

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING

7:30 – 10:00 P.M.

AGENDA
April 27, 2016

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

- A. CALL TO ORDER, PLEDGE OF ALLEGIANCE
- B. APPROVAL OF MINUTES

Regular Meeting – April 6, 2016

- C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

- D. POINTS OF INFORMATION
- E. STUDENT REPRESENTATIVES REPORT – Charles Perosino and Andrew Harger
- F. SUPERINTENDENT'S REPORT

- F.1 Request for an increase from .75 FTE to 1.0 FTE paraprofessional at Birch Grove Primary School
- F.2 Use of Funds
- F.3 Healthy Food Certification Statement
- F.4 School Construction Grant
- F.5 Goal(s) of Workshop Meetings (No Enclosure)
- F.6 Budget Discussion (No Enclosure)

- G. COMMITTEE & LIAISON REPORTS
- H. CHAIRPERSON'S REPORT
- I. BOARD ACTION

J. PUBLIC PARTICIPATION (2 minute limit)

Comments must be limited to items on this agenda.

K. POINTS OF INFORMATION

L. CORRESPONDENCE

- Town Council-Special Meeting - March 23, 2016
- Town Council – April 12, 2016
- Town Council's Annual Budget Presentation - 2016

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

TOLLAND BOARD OF EDUCATION
Hicks Municipal Center
Council Chambers
Tolland, CT 06084

REGULAR MEETING – April 6, 2016

Members Present: Mr. Sam Adlerstein, Chair; Mr. Patrick Doyle, Vice Chair; Ms. Kathy Gorsky, Secretary; Ms. Karen Moran, Ms. Colleen Yudichak, Ms. Susan Seaver, Ms. Michelle Harrold, and Mr. Jeffrey Schroeder.

Administrators Present: Dr. Walter Willett, Superintendent of Schools, Mr. Mark McLaughlin, Business Director

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

Mr. Adlerstein called the meeting to order at 7:35 P.M. The Pledge of Allegiance was recited.

B. APPROVAL OF MINUTES

Regular Meeting – March 24, 2016

Ms. Seaver motioned to approve the Regular Meeting minutes of March 24th. Ms. Yudichak seconded the motion. Changes: the location of the meeting should be: Tolland High School Library, One Eagle Hill, Tolland, CT. All were in favor. Motion carried.

C. PUBLIC PARTICIPATION - none

D. POINTS OF INFORMATION

Ms. Yudichak visited Birch Grove and was pleased to see the new security doors. She inquired if something similar would be done at TIS. Dr. Willett responded that they are looking at all of the foyers.

Ms. Gorsky noted that someone asked her if it would be possible to have fixed dates for graduation. Dr. Willett will research this item.

E. STUDENT REPRESENTATIVE REPORT – Charles Perosino

- Students who traveled to France left on Tuesday evening and will be there through April break. The trip includes touring France and spending time with a family.
- On April 22nd, the Madrigal Singers and the Women's Chorus will visit New York City, see Finding Neverland on Broadway, and sing for an evaluator.
- Student Council will sponsor the Cupcake Wars on April 22nd, which will have the theme of Earth Day.
- Auditions are underway for the Madrigal Singers and the Jazz Band.
- THS DECA is sponsoring a fundraiser and package-making day for Operation Gratitude.

F. SUPERINTENDENT'S REPORT

- F.1. Monthly Financial Statement – March (No enclosure: it will be provided at meeting)
Dr. Willett reviewed the financial statement (attachment F.1). The available balance is \$724,986 (1.89%). The next Excess Cost payment is expected in May.

Additionally, School Security Grant funds was \$414,000 and the district is focusing on completing the work by June 2016 although the date has reportedly been extended until June 30, 2017. The new security door at Birch Grove was paid for via this grant.

It is predicted that the year will end in the black and a small surplus is anticipated which will hopefully be enough to cover additional curriculum material.

It was noted that General Supplies (600.00.000.1) is over by \$53K – the majority of this is for custodial and maintenance needs. The line items for Stipends (150.00.000.1) will have its balance reduced once the Pay to Play fees are deposited. It was noted that other items similarly vary and encumbrances will impact the balances.

F.2. Cancellation of Board Meetings Guidelines

The BOE and the Policy Committee requested guidelines for the cancellation of Board meetings. Dr. Willett proposed the recommended guideline stated in attachment F.2: In the event that school is cancelled or a weather related dismissal is exercised, the BOE meeting for that night will be cancelled. To avoid problems during budget season, a special “makeup date” meeting will be scheduled each year to accommodate any potential missed meeting. The “makeup date” meeting may not occur on a typical BOE meeting day, and will be the last date in the sequence of budget meeting dates wherever possible. Neither Policy 9130 nor Policy 9150 will be amended.

Mr. Pagoni motioned to move item F.2 to item I.1. for action. Mr. Doyle seconded the motion. All were in favor. Motion carried.

