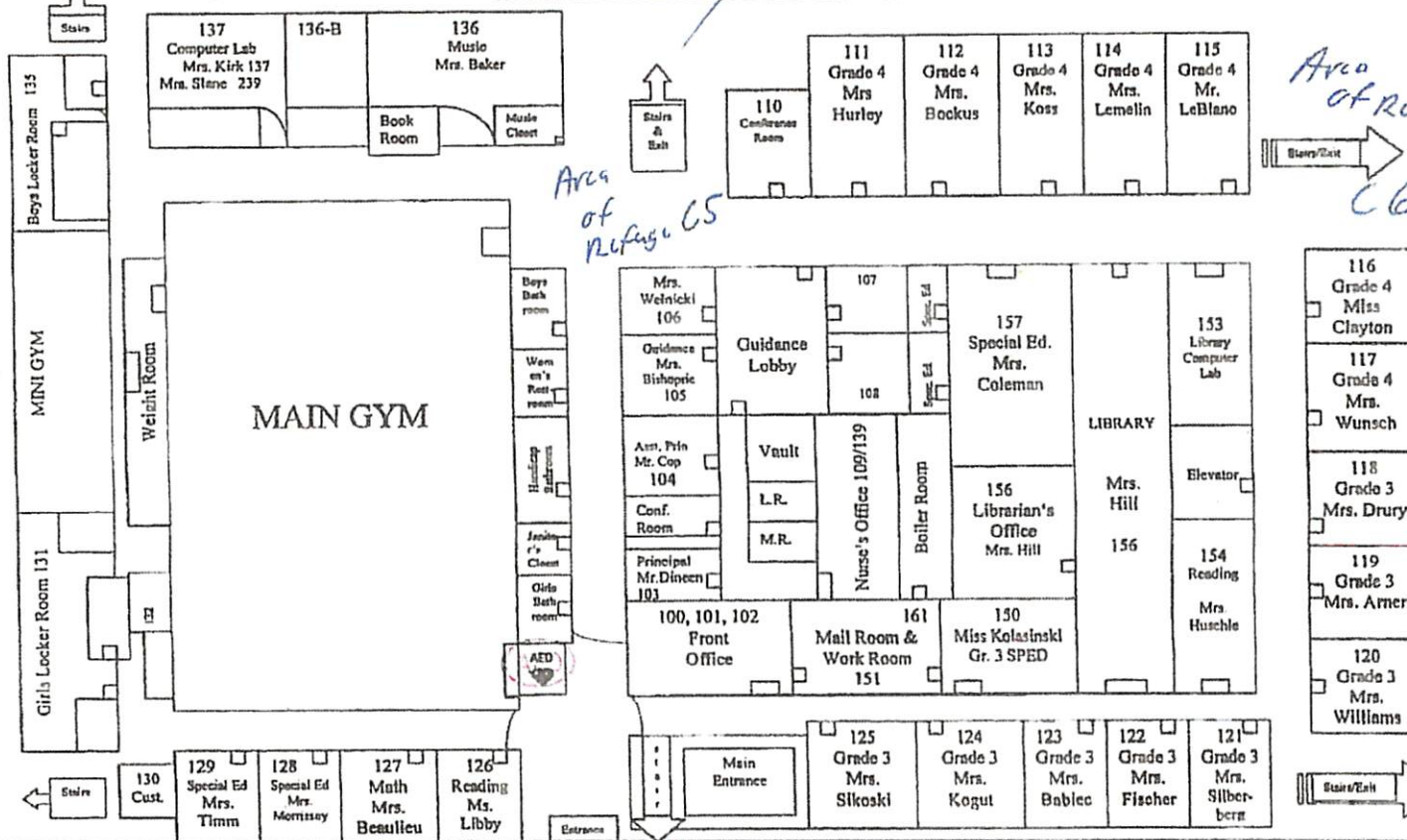
Schedule 6: Space Standards Data

Please also 1) complete and submit the Space Standards Worksheet tab in the Uniform II Cost Estimate and 2) provide copies of the enrollment projections in support of item g.

- a. Year of Original Construction for this facility _____
b. Total facility floor area prior to this project + _____ sqft
c. Existing floor area to be removed from service as part of this project + _____ sqft
d. New floor area to be added as part of this project + _____ sqft
e. Total facility floor area at project completion (b - c + d) = 0 _____ sqft
f. At project completion, total floor area constructed prior to 1950 _____ sqft
g. Highest projected enrollment for the 8 year period starting the next October 1st following the date of this application. _____ sqft
h. Grades house in the facility during the 8 year projected period. _____ students
(check all that apply)

PreK/K ☐ ☐ ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐

TOLLAND INTERMEDIATE SCHOOL - FIRST FLOOR PLAN



Monday, August 31, 2015

FIRE EXIT MAP



**Proposal for
Tolland Intermediate School
104 Old Post Road
Tolland, CT 06084
12/11/2015**

This Tyco Integrated Security Proposal (the "Proposal") contains Tyco proprietary and business confidential information and may not be shared with third parties without the prior written consent of Tyco. Tyco's provision of the equipment, systems, and/or services described in this Proposal is expressly conditioned upon Company's acceptance of the terms and conditions of the standard Tyco Integrated Security "AGREEMENT" COMMERCIAL TERMS AND CONDITIONS posted on <http://www.tycois.com/standardtandc>. The system design and specified equipment are subject to final approval by your local fire department or other authority having jurisdiction. This Proposal is valid for a period of sixty (60) days from the above date and any deletions or additions to this Proposal may result in changes to the pricing and/or terms and conditions.

Inquiries regarding this proposal may be directed to:

Jon Sadlon
Tyco Integrated Security
Cell Phone #: 860-428-9648
Email: jsadlon@tyco.com

DATE 12/11/2015

DEAR Peter Sztaba:

Thank you for allowing Tyco Integrated Security (Tyco) the opportunity to provide Tolland Intermediate School with our proposal for Tolland Area of Refuge System 11.23.

As an industry leader, Tyco's desire is to bring experience, industry insight and value to our customers by providing solutions that deliver lasting results while help keeping risk to a minimum. Your business is our business and helping to reduce your losses while improving operations means Tyco is consistently evaluating your issues and needs.

Tyco provides integrated security solutions to businesses like yours throughout the world. In North America, Tyco maintains over 200 full-service brick and mortar offices, staffed by more than 10,000 company-trained employees, including over 3,700 service personnel. With unparalleled presence across the U.S., Tyco service and installation teams are specially trained and focused on our technology offerings.

We are proud of our history, financial strength and depth and breadth of services we offer and I look forward to discussing our proposal with you and showing you why Tyco is the premier leader in the electronic security industry.

I offer you my personal commitment to help ensure Tyco meets your business needs.

Sincerely,

Jon Sadlon
Commercial Business Solutions

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Mississippi: MS 15024088. See a comprehensive list of licenses on www.tycois.com/about-us/legal. **California Customers Only:** Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act.

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TYCO INTEGRATED SECURITY CONFIDENTIAL AND PROPRIETARY BUSINESS INFORMATION

Page 2 of 7

PAYMENT OPTIONS

Tyco-Owned Option

Allows you to reduce the up-front cash requirements needed to install new security system and, at the same time, keep your monthly cost low.

Installation Investment Package: \$ 5,000.00
Total Monthly Payment Including Preferred Services: \$ 363.53/month

Outright Sale Option

Provides your business with ownership of the electronic security equipment upon purchase.