G. COMMITTEE AND LIAISON REPORTS

Communications – The Committee met on March 30th. The budget process was discussed as well as the Superintendent’s Bulletin and digital backpacks. On April 21st, the Town Manager will present the budget at THS and he will do so again on April 25th at the Senior Center (12:30PM). The referendum is May 3rd.

Website Task Force – Work is continuing on the navigation menus.

Community Conversation – The proposed date for the next Community Conversation is June 1st and the topic will be tied into Culture and Climate.

Finance and Facilities - The Committee affirmed its charge to move forward with listed items.

Policy – The next meeting will be on April 27th at 1PM at the Board office.

Negotiation – The Committee is actively working on the paraprofessional contract.

Lastly, Ms. Gorsky requested that all of the minutes from the Committee meetings be e-mailed to the Board members.

H. CHAIRPERSON’S REPORT

Mr. Adlerstein recapped Culture and Climate and provided a screenshot of topics discussed at the last meeting. People want to be engaged and the focus was on PBIS and the ERASE results.

Mr. Adlerstein noted that the Town Council is setting its goals now and asked the Board members to think about what is important to them.

Ms. Gorsky, asked if it would be possible that given the current political climate, if the district can increase student awareness of diversity. A discussion took place. Dr. Willett is exploring the Open Access Program where Tolland would be one of the towns which could have students who do not live in town attend Tolland schools. He is participating in an Equity Workshop and self-assessments were done. He will compile the information which is focused on sensitivity to cultural diversity and post it to the Dashboard. Dr. Willett explained that the goal would be to bring more students of different racial and cultural backgrounds to Tolland to increase equity and unity. Mr. Doyle added that there are other models out there as well to help develop understanding. The Board's role is to shine a light on conversation and do all it can to support the district.

I. BOARD ACTION

I.1. Cancellation of Board Meetings Guidelines

Mr. Doyle motioned to approve the guidelines for meeting cancellations as proposed by the Superintendent in the meeting of April 6, 2016. Ms. Gorsky seconded the motion. All were in favor. Motion carried.

J. PUBLIC PARTICIPATION - none

K. POINTS OF INFORMATION

Mr. Pagoni spoke in regard to a case in CA focused on union dues and membership. He inquired if this would have any effect on Tolland. A brief discussion took place. Dr. Willett noted that he would need to speak with legal counsel.

L. CORRESPONDENCE

- Town Council – March 22, 2016
- Town Council – Special Meeting – March 29, 2016

M. FUTURE AGENDA ITEMS

- Workshop Meeting topics include: Culture & Climate; Social Justice; Assessment
- Discussion of the book "On Your Mark" (Gusky) or other titles

N. EXECUTIVE SESSION

Ms. Gorsky motioned to go into Executive Session at 8:32PM for the purpose of discussing student discipline and invited Dr. Willett to attend. Mr. Schroeder seconded the motion. All were in favor. Motion carried.

O. RETURN TO OPEN SESSION

The Board returned to public session at 8:48PM.

Mr. Pagoni motioned to accept the stipulated agreement as presented by the Superintendent. Mr. Doyle seconded the motion. All were in favor. Motion carried.

P. ADJOURNMENT

Mr. Pagoni motioned to adjourn the meeting at 8:51PM. Mr. Schroeder seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lisa Pascuzzi". The signature is written in a cursive style with a large, looped initial "L".

Lisa Pascuzzi
Clerk

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Request for an increase from .75 FTE to 1.0 FTE
paraprofessional at Birch Grove Primary School

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: April 27, 2016

ITEM SUMMARY:

A request has been made by the Director of Pupil Services, Kathleen Raymond, increase the hours of a paraprofessional at Birch Grove Primary School for the remainder of the 2015-2016 school year. This is necessitated by 504/medical need.

FINANCIAL SUMMARY:

Financial Impact:

2015-2016 Estimated Additional Salary \$580.65

2015-2015 Estimate Maximum for Benefits \$4,691.00 (if most expensive option is chosen)

Total potential impact 2015-2016: \$8,686.16

2016-2017 Estimated Salary \$12,981.18

2016-2017 Estimated Benefits \$30,471.37

Total potential impact: \$43,452.55

Approximate start date: April 28th Start Date

Insurance Considerations: May 1, 2016 – two months @ max benefit Varies from last proposal because Medicare/FICA and ICMA are based on salary.

BOARD ATTORNEY REVIEW:

[N/A]

BOE ACTION DESIRED:

This position is necessitated by a 504, therefore a *Move to Action* is requested at this meeting.

Suggested motion: *Motion to approve the Increased Paraprofessional Position as presented.*

SUPPORTING MATERIALS ATTACHED:

None

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Use of Funds

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: April 27, 2016

ITEM SUMMARY:

Originally a Capital Improvement Item request was made for circuit board replacement components for the fire panels at all four schools. Because vendors carry these components regularly, we have two new panels, and another scheduled to be replaced by bond. If we purchased *components* there is a good chance that parts would depreciate without them ever being utilized. Anomalies that result in loss of the entire fire panel could be events such as power surges, and insurance would cover this situation, and any resulting fire watches. There is a low probability of component failure, and we would largely be guessing which components *could* fail and purchasing these components to sit on shelf, when most are available through vendors if problems arise.