Installation Investment Package: \$15,603.96
Total Monthly Payment Including Preferred Services: \$ 129.83/month

*Loans are made by an independent entity to qualified Tyco customers and are subject to completion of a credit application. Please contact your Tyco sales representative for further details. All terms subject to credit approval and availability, and are subject to change without notice. Certain restrictions may apply. Cannot be combined with any other financing offer.

SCOPE OF WORK FOR Tolland Intermediate School

This proposal presented by Tyco is being provided at the request of Tolland Intermediate School to successfully meet the specifications of the Tolland Area of Refuge System 11.23 Project at the 104 Old Post Road, , Tolland, CT 06084 location.

We propose to install and maintain a FA system which will consist of the following:

Contact Information:	Peter Stzaba
System Operation:	Tyco will be installing an area of refuge call system in the Tolland Intermediate school. There will be a call box at the main entrance that will communicate to the 8 call boxes in the designated areas of refuge throughout the school.
Programming Info:	Program in accordance with local fire codes.
Site Conditions:	Existing building.
Existing Equipment:	Building has existing EST fire system.
Customer Expectations:	Call customer for installation time and date.
Training Expectations:	Train customer on use of system.
General Comments:	Permit required.
Customer Responsibilities / Tyco Exclusions:	Customer must be available during installation.
Documentation Needs:	Drawing will be provided to install team.

BILL OF MATERIALS FOR Tolland Intermediate School

Tolland Area of Refuge System 11.23 System

QTY	PRODUCT CODE	DESCRIPTION	LOCATION
1	Regular Labor	Regular Labor	
1	RCC2510CS	10 STAT C ALL C ENTER-SURF C A BNT POWER BY 120V DIREC T POWE R FLUSH MOUNT LOC KABLE C ABIN	
1	PWR2410A	24VDC POWER SUPPLY FOR 10 RC B	
8	RCB2100SR	REF. C ALL BOX-SURF.--RED 24V POWER BY 24VAC	
8	RSN7041	RSN7041	
1	710536EBLM	CAT 5e 24/4pr, SOL, Unshielded, CMP/MPP, Plenum, Blue, 1000' Box	
1	95	Other Service or No Service as specified PROVIDED	
1	90	Maintenance Quality Service Plan PROVIDED	
1	454694AWHL	16/2c, STR, Unshielded, CMP/FPLP, Plenum, White, 500' Box	
8	RSN7041/Anixter	8"X 8" PHOTOLUMINES. WALL SIGN	
8	RSN7044/Anixter	AREA OF REFUGE WALL SIGN--BLUE	
8	RSN7049/Anixter	INSTRUC TION+LOC ATION WALL SI	

TYCO INTEGRATED SECURITY CONFIDENTIAL AND PROPRIETARY BUSINESS INFORMATION

Page 6 of 7

NOTES



December 7, 2015

TOLLAND INTERMEDIATE SCHOOL
Tolland, Connecticut

AREA of REFUGE SYSTEM PROPOSAL

I-T-S will provide the following equipment:

- 1 Master 10 Zone ARCU-10 Station with Surface Box
- 1 Battery Back Up System

Stairwell A-1 Lower Level Outside Doors provide Egress

Stairwell A-2 Lower Level Outside Doors provide Egress-Location of above Master Unit

Stairwell A-3 Lower Level Outside Doors provide Egress

Stairwell C-4 Lower Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-5 Lower Level Outside Doors provide Egress

Stairwell C-6 Lower Level Outside Doors provide Egress

Stairwell A-1 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell A-2 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell A-3 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-4 Upper Level Outside Doors provide Egress

Stairwell C-5 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-6 Upper Level ADA-1000 Local Station with Braille ADA Signage

including the labor to complete the above installation, panel terminations, surface race in stairwells, system programming, testing, and complete user orientation for the investment of: **\$17,695.00**

Warranty: One year parts and labor from date of substantial completion (service provided during normal business hours).

This quotation is subject to applicable taxes. This quotation is valid for 30 days.

Alec Karacsonyi

Xpaper

Housing Devices, Inc.

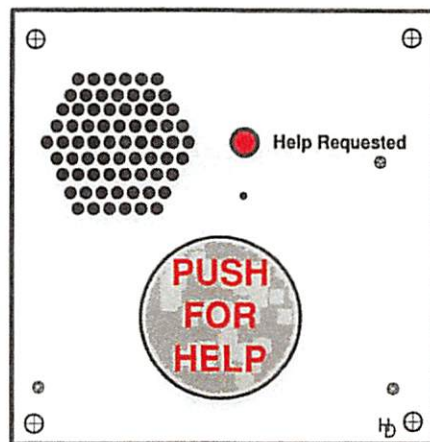
ADA 1000® Phone Line Area of Rescue System

STANDARD FEATURES:

- Vandal Proof 16 gauge Stainless Steel Construction with engraved lettering
- Only two wire telephone line and AC power need for installation
- Automatic Dialer with programmable 31 Digit Dialer Memory
- Two Phone Number dial out capability
- 5 station capability on one telephone line
- Hands Free Speaker Phone
- Large 3" Stainless Steel engraved "PUSH FOR HELP" Button
- Automatic detection of called party's voice operation
- Automatic or Manual Shut Off by called party (depends on phone service)
- Variable Conversation time capable
- Field and Remote Programmable with programming error indicator
- Field Programmable without telephone line or 110 VAC connection
- Visual Alarm for the Hearing Impaired
- Recordable station location identifier message (up to 18 seconds)
- Programmable "Shut Off" Time (1-to 999 Minutes)
- PBX and Central Office lines capable
- 110 VAC powered with power indicator
- Battery Back-up with 5 Year battery life

OPTIONAL FEATURES:

- Polished or Brushed Brass Construction
- Weather Hood (Stainless Steel or Brass)
- Goose Neck Mounting Pole
- Engraved Braille Signs
- Custom Sizes Available
- Illuminated "Area of Rescue" Assistance Signs with or without Battery Back-Up
- Momentary Dry Contacts



DESCRIPTION:

The ADA 1000 Area of Rescue Phone System provides hands-free audio and visual alarms to users and complies with the Americans with Disabilities Act. Installation is easily accomplished with connections to a telephone line and AC power. In the event of a power failure the ADA 1000 has an independent battery backup system.

SYSTEM OPERATION:

Depressing the "PUSH FOR HELP" button on an ADA1000 places the system in "Help Requested" mode, illuminates the red "Help Requested" LED on the unit, and instructs the system to dial out to the first of two emergency phone numbers (previously programmed during installation).

Contact is established when the "called party" picks up the handset on their telephone. This causes the red LED to "flash" indicating that a connection to the called party has been made. The ADA 1000 then uses a pre-recorded message to announce its location twice & automatically establish hands free two way communications with the caller.

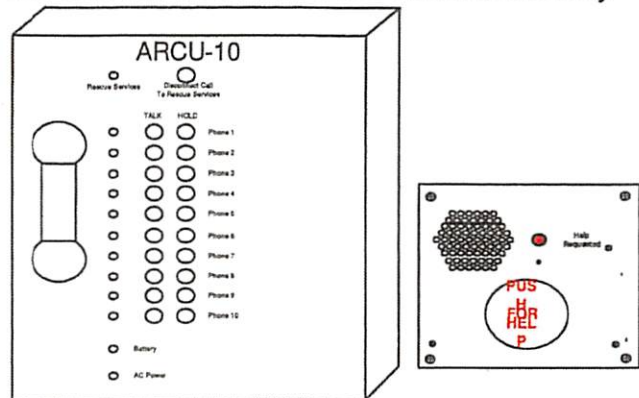
Termination of the call may automatically happen upon the called party's hanging up of the handset if the telephone company has provisions for WINK services. Manual termination of the call is accomplished by the called party pressing the * & # keys at the same time on their telephone's keypad.

Housing Devices, Inc.

ARCU-10 Area of Refuge Command Unit

• STANDARD FEATURES:

- Use with up to 10 ADA-1000 on the same phone line
- Coordinate and control in-building rescue in the event of an emergency
- Audible alert sounds when ADA-1000 places call until ADA-ARCU-10 joins conversation
- Rescue personnel pick up the ADA ARCU-10 phone and talk with ADA-1000 stations and any existing emergency call
- Brushed stainless steel face plate, steel enclosure, coil cord
- Full ADA, ASME A17 & B44 Elevator Code compliance
- Large engraved 3" Inch PUSH FOR HELP BUTTON
- Duplex communication
- Engraved lettering not silk screened
- 4 hours of full operation & standby upon loss of power
- PBX and Central office line cable
- Momentary Dry Contacts
- Automatic dialer with programmable 31 digit dialer memory



DESCRIPTION:

The ADA ARCU-10 Area of Refuge Command Unit provides hands-free audio and visual alarms to users, Emergency Personnel, Offsite Communications & complies with the Americans with Disabilities Act. Installation is easily accomplished with connections to a telephone line, AC power & the ADA-1000. In the event of a power failure the ADA ARCU-10 & The ADA-1000 has an independent battery backup system.

OPTIONAL FEATURES:

- Flush or Surface mounting (ADA-1000)
- Engraved Braille Signs
- Illuminated "Area of Rescue" Assistance Signs with or without Battery Back-Up
- Blue, Red, Amber or White strobes
- AC or DC power

Model ADA-ARCU-10 Dimensions:

12-1/8"W x 12-1/8"H x 2-1/4"D

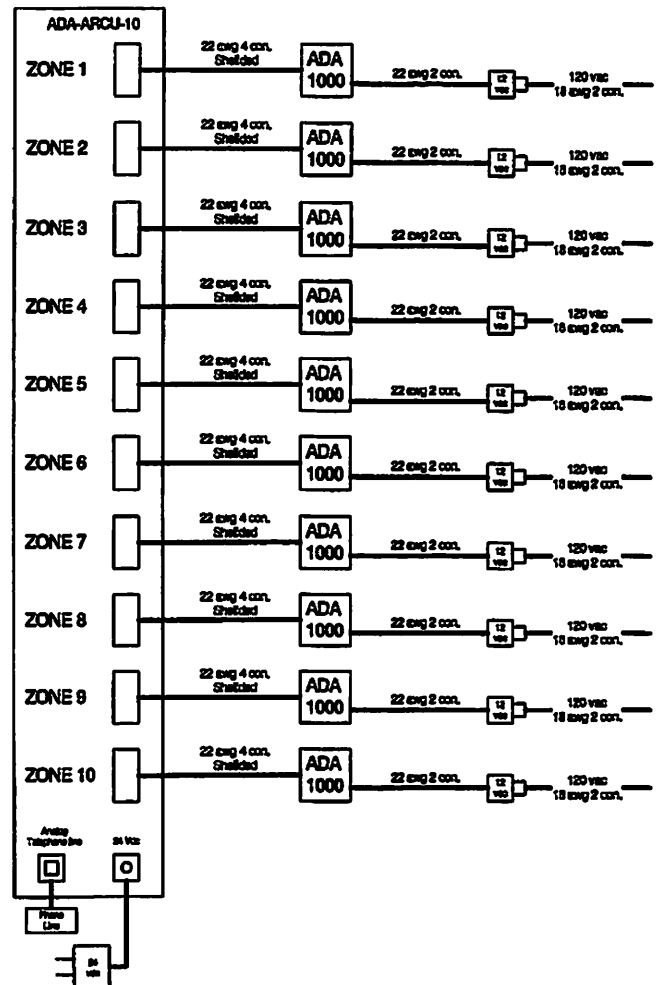
Model ADA-1000 Dimensions:

9"W x 9"H x Flush

9-1/4"W x 9-1/4"H x 2" Surface

SYSTEM OPERATION:

- All features of the ADA-1000 operate the standard way.
- The ADA-ARCU-10 allows emergency personnel to check the status of each zone and to talk with each ADA-1000 on an individual basis or all of them together.
- A lighted GREEN LED by Rescue Services indicates that an emergency call is in progress
- If an emergency call is in progress, by lifting the handset on the ADA-ARCU-10 unit you automatically join the conversation. At this point they can place any or all ADA-1000 on hold by pushing the hold button corresponding to that unit, this will leave them talking to the called party, or you can disconnect the called party by pressing the Disconnect Call to Rescue Services, this will leave you talking to the ADA-1000. (zones)
- If there is no emergency call in progress you can call into any or all ADA-1000 by pressing the corresponding TALK button on the unit



BASIC SET-UP & WIRING:

- 120vac power
- 2 – wire analog telephone line to ADA-ARCU-10
- 4-wire connection between ADA-1000 & ADA-ARCU-10
- 120vac to 12vac step down transformer of the ADA-1000
- Remove cover by removing the 1 screw on both sides of the unit
- Connect battery terminal to battery (wire is marked with sticker)
- Surface or wall mounted (see template)
- Plug the 2 wire analog telephone line into the jack marked TELEPHONE LINE
- Plug each 4-wire line from the ADA-1000 into the jacks marked 1-10 corresponding to each zone
- Plug the power transformer into the ADA-ARCU-10 connector and into your 120vac source
- Re-mount the lid and attach the 2-screws

Notes:

QUOTATION

INTEGRATED SYSTEMS SERVICES, LLC
 d/b/a TONE KLEAR SONICS
 87 Church Street
 East Hartford, CT 06108
 Tel (860) 610-0743
 Fax (860) 289-0799

JOB *Tolland Intermediate School*
 DATE *12/8/2015*
 CO
 ATTN. *Peter*
 TEL
 FAX

Qty	Item
	Provide and install corridor speakers as needed. Proposal includes all cable support and installation / termination of all field devices.
	Remove and replace existing amplifier with large capacity capability.
1	Bogen HTA-125 amplifier
56	Bogen CSD 2x2 drop in speakers
	Material \$ 3,910.00
	Labor \$ 5,297.20
	Total \$ 9,207.20
	Provide and install Exterior speakers as needed. Proposal includes all cable support and installation / termination of all field devices.
1	Bogen BPA-60 amplifier
5	Bogen SPT-15 exterior speakers
	Material \$ 942.63
	Labor \$ 510.00
	Total \$ 1,452.63

TOTAL

NOTES:

Prices good for 30 days unless otherwise noted
 Installation labor is not included unless otherwise specified
 Only items listed on quotation are included in proposal

- ☒ This proposal is as specified
☐ This proposal is based on what we consider to be an appropriate equivalent

Authorized Signature

9.6.3.6 The general evacuation alarm signal shall operate in accordance with one of the methods prescribed by 9.6.3.6.1 through 9.6.3.6.3.