In contrast, Tolland Intermediate School is in violation of NFPA 72 Life Safety code section 9.6.3.7 that states—"Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy"

Currently there is no speaker coverage in the hallways or bathrooms of the building. Emergency announcements coming through the public address system cannot be heard in these sections of the building. Current coverage is only in the locations of classrooms and areas of assembly such as the gymnasium and cafeteria. There is also no exterior public address system to provide notice for activities occurring on the outside of the school.

The school is also in violation of NFPA 72 Life Safety Code 9.6.3.6.3 which states—"Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraints, the private operating mode as describes in NFPA 72, National Fire Alarm Code, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation".

Currently, there is no communication system in place that is addressable that will signify an individual is in an Area of Refuge within the building and in need of assistance. No connectivity also exists between such areas that allows for any communication between such areas.

FINANCIAL SUMMARY: [N/A or put in a summary]

The current PA system is powered by a Bogen amplifier. The "Bogen" brand is a proprietary brand that is serviced primarily by Tone Klear Sonics. This vendor was approached to provide an estimate after walking through the building with Facilities Director Peter Sztaba to discuss the current shortfalls of the system and a quote was received totaling \$10,659.83. Additional estimates to conduct the anticipated work would not be beneficial based upon the proprietary nature of the Bogen system as the current speakers would not be compatible with changes in the amplifier.

BOARD ATTORNEY REVIEW: N/A
BOE ACTION DESIRED:

First reading/discussion and move to action if the board is so inclined.

Consideration of a motion to re-allocate the \$10,000.00 in Capital Improvement Funds provided for circuit board replacement components for the Fire Panels at all schools to *instead* expand the PA System at TIS.

Proposed motion:

Motion to re-allocate the \$10,000.00 in Capital Improvement Funds provided for circuit board replacement components for the Fire Panels at all schools to instead expand the PA System at TIS.

SUPPORTING MATERIALS ATTACHED:

See F4

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: Healthy Food Certification Statement

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: April 27, 2016

ITEM SUMMARY:

Section 10-215f of the Connecticut General Statutes allows public school districts (including the vocational-technical school system, charter schools, inter-district magnet schools and endowed academies) that participate in the National School Lunch Program to receive additional funding if food items sold to students meet the Connecticut Nutrition Standards. Eligible districts that opt for the healthy food certification are currently receiving 10 cents per lunch, based on the total number of reimbursable lunches (paid, free and reduced) served in the district in the prior school year. Last year the School Lunch program received \$18,593 for meals served in the prior 2013/2014 school year.

If a district chooses to receive this additional funding, it must certify that all food items sold to students separately from a reimbursable school breakfast or lunch will comply with the Connecticut Nutrition Standards. These food items include food offered for sale to student at all times, in *all schools*, and from *all sources*, including, but not limited to school stores, vending machines, school cafeterias and any fundraising activities on school premises.

If a district certifies for the healthy food option, foods that do not meet the Connecticut Nutrition Standards can only be sold to students at school if permitted by the local board of education or school governing authority and the following three conditions are met: (1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; (2) the sale is at the location of the event; and (3) the food items are not sold from a vending machine or school store.

FINANCIAL SUMMARY: [N/A or put in a summary]

BOARD ATTORNEY REVIEW: [N/A or put in a summary]

BOE ACTION DESIRED:

First reading, or if the board feels so inclined, move to action.

Recommended Motion: *Motion to authorize the Superintendent to sign the 2016-2017 Healthy Foods Certification Statement*

SUPPORTING MATERIALS ATTACHED:

Healthy Food Certification Statement

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
Healthy Food Certification Statement

Section 1 – Background

Section 10-215e of the Connecticut General Statutes (C.G.S.) directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards (hereinafter, Connecticut Nutrition Standards (CNS)) for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). Section 10-215f of the C.G.S. requires that each participant in the NSLP, including each local and regional board of education, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the CNS. Section 10-215b of the C.G.S. further provides additional funding to NSLP participants who annually certify compliance with the CNS.

Section 2 – Certification Statement

► ***Must be completed by all Connecticut public school districts that participate in the NSLP.***

On behalf of the **Tolland Board of Education** and
(Name of the Board of Education or Governing Authority)

pursuant to Section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

☒ **will** *(must complete Sections 3 and 4 on page 2)*

☐ **will not** *(sign below and return form)*

comply with the CNS during the period of **July 1, 2016 through June 30, 2017**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____ **Walter Willett, Ph.D** _____
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent of Schools _____
Title (Superintendent of Schools, President or Chairperson of the Board) *Date of Authorization*

Connecticut State Department of Education
Addendum to Agreement for Child Nutrition Programs (ED-099)
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☒ **will** *(must complete Sections 3 and 4 on page 2)*

☐ **will not** *(sign below and return form)*

comply with the CNS during the period of **July 1, 2016 through June 30, 2017**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or
Governing Authority**