9.6.3.6.1 The general evacuation alarm signal shall operate throughout the entire building.

9.6.3.6.2* Where total evacuation of occupants is impractical due to building configuration, only the occupants in the affected zones shall be notified initially. Provisions shall be made to selectively notify occupants in other zones to afford orderly evacuation of the entire building.

A.9.6.3.6.2 To approve an evacuation plan to selectively notify building occupants, the authority having jurisdiction should consider several building parameters, including building compartmentation, detection and suppression system zones, occupant loads, and the number and arrangement of the means of egress.

In high-rise buildings, it is typical to evacuate the fire floor, the floor(s) above, and the floor immediately below. Other areas are then evacuated as the fire develops.

9.6.3.6.3 Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraint, the private operating mode as described in *NFPA 72, National Fire Alarm Code*, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation.

9.6.3.6.4 The general evacuation signal shall not be required to operate in exit stair enclosures.

9.6.3.6.5 The general evacuation signal shall not be required to operate in elevator cars.

9.6.3.7 Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy.

9.6.3.8 Audible alarm notification appliances shall produce signals that are distinctive from audible signals used for other purposes in a given building.

9.6.3.9 Automatically transmitted or live voice evacuation or relocation instructions shall be permitted to be used to notify occupants and shall comply with either 9.6.3.9.1 or 9.6.3.9.2.

9.6.3.9.1 Automatically transmitted or live voice evacuation or relocation instructions shall be in accordance with *NFPA 72, National Fire Alarm Code*.

9.6.3.9.2* Where permitted by Chapters 11 through 43, automatically transmitted or live voice announcements shall be permitted to be made via a voice communication or public address system that complies with the following:

- (1) Occupant notification, either live or recorded, shall be initiated at a constantly attended receiving station by personnel trained to respond to an emergency.
- (2) An approved secondary power supply shall be provided for other than existing, previously approved systems.
- (3) The system shall be audible above the expected ambient noise level.
- (4) Emergency announcements shall take precedence over any other use.

A.9.6.3.9.2 The provisions of 9.6.3.9.2 offer an alternative to the emergency voice alarm and communications system provisions (live voice or recorded voice announcements) of *NFPA 72, National Fire Alarm Code*. Occupancies, such as large-venue assembly occupancies and mercantile mall buildings, are occupancies in which the physical configuration (e.g., large-volume spaces), function, and human behavior (including elevated levels of occupant-generated noise) present challenges with respect to effective occupant notification by standard means in accordance with *NFPA 72*. Because the routine operation of these occupancies demands highly reliable, acoustically capable, and sufficiently audible public address systems, properly trained staff can be relied on to use these public address systems to effect occupant evacuation, relocation, or both.

As 9.6.3.9.2 specifically permits an alternative means of notification to that prescribed by *NFPA 72*, it does not mandate that the secondary power supply and the intelligibility and audibility facets of the public address system comply with *NFPA 72* or suggest that equivalency with the related provisions of *NFPA 72* is required. However, it is anticipated that, when approving the secondary power and audibility capabilities of public address systems, authorities having jurisdiction will ensure that these systems are conceptually comparable to the emergency voice alarm and communications system provisions of *NFPA 72*, such that a reliable and effective occupant notification system is provided.

9.6.3.10 Unless otherwise permitted by another section of this *Code*, audible and visible fire alarm notification appliances shall comply with either 9.6.3.10.1 or 9.6.3.10.2.

9.6.3.10.1 Audible and visible fire alarm notification appliances shall be used only for fire alarm system or other emergency purposes.

9.6.2.11 Where required by Chapter 11 through Chapter 42, an automatic fire detection system shall be provided in hazardous areas for initiation of the signaling system.

9.6.3 Occupant Notification.

9.6.3.1 Occupant notification shall be provided to alert occupants of a fire or other emergency where required by other sections of this Code.

9.6.3.2 Occupant notification shall be in accordance with 9.6.3.3 through 9.6.3.11, unless otherwise provided in 9.6.3.2.1 through 9.6.3.2.4.

9.6.3.2.1* Elevator lobby, hoistway, and associated machine room smoke detectors used solely for elevator recall, and heat detectors used solely for elevator power shutdown, shall not be required to activate the building evacuation alarm if the power supply and installation wiring to such detectors are monitored by the building fire alarm system, and if the activation of such detectors results in an audible and visible alarm signal at a constantly attended location.

9.6.3.2.2* Smoke detectors used solely for closing dampers or heating, ventilating, and air-conditioning system shutdown shall not be required to activate the building evacuation alarm.

9.6.3.2.3* Detectors located at doors for the exclusive operation of automatic door release shall not be required to activate the building evacuation alarm.

9.6.3.2.4 Detectors in accordance with 22.3.4.3.1(2) and 23.3.4.3.1(2) shall not be required to activate the building evacuation alarm.

9.6.3.3 Where permitted by Chapter 11 through Chapter 42, a presignal system shall be permitted where the initial fire alarm signal is automatically transmitted without delay to a municipal fire department, to a fire brigade (if provided), and to an on-site staff person trained to respond to a fire emergency.

9.6.3.4 Where permitted by Chapter 11 through Chapter 42, a positive alarm sequence shall be permitted, provided that it is in accordance with NFPA 72®, *National Fire Alarm Code*®.

9.6.3.5 Unless otherwise provided in 9.6.3.5.1 through 9.6.3.5.6, notification signals for occupants to evacuate shall be audible and visible signals in accordance with NFPA 72®, *National Fire Alarm Code*®, and ICC/ANSI A117.1, *American National Standard for Accessible and Usable Buildings and Facilities*, or other means of notification acceptable to the authority having jurisdiction shall be provided.

9.6.3.5.1 Areas not subject to occupancy by persons who are hearing impaired shall not be required to comply with the provisions for visible signals.

9.6.3.5.2 Visible-only signals shall be provided where specifically permitted in health care occupancies in accordance with the provisions of Chapter 18 and Chapter 19.

9.6.3.5.3 Existing alarm systems shall not be required to comply with the provision for visible signals.

9.6.3.5.4 Visible signals shall not be required in lodging or rooming houses in accordance with the provisions of Chapter 26.

9.6.3.5.5 Visible signals shall not be required in exit stair enclosures.

9.6.3.5.6 Visible signals shall not be required in elevator cars.

9.6.3.5.7 When selective occupant notification is utilized in accordance with 9.6.3.6.2 or 9.6.3.6.3, the portions of the building that do not receive the initial notification of alarm shall be separated from areas of the immediate emergency and initial evacuation by construction having a fire resistance rating of at least 1 hour.

9.6.3.6 The general evacuation alarm signal shall operate in accordance with one of the methods prescribed by 9.6.3.6.1 through 9.6.3.6.4.

9.6.3.6.1 The general evacuation alarm signal shall operate throughout the entire building.

9.6.3.6.2* Where total evacuation of occupants is impractical due to building configuration, only the occupants in the affected zones shall be notified initially. Provisions shall be made to selectively notify occupants in other zones to afford orderly evacuation of the entire building.

9.6.3.6.3 Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraint, the private operating mode as described in NFPA 72®, *National Fire Alarm Code*®, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation.