Signature: _____ **Walter Willett, Ph.D** _____
(Signature of the Authorized Representative) *(Printed Name of the Authorized Representative)*

Superintendent of Schools _____
Title (Superintendent of Schools, President or Chairperson of the Board) *Date of Authorization*

Healthy Food Certification Statement Instructions

*Pen - Please put onto
Board Agenda when
convenient (in many
places)
thanks.
Abby*

By completing and approving the Healthy Food Certification (HFC) Statement, the board of education or governing authority is certifying whether all schools under the district's jurisdiction **will or will not** comply with the Connecticut Nutrition Standards (CNS) published pursuant to Section 10-215e of the Connecticut General Statutes, for the period of **July 1, 2016 through June 30, 2017**. ✓

Each eligible public school district must complete **two (2) signed originals** of the HFC Statement. *(In (2) places)*
Eligible districts include public school districts that participate in the National School Lunch Program (NSLP), including regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools and endowed academies.

Both copies of the HFC Statement must be signed with **original (ink)** signatures and be approved by the board of education or governing authority. *Note: Both page 1 and 2 of the HFC Statement must be returned, regardless of whether the district certifies for the healthy food option.* Return the two signed copies by **July 1, 2016** to:

Connecticut State Department of Education (CSDE)
Bureau of Health/Nutrition, Family Services and Adult Education
25 Industrial Park Road
Middletown, CT 06457

Section 1 – Background

This section provides background information for the HFC Statement.

Section 2 – Certification Statement

This section must be completed and signed by the authorized representative of the board of education or governing authority for all Connecticut public school districts that participate in the NSLP, including regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools and endowed academies. This section certifies that the food items offered for sale to students separately from reimbursable meals at all times and from all sources **will or will not** be in compliance with the CNS. ✓

- Enter **Name of your Board of Education or Governing Authority** in the space provided. ✓
- Check appropriate box regarding HFC (“**will**” or “**will not**”). If the district checks “**will**,” complete sections 3 and 4 (see instructions on page 2 of this document). If the district checks “**will not**,” the form is complete when signed and dated as indicated below. ✓
- The **Signature** is that of the designated representative who is authorized to sign the ED-099 Agreement for the Child Nutrition Programs and to sign claims for reimbursement. This person is head of the governing authority, e.g., the chief officer elected or appointed to assume legal responsibility for the organization (Superintendent of Schools, President or Chairperson of the Board). Include the authorized representative’s **Title and Printed Name**. ✓
- For the **Date of Authorization**, indicate the date of the meeting when the board of education or governing authority took action to participate in HFC under Section 10-215f of the Connecticut General Statutes.

SUPERINTENDENT'S AGENDA ITEM BACKGROUND

ITEM: School Construction Grant

ITEM SUBMITTED BY: Walter Willett, Ph.D., Superintendent

For BOE meeting: April 27, 2016

ITEM SUMMARY:

Tolland Intermediate School is in violation of NFPA 72 Life Safety code section 9.6.3.7 that states—"Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy"

Currently there is no speaker coverage in the hallways or bathrooms of the building. Emergency announcements coming through the public address system cannot be heard in these sections of the building. Current coverage is only in the locations of classrooms and areas of assembly such as the gymnasium and cafeteria. There is also no exterior public address system to provide notice for activities occurring on the outside of the school.

The school is also in violation of NFPA 72 Life Safety Code 9.6.3.6.3 which states—"Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraints, the private operating mode as describes in NFPA 72, National Fire Alarm Code, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation".

Currently, there is no communication system in place that is addressable that will signify an individual is in an Area of Refuge within the building and in need of assistance. No connectivity also exists between such areas that allows for any communication between such areas.

The grant, if approved, would make available funds to be used in conjunction with Capital Improvements funds to cover the remaining balance that is left as Capital funds will not cover the entire amount.

FINANCIAL SUMMARY: [N/A or put in a summary]

The current PA system is powered by a Bogen amplifier. The "Bogen" brand is a proprietary brand that is serviced primarily by Tone Klear Sonics. This vendor was approached to provide an estimate after walking through the building with Facilities Director Peter Sztaba to discuss the current shortfalls of the system and a quote was received totaling \$10,659.83. Additional estimates to conduct the anticipated work would not be beneficial based upon the proprietary nature of the Bogen system as the current speakers would not be compatible with changes in the amplifier.

BOARD ATTORNEY REVIEW: N/A

BOE ACTION DESIRED:

First Reading/discussion and move to action if the board is so inclined. Move to action recommended for sake of timeline of grant application.

Proposed motion:

Motion to approve the application for the School Construction Grant as presented

SUPPORTING MATERIALS ATTACHED:

Grant Application Narrative/School Construction Grant

Grant Application Narrative

Location:

Tolland Intermediate School-96 Old Post Rd. Tolland, CT

Requirement:

Tolland Intermediate School is in violation of NFPA 72 Life Safety code section 9.6.3.7 that states-"Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy"

Currently there is no speaker coverage in the hallways or bathrooms of the building. Emergency announcements coming through the public address system cannot be heard in these sections of the building. Current coverage is only in the locations of classrooms and areas of assembly such as the gymnasium and cafeteria. There is also no exterior public address system to provide notice for activities occurring on the outside of the school.

The school is also in violation of NFPA 72 Life Safety Code 9.6.3.6.3 which states-"Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraints, the private operating mode as describes in NFPA 72, National Fire Alarm Code, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation".

Currently, there is no communication system in place that is addressable that will signify an individual is in an Area of Refuge within the building and in need of assistance. No connectivity also exists between such areas that allows for any communication between such areas.

-See the attached NFPA 72 documentation and e-mail from Fire Marshal Rob Dabica

Solution:

PA System Expansion- The current public address system needs to be expanded to include coverage within the hallways, and within proximity of the bathrooms. Exterior coverage should also be added to provide notification on the building grounds outside of the building itself.

Action:

The current PA system is powered by a Bogen amplifier. The "Bogen" brand is a proprietary brand that is serviced primarily by Tone Klear Sonics. This vendor was approached to provide an estimate after walking through the building with Facilities Director Peter Sztaba to discuss the current shortfalls of the system and a quote was received totaling \$10,659.83. Additional estimates to conduct the anticipated work would not be beneficial based upon the proprietary nature of the Bogen system as the current speakers would not be compatible with changes in the amplifier. (See the attached quote)

As part of a RFQ process that occurred in October of 2015 to replace the current fire panel at Tolland Intermediate School, and alternate pricing was requested on documentation for an electrically connected Area of Refuge Communication System at this school. Two vendors submitted proposals based upon the mapping (see attached) and the pre-bid walk-thru that was conducted at the site. These vendors are:

Integrated Technical Services

Estimate-\$ 17,695

December 7, 2015

Tyco Integrated Security

Estimate-\$15,603.96

December 11, 2015

Both vendors have submitted for an electronically monitored system that will allow connectivity and communication between Area of Refuge locations and would be fully addressable at the main panel located in the front vestibule of the school.

Recommendation would be to offer the project to the lowest qualified bidder which in this case would be Tyco Integrated Security.

Therefore the total cost of the project would be:

Tone Klear-\$10,659.83

Tyco-\$15,603.96

Total: 26,263.79

Therefore, the Tolland Board of Education is seeking any potential grant monies available from the State of CT to correct such code violations based upon the current reimbursement rate.

Necessary Documentation For Grant Application:

- 1. Certified copy of resolution adopted by BOE establishing: All needed below**
 - A. A building committee to discuss proposed improvements**
 - B. Authorizing project specifications and/or project schematics**
 - C. Authorization to file the grant application**
 - D. Authorization for funding the project**
 - E. Education specifications for the project and written approval of such education specifications from the BOE**
- 2. Grant Application-included with submittal**
- 3. Narrative about project-included with submittal**
- 4. Contractor estimates and scope of work-included with submittal**
- 5. NFPA 72 violation information-included with submittal**

Grant Application for a School Building Project

District Name:

Tolland

Facility Name & Address:

Tolland Intermediate School-96 Old Post Rd. Tolland, CT 06084

State Project Number:

Note: This application must be accompanied by (A) a certified copy of the resolution or resolutions adopted by the legislative body of the applicant (i) establishing a building committee for the project; (ii) authorizing at least the preparation of schematic drawings and outline specifications for the proposed project, (iii) authorizing the filing of this grant application, and (iv) authorizing funding for the project and (B) education specifications for the project and written approval of such education specifications by the district's board of education.

Type of Facility

Check one only

Standard Program

☒

Regional Vocational Agriculture Center pursuant to CGS 10-65

☐

Regional Special Education Center pursuant to CGS Section 10-76e

☐

Board of Education Administrative Facility

☐

Interdistrict Magnet pursuant to CGS Section 10-284h

☐

Non-Magnet Interdistrict Cooperative pursuant to CGS Section 10-158a

☐

Type of Project

Check all that apply

Complete &
Submit Schedules

Alteration of Existing Facility

☐ (A)

1, 2, 3, 4, 6, 8

Technology Infrastructure

☐ (A/TCH)

1, 2, 4

Code Violation

☒ (CV)

1, 2, 5

Extension of Facility

☐ (E)

1, 2, 3, 4, 6, 8

Extension/Alteration

☐ (EA)

1, 2, 3, 4, 6, 8

Energy Conservation

☐ (EC)

1, 2, 3, 4, 5, 6, 8

Indoor Air Quality

☐ (IAQ)

1, 2, 5

New Facility Construction

☐ (N)

1, 2, 3, 4, 6

Oil Tank Replacement

☐ (OT)

1, 2, 5

Purchase of Facility

☐ (PF)

1, 2, 3, 4

Site Acquisition

☐ (PS)

1, 2, 3, 4

Purchase of Relocatable Classrooms

☐ (RE)

1, 2, 3, 4, 6, 8

Renovation pursuant to CGS Section 10-282

☐ (RNV)

1, 2, 3, 4, 5, 6, 7, 8

Roof Replacement

☐ (RR)

1, 2, 7

Vo-Ag Equipment pursuant to CGS Section 10-65

☐ (VE)

1, 2

Complete Schedule 9 if Eligible for Additional Reimbursement as a:

Check all that apply

School Readiness Program pursuant to CGS Section 10-285a(e).