Sztaba, Peter <psztaba@tolland.k12.ct.us>

Code references

1 message

Robert DaBica <rdabica@tolland.org>

Tue, Jan 5, 2016 at 3:28 PM

To: psztaba@tolland.k12.ct.us

Cc: Doug Racicot <dracicot@tolland.org>, John Littell <jlittell@tolland.org>

Chapter 9.6.3 of the Connecticut State Fire Code spells out the requirements for a compliant occupant notification system. Specific and direct reference lies within the chapter and with NPPA 72 (current approved edition 2010). 9.6.3.6.3 is specific to the need to readily identify those unable to evacuate themselves stuck in refuge areas. 9.6.3.7 is specific to audible alarm notification is required to be heard effectively over ambient noise level in any given area. Hopes this gets you started. I will return to the office on Friday. You can reach me via cell any other time.

Rob

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Proposed Transfer into the 1% Fund

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: May 25, 2016

ITEM SUMMARY:

Approval requested for the transfer of unexpended encumbrances for fiscal year (FY 14-15) into the 1% fund.

FINANCIAL SUMMARY:

Remaining balance of \$30,179.62 from fiscal year FY 14 – 15.

Request for transfer to the 1% Fund.

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

First review of request.

If the Board so desires:

Motion: *Motion to authorize the Superintendent to request the Town Council approve transferring the remaining FY 14 – 15 unexpended encumbrances of \$30,179.62 into the 1% Fund.*

SUPPORTING MATERIALS ATTACHED:

Budget Sheet for FY 14 - 15

Basic Filters Account Range Filter

Filter Criteria

Account Filter:

0999.?????.????.????.1

☐ Exclude Inactive Accounts

Account Type:

EXPENDITURE

Budget Control Group:

Apply Selection

Clear Selection

Account List													
Active	Account	Description	Budget	Encumbrance	YTD	Budget Balance	Balance	Budget Control	Account Type	Pre Encumbrance	Pending Invoices	Uncommitted Balance	
<input checked="" type="checkbox"/>	0999.1000.358.10.102.1	On-Line Services	\$300.00	\$0.00	\$300.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.358.30.103.1	On-Line Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.433.40.107.1	Equip Rep Instr/Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.433.40.109.1	Equip Rep Instr/Office	\$535.00	\$0.00	\$0.00	\$535.00	\$535.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$535.00	
<input checked="" type="checkbox"/>	0999.1000.433.40.110.1	Equip Rep Instr/Office	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.514.10.710.1	Field Trip/Other Transp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.10.101.1	Instructional Supplies and Material	\$4,221.44	\$0.00	\$4,220.43	\$1.01	\$1.01	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$1.01	
<input checked="" type="checkbox"/>	0999.1000.611.10.102.1	Instructional Supplies and Material	\$16,417.70	\$0.00	\$8,123.50	\$8,294.20	\$8,294.20	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$8,294.20	
<input checked="" type="checkbox"/>	0999.1000.611.10.710.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.20.101.1	Instr Supl/Mtls	\$4,221.44	\$0.00	\$4,220.44	\$1.00	\$1.00		EXPENDITURE	\$0.00	\$0.00	\$1.00	
<input checked="" type="checkbox"/>	0999.1000.611.20.102.1	Instr Supl/Mtls	\$15,184.80	\$0.00	\$9,814.60	\$5,370.20	\$5,370.20		EXPENDITURE	\$0.00	\$0.00	\$5,370.20	
<input checked="" type="checkbox"/>	0999.1000.611.20.105.1	Instr Supl/Mtls	\$3,395.00	\$0.00	\$3,395.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.20.107.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.30.101.1	Instructional Supplies and Material	\$2,140.51	\$0.00	\$2,140.51	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.30.103.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.30.104.1	Instr Supl/Mtls	\$230.70	\$0.00	\$220.62	\$10.08	\$10.08		EXPENDITURE	\$0.00	\$0.00	\$10.08	
<input checked="" type="checkbox"/>	0999.1000.611.30.109.1	FCS Instructional Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.30.110.1	Instr Supl/Mtls	\$95.63	\$0.00	\$94.86	\$0.77	\$0.77		EXPENDITURE	\$0.00	\$0.00	\$0.77	
<input checked="" type="checkbox"/>	0999.1000.611.30.710.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.101.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.104.1	Instr Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.105.1	Instr Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.106.1	Instr Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.107.1	Instr Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.109.1	FCS Instructional Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.110.1	Instr Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.611.40.111.1	Instructional Supplies and Material	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.614.30.101.1	AV Supl/Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		EXPENDITURE	\$0.00	\$0.00	\$0.00	
<input checked="" type="checkbox"/>	0999.1000.616.10.101.1	Computer Supplies & Mtls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	CO - Prior Fiscal Encumb	EXPENDITURE	\$0.00	\$0.00	\$0.00	

Totals

Budget:

\$398,706.85

Encumbrance:

\$0.00

Pre Encumbrance:

\$0.00

YTD Transactions:

\$368,527.23

Pending Invoices:

\$0.00

Unexpended Balance:

\$30,179.62

Budget Balance:

\$30,179.62

Uncommitted Budget Balance:

\$30,179.62

Ready

Entity: Tolland BOE Group: Tolland 1516 FY: 2016 DAC: CO UserID: rlyrch Version: 2016.1.11

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM MAY 10, 2016 – 7:30 P.M.

MEMBERS PRESENT: Rick Field (Chair); Bill Eccles (Vice Chair); Kristen Morgan, David Skoczulek, Paul Krasusky, Robert Green

MEMBERS ABSENT: Jeanne Schroeder

OTHERS PRESENT: Steve Werbner, Town Manager;

1. **CALL TO ORDER:** Rick Field called the meeting to order at 7:30 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited
3. **MOMENT OF SILENCE:** Observed
4. **PROCLAMATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit):
Nancy Krupowies, 359 South River Road, commented about the solar farm being built on South River Road and had concerns and questions in regard to how it got to this point without information being relayed to the residents. Over the years, they have heard about the potential for a farm. In March of this year, she received a letter from True Green Capital letting her know that there would be an informational meeting at the PZC. She, and other residents, attended this meeting and expressed their concerns. They were told that that was not what the meeting was about – it was a meeting to discuss drainage and erosion – the project was a done deal. She reviewed meeting minutes and found that it had been discussed over the past couple of years but it was not until May of last year that PZC discussed it and said that everyone agreed that the neighbors should be brought up to date in regard to the matter. She noted that the residents did not hear anything for 10 months and then learned it was a done deal. In her opinion this is not acceptable. How could it have gone this far without neighborhood engagement? Further, it is in a conservation area. She e-mailed Ms. Samokar who provided information on other areas in town that were considered. Further, if it is on the site (she would like non-residential and non-conservation areas to be considered), as technology changes and solar panels are reduced in size, will these panels be replaced? What happens if this company goes out of business? She is fully supportive of alternative energy but does not feel it should be in a residential or conservation area.

Mr. Field replied that he will research the procedure but believes it is a done deal. Contracts have been signed and approvals have been made.

Ms. Krupowies commented that it is unfortunate that the neighbors were kept out of the loop and they feel it was pretty much intentional. The PZC minutes stated that the neighbors should be informed.

Mr. Krasusky noted that he did review the e-mail she sent to Mr. Werbner. He researched back to August 2013. At the May 2014 Town Council meeting, the project was discussed and the Council agreed that the residents should be informed. If there was a drop in communication he is unaware of it but apologized.

Mr. Werbner added that there was a desire to have an informational meeting. Due to the state regulations being in flux, there was uncertainty as to if there would be project. Once the regulations were changed in February, an informational meeting was planned and was facilitated by the developer before the PZC. The PZC extended the meeting to see if anyone wanted to provide input but no one attended. In turn, the PZC moved forward. The Town Council had already given its approval prior to the PZC meeting. It was in front of the Town Council on 3 other occasions and 2 other presentations were given.

Mr. Field added that the Town is trying to work on determining proper means of communication. He confirmed that all procedures were followed.

Ms. Krupowies commented that with everything that is going on in Town right now, she wished to commend Ms. Samokar on her quick response to her concerns.

Deb Goetz, 176 Kate Lane, echoed kudos to Ms. Samokar as well as Mr. Werbner. She asked how residents could help increase voter participation. She also inquired about the procedure for amending an ordinance. At last night's public hearing, it was mentioned several times that they are going for a zoning amendment and there is also a town ordinance which would have to be changed. How is this done? Lastly, at the last Town Council meeting, Mr. Werbner said 10% of the town's land mass was commercial and 3-4% is developed but at the EDC meeting, they said 3% of all land mass is for economic development. She asked for clarification in regard to this item.

6. PUBLIC HEARING ITEMS: None.

7a. REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL: None

7b. REPORTS OF TOWN COUNCIL LIAISONS:

Mr. Skoczulek attended the PZC meeting last night. The majority of the conversation was in regard to the TVA but there was also a brief discussion about regulations to allow brew pubs in town. The TVA developer answered questions and the public continued to provide testimony. The public hearing has been continued.

Ms. Morgan attended the BOE meeting 2 weeks ago. Dr. Willett requested that a paraprofessional be brought from .75 to 1.0 FTE at Birch Grove. This was not in the budget and if it was not approved funding would have to be found elsewhere. The motion passed. Additionally, TIS was in violation of a safety code due to their PA system. In turn, Dr. Willett asked that he be able to take \$10K earmarked for circuit board replacements and use it to address the PA problem. This motion was passed as well.

Mr. Krasusky spoke in regard to the BOE. He noted that Dr. Willett explained although enrollments are decreasing, budgets are increased to cover materials and contractual increases. It was also noted that the senior prom is scheduled for May 20th.

Mr. Eccles noted that there is a real estate agent who is interested in bringing a developer into town. The developer has expressed interest in the lot behind Big Y. Additionally, there is a brewery interested in coming to Tolland and a new photography studio at Gooseberry Commons. Lastly, Travelers has expressed an interest in an innovation and entrepreneurship center in the Nerac building. He explained that this is a fantastic development and exactly what the TCZ is about. Lastly, there has been interest by a local-to-CT restaurant chain to come to Tolland.

Mr. Krasusky noted that the Recreation Advisory Board met yesterday. The summer camp director has been hired and they are interviewing for a nurse. The concession stand is open and doing well. He added that Adam's Adventure is open and there will be a ribbon cutting ceremony on Sunday, May 22nd at noon. All are welcome to attend. Planning for Celebrate Tolland is ongoing.

8. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

- 8.1 Appointment of a member to the Town Council.
Mr. Field asked for a motion to table this until the next meeting.
Moved by Mr. Green. Seconded by Mr. Eccles. All in favor. None opposed.
Mr. Field noted that Ms. Schroeder has resigned due to professional obligations.
- 8.2 Consideration and action on approving a revised proposed Budget for the 2016/2017 fiscal year.
Mr. Werbner reviewed attachment #8.2. He recommended that in light of the recently defeated budget referendum, that the proposed town budget be reduced from 2.94% mill rate increase to a 2.49% mill rate increase which requires a reduction of \$166K in expenditures. These reductions would be as follows: \$46K from the Capital Budget (vehicle for the Assistant Public Safety Director); \$33,477 from Public Works (elimination of the additional Laborer position effective 1/1/17); \$86,523 from the BOE. Dr. Willett is reviewing the latter item in his budget.

Mr. Eccles moved that the Town Council review the budget proposal as stated in agenda item 8.2 and adopt the reductions and so forth as required by that agenda item.

WHEREAS, the Tolland Town Council has reviewed a proposed budget and has made certain modifications to estimated revenues and expenditures, the details of which will be properly incorporated into the total budgetary document by the Town Manager and Director of Finance and Records;

NOW, THEREFORE, BE IT RESOLVED, by the Tolland Town Council that it hereby adopts the following:

1. A FY 2016-17 Town Operating and Capital Budget in the amount of \$55,806,582 to be appropriated as follows:

CATEGORY	AMOUNT
Town Government	\$11,868,056
Board of Education	39,333,948
Debt Service	4,550,000
Capital	54,578
TOTAL	\$55,806,582

which is a spending increase of \$1,207,652 which is an increase of 2.21% resulting in a mill rate of 34.19 mills.

2. The time and place for the referendum shall be between the hours of 6:00 a.m. and 8:00 p.m. on May 17, 2016 at the Gymnasium at the Tolland Recreation Center, 104 Old Post Road and the Tolland Senior Center, 674 Tolland Stage Road.
3. The Town Manager or his designee is hereby authorized to place the required legal notices in the Journal Inquirer and other publications as conditions permit, advertising the May 17, 2016 Referendum.
4. The ballot question for the May 17, 2016 referendum shall be worded as follows:

"Shall the Town of Tolland's proposed 2016-2017 budget of \$55,806,582, reflecting a spending increase of \$1,207,652 which is an increase of 2.21% resulting in a mill rate of 34.19 mills, be adopted? Yes/No"

Mr. Krasusky seconded the motion.

Mr. Eccles commented in regard to Ms. Goetz' question regarding getting people to vote. He recommended that those people with very visible lawns which are very visibly making their messages clear about the TVA and the development use those same lawns to help the Town encourage people to vote. He would be happy to help try to find the company that could make the signs. If it is that important, he feels people would be willing to buy them.

A brief discussion took place. Mr. Eccles added that one item that he has been working on is communications with the community. This town has over 40 mechanisms to communicate with residents including mailers that go out with tax notices, social media, etc. and is concerned that if too much is put out it will become noise. He spoke with Ms. Kowalyshyn about getting information out in a way that is easy to filter. With Mr. Werbner's approval, she has started to send out a summary e-mail of all the minutes and agendas at week end. He would like people to subscribe to it via the general announcements on the notifications page. Participants will need to confirm their e-mail.

Mr. Krasusky commented that he has asked a number of times for the community to trust the Council and believe it is doing its best for the Town. He has heard disgruntlement in the community claiming that the Council is greedy, lining its pockets, and is paid too much. Perhaps messages are not getting out in the best way possible. He implored the public to please know that all of the Council members work for the best interest of the community. They do listen and ask the community to trust them not with a magic wand or carte blanche approval but to ask questions or dissent constructively. He is hopeful people will be invigorated and there will be a better turn out. Mr. Field added that the Council does not make any money.

Mr. Eccles expressed that he was disappointed to see on a comment on Facebook that a town official (elected or other) stated that going through the budget line by line is petty and people should trust them. The big accounting firm says the town is doing a great job. Mr. Eccles explained that just because they say the town is doing a great job in that the books balance, it does not mean that the quality of life is preserved. It is significant that the finance office does a superb job but it does not mean the residents are happy.