☐

Lighthouse School pursuant to CGS Section 10-285a(f)

☐

Interdistrict Attendance Program (CHOICE) pursuant to CGS Section 10-285a(g)

☐

Class Size Reduction Program pursuant to CGS Section 10-285a(h)

☐

Full-Day Kindergarten Program pursuant to CGS Section 10-285a(h)

☐

CERTIFICATION: I hereby certify that to the best of my knowledge the estimated project costs reported are accurate and all cumulative expenditures are expected to be expended prior to the end of the payment request month.

Superintendent/Directors Name

Signature

Date

Grant Application for a School Building Project

District Name:

Tolland

Facility Name & Address:

Tolland Intermediate School-96 Old Post Rd. Tolland, CT 06084

State Project Number:

Schedule 1: General Project Data

- a. Is this project in accordance with the district's long-term school building program established pursuant to CGS Section 10-220?

☒ Yes

☐ No

Explain answer:

This project is not part of the long-term plan as the intended project is to correct code violations related to emergency notification systems

- b. Does the district intend to continue using this facility for public educational purposes for the foreseeable future?

☒ Yes

☐ No

If "No," explain answer:

- c. Check all applicable reasons for the project:

Increased facility enrollment due to general student population increase.

Increased facility enrollment due to redistricting or regrading of facilities.

Programmatic changes within the facility.

Correction of code violations

Upgrade of facility due to general age and condition.

Replacement of existing facility. Name of facility being replaced:

Upgrade of facility to current voice, data and video technology standards

Repair to facility for damages due to catastrophic loss (fire, flood, wind, etc.)

Energy Conservation (describe):

Other (describe):

- d. List separately, and give reasons for, any work on 1) Outdoor athletic facilities and/or tennis courts, 2) Natatorium, 3) Gymnasium seating area, or 4) Auditorium seating area. Check here if not

N/A

- e. Within the 5 years prior to the date of this application, has the district abandoned, sold, leased, demolished or redirected the use of any school facility constructed or renovated with state assistance?

If "Yes," provide name of the facility and brief details

N/A

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-96 Old Post Rd. Tolland, CT 06084

Schedule 2: Estimated Project Costs and Financing

A. Eligible Auditorium Seating Area

a1 Auditorium seating capacity	
a2 Total sqft of auditorium	sqft
a3 Sqft of seating area	sqft
a4 Total construction cost of auditorium (excluding seats and installation)	
a5 Construction cost of seating area (a3 / a2) x a4	\$
a6 Costs of seats and installation (not included in a4)	
a7 Total cost of auditorium seating area (Item d + Item e)	\$

B. Project Financing

General Fund/Bonding	
General Fund - Progress Payment	
General Fund - Other	\$ 26,264
Current Bonds/Notes (*Complete Bonds issued schedule on pg. 2)	
Future Bonds/Notes	
Sub-Total (General Fund/Bonding)	\$ 26,264
Other Funding	
Rebates	
Insurance Proceeds	
Federal/Other State Grants	
Other Financing (Describe)	
Sub-Total Other Funding	\$
TOTAL FINAL PROJECT FINANCING	\$ 26,264

C. Estimated Project Costs

ELIGIBLE COSTS	
Architectural Design	N/A
Site Acquisition	N/A
Facility Purchase	
Other professional fees	
Construction (Fully eligible)	\$ 26,264
Bonus area - School Readiness	
Bonus area - Full day K/Class size reduction	
Equipment/Furnishings	
Sub-Total	\$26,264
LIMITED ELIGIBLE COSTS	
Outdoor Athletic Facilities & Tennis Courts	
Natatorium	
Eligible auditorium seating area	
Eligible gymnasium seating area	
Sub-Total	\$0
INELIGIBLE COSTS	
Ineligible site acquisition	
Ineligible facility purchase	
Ineligible construction costs	
Ineligible bonus area - School Readiness	
Ineligible bonus area - Full day K/Class size reduction	
Unauthorized cost increase	
Contingency	
Other - Describe:	
Sub-Total	\$0
Total Project Costs	\$26,264

Schedule 3: Site and Facility Purchase Data

Note: The cost of purchasing a site or a building and site shall not be eligible for reimbursement unless the Department of Administrative Services (DAS) / Division of Construction Services (DCS) has inspected and authorized the use of the site or the building and site prior to review of final plans. No school building project for which state assistance is sought shall be undertaken except according to a plan and on a site approved by the DAS/DCS, the town or regional board of education and by the building committee of such town or district.

a. This project includes the purchase of: (check all that apply)

- ☐ Building (Submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site).
- ☐ Relocatables (If previously owned, submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site)
- ☐ Site* (Submit copies of two current independent appraisals AND Worksheet to Determine Maximum Eligible Cost of Purchasing a Facility or Site).
- ☐ No facility site purchase

* If this project includes a site purchase, complete items b through d.

- b. Number of acres owned for this facility prior to purchase _____ acres
- c. Number of acres purchased as part of this project _____ acres
- d. Total acres after this purchase (b+c) _____ acres

Grant Application for a School Building Project

District Name:
Facility Name & Address:
State Project Number:

Tolland
Tolland Intermediate School-96 Old Post Rd. Tolland, CT 06084

Schedule 4: Education Technology Infrastructure

- a. Does this project include educational technology enhancements for voice, data and video? ☐ Yes ☐ No
b. If this application is for new construction, alteration or renovation to the building, has the feasibility of wireless connectivity technology been considered? Yes ☐ No ☐
c. Indicate the extent of the educational technology infrastructure in the facility at completion of this project (check all that apply).

- ☐ Entire Facility ☐ Media Center
☐ Student Support areas ☐ Computer Labs
☐ Some Classrooms ☐ None
☐ All classrooms

- d. If this project does not address the needs of educational technology, explain why not.

- ☐ Already addressed for entire facility
☐ Other (explain):

Schedule 5. Codes

Indicate the codes being addressed by this project. (Check all that apply):

- ☐ OSHA
☐ Access for persons with disabilities
☐ Accessibility to all programs
☐ Limited accessibility (describe):

- ☐ Building
☐ Building area limits
☐ Structural load
☐ Seismic Analysis
☐ Mixed Use
☐ Health
☐ Asbestos
☐ Kitchen
☐ Toilet Rooms
☐ Environment
☒ Fire
☐ Sprinkler
☐ HVAC
☐ Rating of elements
☐ Fire alarm
☐ Emergency Lighting
☐ Rescue & vent windows
☐ Electrical

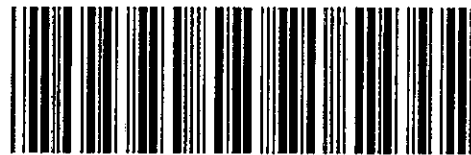
Other (describe work not listed above): Violation of NFPA 72(2010 edition) section 9.6.3.7 and 9.6.3.6.3

Schedule 6. Space Standards Data

Please also 1) complete and submit the Space Standards Worksheet tab in the Unifomat II Cost Estimate and 2) provide copies of the enrollment projections in support of item g.

- a. Year of Original Construction for this facility
b. Total facility floor area prior to this project
c. Existing floor area to be removed from service as part of this project
d. New floor area to be added as part of this project
e. Total facility floor area at project completion (b - c + d)
f. At project completion, total floor area constructed prior to 1950
g. Highest projected enrollment for the 8 year period starting the next October 1st following the date of this application.
h. Grades house in the facility during the 8 year projected period.
(check all that apply)

Pre/K/K ☐ ☐ ☐ 4 ☐ 5 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐ 11 ☐ 12 ☐



**Proposal for
Tolland Intermediate School
104 Old Post Road
Tolland, CT 06084
12/11/2015**

This Tyco Integrated Security Proposal (the "Proposal") contains Tyco proprietary and business confidential information and may not be shared with third parties without the prior written consent of Tyco. Tyco's provision of the equipment, systems, and/or services described in this Proposal is expressly conditioned upon Company's acceptance of the terms and conditions of the standard Tyco Integrated Security "AGREEMENT" COMMERCIAL TERMS AND CONDITIONS posted on <http://www.tycois.com/standardtandc>. The system design and specified equipment are subject to final approval by your local fire department or other authority having jurisdiction. This Proposal is valid for a period of sixty (60) days from the above date and any deletions or additions to this Proposal may result in changes to the pricing and/or terms and conditions.

Inquiries regarding this proposal may be directed to:

Jon Sadlon
Tyco Integrated Security
Cell Phone #: 860-428-9648
Email: jsadlon@tyco.com

DATE 12/11/2015

DEAR Peter Sztaba:

Thank you for allowing Tyco Integrated Security (Tyco) the opportunity to provide Tolland Intermediate School with our proposal for Tolland Area of Refuge System 11.23.

As an industry leader, Tyco's desire is to bring experience, industry insight and value to our customers by providing solutions that deliver lasting results while help keeping risk to a minimum. Your business is our business and helping to reduce your losses while improving operations means Tyco is consistently evaluating your issues and needs.

Tyco provides integrated security solutions to businesses like yours throughout the world. In North America, Tyco maintains over 200 full-service brick and mortar offices, staffed by more than 10,000 company-trained employees, including over 3,700 service personnel. With unparalleled presence across the U.S., Tyco service and installation teams are specially trained and focused on our technology offerings.

We are proud of our history, financial strength and depth and breadth of services we offer and I look forward to discussing our proposal with you and showing you why Tyco is the premier leader in the electronic security industry.

I offer you my personal commitment to help ensure Tyco meets your business needs.