A member of the community, Marc Larochelle, reached out to Mr. Eccles and stated that he would like to see a 0% budget. Mr. Eccles asked him to provide some ideas and things for the Council to consider. The following recommendations were made by Mr. Larochelle: not hiring a new assistant planner (\$47K), no salary increases for the town manager and HR administrator (\$8.5K), library staff consolidation (\$40K), reducing staff in ACO office (\$12K); keeping the deputy fire marshal on at .43 (\$10K), combining people in planning and zoning -secretaries (\$40K), eliminating HR executive assistant (\$20K), removing clothing and food from parks and facilities and highway department (\$19K), cutting the drug and alcohol program from parks and facilities (\$2.3K), cut a position at parks and facilities (\$25K), combine mechanics (\$60K), cut positions and services (\$35K). In total, 13 staff cuts. Additionally, no salary increase for all town employees. He further sent an e-mail to the Council imploring them not to pass this budget.

Mr. Eccles commented that he does not believe the Town has extraneous people in the system and they are contracted in many cases for salary increases. Further, if he was a salaried employee and did not receive a cost of living increase then it would be a pay cut. It is something you do to employees who are not living up to expectations and would not be fair. He recommended that this list sent by Mr. Larochelle be kept in the Council's hip pocket.

Mr. Skoczulek commented that when one says he/she wants a 0% budget, it is never for 1 year which in turn puts the Town behind the eight-ball for every successive year. At some point there are no services left. He is all for being fiscally conservative and stands behind this budget then and now.

Mr. Eccles added that he is glad that someone participated whether his suggestions are something the Council would consider or not. He is thankful that someone went through this line by line. Mr. Skoczulek added that the budget is reviewed line by line in a workshop environment. Mr. Krasusky asked Ms. Goetz how the Council could get more people to attend meetings. She replied that she did not know but in the minutes it states, in regard to the budget, that questions were asked and answered but the detail is not included and she would like to see this so people can understand how the Council comes to certain numbers.

Mr. Werbner explained that this year there were a number of departmental reviews on the budget. It was the first time in 10 years that only one person attended the hearing that was not town staff or from the BOE and no one attended the review sessions. He also did not receive a single e-mail in support of or against the budget yet 1,200 people voted "no". Something is wrong with the system. Even if someone cannot attend a meeting, he encourages them to send an e-mail to either voice an opinion or ask a question so the Town can get a sense if the direction is where the community wants to go. It is frustrating for all. After spending 6 months preparing a budget, a new budget has to be prepared in 3 days which is not good way to do fiscal planning.

Mr. Field noted that there were a couple of comments in the paper and on Facebook in regard to the grand list. He confirmed that the town, with no industry taxes, is in good financial straits with a AAA rating. If the town has to start taking from the fund balance, it will help on the short side but the financial institutions will look on this negatively. Mr. Krasusky noted that it costs \$5-6K each time the budget has to go to referendum. Further, he pointed out that he has never seen such synergy and high caliber employees in the town as it has now. Ms. Morgan added that everyone in town has a lot to lose by cutting the budget, especially those with children. Everyone who has a child in the Tolland school system needs to vote. Mr. Krasusky noted that it is important for those with and without children to vote. He asked that those without children to rise above and see the bigger picture such as open space and look further.

All in favor. None opposed.

Mr. Werbner discussed the state budget. There is a proposed budget that was put forth by the Governor and the Democratic leadership. The Senate is supposed to take that up on Thursday and the House is supposed to convene on Friday. If there is a disagreement, they will have to go back into session to iron it out. The budget as proposed reduces the educational cost share funding by some amount, eliminates funding for public and private school transportation, reduces pilot funding for both state property (colleges and hospitals), reduces the new municipal revenue sharing account (which was the increase in the sales tax which was instituted last year to get more money to the municipalities), reduces other grants and authorizes money to go to councils of governments to provide regional services in fiscal years 17 and 18. For the Town of Tolland under the last proposed budget (3rd) the loss would be \$350K in state revenue. He noted that the cap on the car tax (originally 32mills) for the next fiscal year will be 37. Even if there is a reprieve, it will only be for 1 year. In turn, they are facing a \$300K loss in revenue in fiscal year 2018 unless the language originally proposed to get funding to make up for that difference is used. Additionally, the state is close to a \$1B deficit for fiscal year 2017/18 and \$2B for the next two years. Further, the legislature is only looking as far out as next year. In turn the town could lose 2-3 times as much in the following years.

- 8.3 Authorization for Steven R. Werbner, Town Manager, to notify the State DOT to proceed with the next phase of design for the Tolland Green Road Project.

Mr. Werbner explained that there have been several meetings regarding this project over the past year with the state including 2 public information meetings, staff meetings, and a recent meeting with the HDC and the Historical Society whose member continue to review the proposal. The most recent iteration of the plan removes all of the raised islands in the Historic District and leaves one outside of the district in the vicinity of the senior center. There were some other minor adjustments as well in terms of the location of the crosswalks and minor adjustments in curvature of the road from the direction of the senior center. At the last meeting, there was a discussion regarding the removal of the stop sign on route 195. The concern is that its removal will speed up traffic and make it difficult to get in/out of the new intersection. The state's data shows that the road will work properly and that speeds will be reduced. It is not in favor of putting the stop sign back into the plan. They asked if there could be a post evaluation after 2 years to assess conditions in regard to speed and functionality. A discussion of mitigation projects also took place. There will be a resetting of the stone walks to level them off to eliminate the tripping hazard and historical-type street signs will be used. The stone wall in front of the post office was also discussed but it is outside of the limits of this project. The HDC will meet on May 17th and may have one additional item to suggest but the state is rather adamant at this time that the list has been concluded and that the project should move forward.

Mr. Eccles motioned to accept the following resolution:

NOW, THEREFORE, BE IT RESOLVED by the Tolland Town Council that it hereby authorizes Steven R. Werbner, Town Manager to notify the State DOT to proceed with the next phase of design for the Tolland Green Road Project and to request a two-year post construction analysis of speeds on the Tolland Green as well as a review of the functionality of the realigned intersection.

Seconded by Mr. Green.

Mr. Eccles commented that he appreciates the concerns of the HDC but asked when they first heard that there would be mitigation. Mr. Krasusky noted this is a great example of how the community can work together. The state was very patient. Mr. Field added that this project was sorely needed.

All in favor. None opposed.

- 8.4 Discussion and approval of Street Name.

Mr. Werbner explained that this road is ½ Old Farm and ½ Old Farms. The reached out to the residents and based on Mr. Green's research recommend using the name Old Farm Road as the official name.

Mr. Eccles motioned to accept the following resolution:

BE IT RESOLVED by the Tolland Town Council that it hereby approves the correction of the name of this road in Town, Old Farm Road.

Seconded by Mr. Green. All in favor. None opposed.

- 8.5 Reallocate Capital Funds to expand the PA System at the Tolland Intermediate School.

Mr. Werbner reviewed attachment 8.5.

Mr. Eccles motioned to accept the following resolution:

WHEREAS, to reallocate the \$10,000 in the Capital Improvement Funds provided for circuit board replacement components for the Fire Panels at all schools to instead expand the PA System at the Tolland Intermediate School.

NOW, THEREFORE, BE IT RESOLVED by the Tolland Town Council that it hereby reallocates the \$10,000 in the Capital Improvement Funds provided for circuit board replacement components for the Fire Panels at all schools to instead expand the PA System at TIS.

Seconded by Mr. Krasusky. All in favor. None opposed.

- 8.6 Appointments to vacancies on various municipal boards/commissions.
Mr. Skoczulek understands that a vacancy is forthcoming. People should consider serving on town boards and commissions. The vacancies are listed on the town website. One does not have to be an expert, just willing to serve.

9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS):** None.

10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY):**

Mr. Werbner provided an update on the Parker School Project. The work on the busway, parking lot, and playscape will commence around the 3rd week of June. Internal construction will be delayed until later in the year or early spring 2017.

11. **ADOPTION OF MINUTES**

11.1 March 23, 2016 Special Meeting Minutes: Mr. Krasusky moved to adopt the minutes; Seconded by Mr. Green. Mr. Field, Ms. Morgan, Mr. Krasusky, and Mr. Green were in favor. Mr. Eccles and Mr. Skoczulek abstained. None opposed. Motion carried.

11.2 April 12, 2016 Regular Meeting Minutes: Mr. Eccles moved to adopt the minutes; Seconded by Mr. Green. Mr. Field, Mr. Eccles, Ms. Morgan, Mr. Skoczulek, and Mr. Green were in favor. Mr. Krasusky abstained. None opposed. Motion carried.

11.3 April 21, 2016 Annual Budget Presentation Minutes: Mr. Eccles moved to adopt the minutes; Seconded by Mr. Green. All in favor. None opposed.

12. **CORRESPONDENCE TO COUNCIL:**

State of CT Siting Council (modifications to a telecom facility in Tolland)
Several e-mails from town residents (will be added to the minutes)
CT Technology Transfer

13. **CHAIRMAN'S REPORT**

Mr. Field noted that the ribbon cutting for Adam's Adventure is Sunday, May 22nd. He would like to see a lot of people come out for this – there was a lot of work put into it. A lot of volunteers worked very hard on this and it came out very well. He also noted that Troop C Barracks has a prescription drug collection box in the lobby for residents to dispose of unneeded drugs. Additionally, Tolland Animal Control will have a low-cost rabies vaccination on Saturday from 10-12PM. Lastly, he encouraged the community to get out and vote on the referendum on May 17th.

14. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** None

15. **PUBLIC LISTED PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*)
(3 minute limit)

Ed Cyr, 282 Metcalf Road, spoke in regard to communications. He asked if it would have been very hard to send a mailer to the residents to let them know that the town is putting a solar farm in their area. This simple communication is still available via the US Postal Service. As far as salary increases to people in town, they all deserve an increase – he does as well. He has received .5% per year for the past five years and his wife works for the state and has not received an increase in 4 years. They all took cuts so people could keep their jobs. Could the town do that once in a while? That is all he asks. He understands it is like a business but people have to give in in their budgets and he believes they can do so as well. Not everyone gets 2.5% increases every year – it does not happen in the public or private sector.

Mr. Krasusky noted that in some instances the increases are contractual.

Mr. Cyr responded that he understands that some are contractual. The state got concessions from the unions. You can speak to the unions. There are a lot of frustrated people – he is not totally frustrated but there are some elderly people in town who cannot get to the town meetings or make it to vote. Maybe transportation should be provided. If he had the time, he would volunteer. It is important and he votes every time.

Deb Goetz, 176 Kate Lane, commented that social security provided a 0% increase. She is not saying that this is what the budget should be and she voted for the budget but you need to show a little more compassion in regard to when you (Mr. Eccles) said he would not accept a 0% increase. There are a lot of people who are getting 0% increases. You need to show some understanding and compassion that this is very difficult for some people. When she showed up to the EDC meeting, Mr. Eccles commented, “oh now you show up to meetings”. Ms. Goetz noted that it was rather snarky. She has met the most interesting people attending meetings and gained so much respect for this town and those who volunteer – she does not need the snarky comments. In regard to the comment about the signs, there are 154 signs that would not have made a difference in your budget. She would be happy to put out a sign too if someone was doing this. Perhaps a non-profit group will make the signs – she would be happy to distribute them but please do not make fun of our signs or the people who have them out. They care about this town. People in town love Tolland. I know you (Mr. Eccles and Mr. Krasusky) both love the town too but upset me although you do not mean to. It's how you come across. Facebook is not always the best way to get your points across. Perhaps a FAQ page would be helpful to avoid misinformation.

Mr. Eccles apologized to Ms. Goetz as coming across as snarky- it was not his intent but it happens when he sees zero participation for years. There have been Vote for Tolland signs and if you do not think 154 signs will make a difference then do not put them out there. Mr. Krasusky noted that sometimes it is frustration.

Ms. Goetz explained that it is not up to the same group. Do not count on the people who are passionate about zoning – count on everyone. More people should be voting. Reach out to everyone.

Mr. Krasusky commented that he did not believe Mr. Eccles was picking on the group regarding the signs- it is just that they have more visibility.

Tammy Nuccio, 71 Webber Road, partnered off what Ms. Goetz said. She commented to the Council that it has a group of people who are pretty annoyed right now with what is going on in the town. They have invested their own time and money to create those signs. She would argue that of those 154 signs, at least 95% are part of the 25% who did show up to vote but this is only conjecture. If the Council is that passionate and thinks the signs are raising that much awareness, which they probably are, you can probably get people to get signs out. It has been equated that this group (Zone for Tolland Not UConn) is focused on this and that is why the budget failed – she disagrees. She believes these people care about what is going on in town and did vote. Ms. Nuccio expressed concern regarding information that that is coming from elected or appointed people. She spoke with Mr. Werbner today and the CFO. The information that is coming from Gary Jalbert is not ok. She is

an accountant with an MBA. The information that was sent out to a very specific group and marked with approval from the CFO was "half baked" at best. Ms. Nuccio spoke with the CFO. The CFO did not approve it. She looked at the revenue line only. She expects that information put out is going to be validated and if they are going to claim that the CFO looked at it and validated it, she wants to see it. The information that was put out there, 100% across the board, was fear mongering and misinformation. It was not an accurate picture of a 10 year projection. This slide was shown by the developer last night at the presentation as validated by a person on a board from this town. She expects better of the officials. This was over the top. If you are going to put up Nerac as the model, she pointed out the column furthest to the right showing the number of people who work at Nerac. In turn, if you are going to bring in 1,500 employees and model it after Nerac, then it is 283 employees (19%), not 1,500. Thus, if you are going to allow numbers to be put out, she expects they will be validated. Information should be valid, accurate, and count and if you cannot do that, please do not allow someone to put their name on it who is an appointed or elected official in the town that I pay taxes in and live in because it is an embarrassment. She expects those people to be reined in.

Mr. Field noted that all of the e-mails, posts, and requests from Facebook to the Town Council need to be gathered. There needs to be a way to ensure that none of them are lost. In turn, if someone asks a question and the answer is not known, it should be sent through the town manager's office. Any e-mails that are addressed to the Town Council will be printed and brought to the next meeting. Any e-mails written to a specific member should be printed as well and brought to the next meeting. Mr. Field is open to any other ideas.

Mr. Werbner noted that town staff has been responding to inquiries on weekends, in the middle of the night, and other off hours. It is difficult to maintain such an expectation. The town wants to be responsive and will do the best it can. Ms. Samokar is doing a fantastic job in responding but this is not something that is sustainable long term.

16. **ADJOURNMENT**

Mr. Eccles motioned to adjourn the meeting at 8:53PM. Mr. Krasusky seconded the motion. All were in favor. None opposed. Motion carried.

Respectfully Submitted,

Lisa Pascuzzi
Substitute Clerk