Sincerely,

Jon Sadlon
Commercial Business Solutions

License Information: AL 2014/15-1498,1499,1500,1501,1502,1542,594,595 The Security Industry is governed by the rules and regulations of the Alabama Electronic Security Board of Licensure. If you would like information on these rules and regulations or would like to register a complaint you can contact the Board at: AESBL 7956 Vaughn Rd., Montgomery 36116, (334) 264-9388 Fax: 334-264-9332 AK 38381, 5430 Fairbanks Street, Suite 8 Anchorage, AK 99507 AR 0030740116, 003587, Regulated by Arkansas Bd. of Private Investigators & Private Security Agencies, #1 State Police Plaza Dr., Little Rock 72209, (501) 618-8600 AZ ROC281489 CA ACO7207, 977249; alarm company operators are licensed and regulated by the Bureau of Security & Investigative Services, Dept. of Consumer Affairs, Sacramento, CA 95814 DC ECS1327 FL EF20000413, EF20000890, EF20000341, EF0000478 GA LVA002833, LVA205386, LVA204776, LVA205526, LVU001160, LVU004635 HI CT-32427 IL 127001526 MA 45-C MI 3601206461, 5103373, 6060 Torrey Rd. Suite F Flint, MI 48504; MN TS651063 MS 15024088 NC 846-CSA, 4901 Glenwood Ave., Suite 200, Raleigh, NC 27612, (919) 788-5320 NM 375283 NV 0077542 NY 12000305846, Licensed by NYS Dept. of State OH E16782, 50-18-1052, 50-25-1050, 50-29-0003, 50-48-1032, 50-57-1119, 53-31-1582 OK 67 OR CLE322, 197010; PA Pennsylvania Home Improvement Contractor Registration Number; PA010083 RI 18004, TSC2726, AF-09170 TN C-1704,-1705,-1706,-1707,-1708,-1709,-1710,-1711 TX B00536, 4200 Buckingham Road Ste 150, Ft. Worth, TX 76115 - Dept of Public Safety, Private Security 5805 N. Lamar Blvd, Austin 78752 UT 8390557-6501 VA 11-7587, 11-7580, 11-7575, 11-7591, 11-7589, 11-7578, 2705147765A WA TYCOIIS886OO, 11824 N Creek Pkwy. #105, Bothell, WA 98011 WV 050291.

Mississippi: MS 15024088. See a comprehensive list of licenses on www.tycois.com/about-us/legal. **California Customers Only:** Upon completion of the installation of the alarm system, the alarm company shall thoroughly instruct the purchaser in the proper use of the alarm system. Failure by the licensee, without legal excuse, to substantially commence work within 20 days from the approximate date specified in the agreement when the work will begin is a violation of the Alarm Company Act.

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TYCO INTEGRATED SECURITY CONFIDENTIAL AND PROPRIETARY BUSINESS INFORMATION

Page 2 of 7

PAYMENT OPTIONS

Tyco-Owned Option

Allows you to reduce the up-front cash requirements needed to install new security system and, at the same time, keep your monthly cost low.

Installation Investment Package: **\$ 5,000.00**
Total Monthly Payment Including Preferred Services: **\$ 363.53/month**

Outright Sale Option

Provides your business with ownership of the electronic security equipment upon purchase.

Installation Investment Package: **\$15,603.96**
Total Monthly Payment Including Preferred Services: **\$ 129.83/month**

***Loans are made by an independent entity to qualified Tyco customers and are subject to completion of a credit application. Please contact your Tyco sales representative for further details. All terms subject to credit approval and availability, and are subject to change without notice. Certain restrictions may apply. Cannot be combined with any other financing offer.**

SCOPE OF WORK FOR Tolland Intermediate School

This proposal presented by Tyco is being provided at the request of Tolland Intermediate School to successfully meet the specifications of the Tolland Area of Refuge System 11.23 Project at the 104 Old Post Road, , Tolland, CT 06084 location.

We propose to install and maintain a FA system which will consist of the following:

Contact Information:	Peter Stzaba
System Operation:	Tyco will be installing an area of refuge call system in the Tolland Intermediate school. There will be a call box at the main entrance that will communicate to the 8 call boxes in the designated areas of refuge throughout the school.
Programming Info:	Program in accordance with local fire codes.
Site Conditions:	Existing building.
Existing Equipment:	Building has existing EST fire system.
Customer Expectations:	Call customer for installation time and date.
Training Expectations:	Train customer on use of system.
General Comments:	Permit required.
Customer Responsibilities / Tyco Exclusions:	Customer must be available during installation.
Documentation Needs:	Drawing will be provided to install team.

BILL OF MATERIALS FOR Tolland Intermediate School

Tolland Area of Refuge System 11.23 System

QTY	PRODUCT CODE	DESCRIPTION	LOCATION
1	Regular Labor	Regular Labor	
1	RCC2510CS	10 STAT C ALL C ENTER-SURF C A BNT POWER BY 120V DIREC T POWE R FLUSH MOUNT LOC KABLE C ABIN	
1	PWR2410A	24VDC POWER SUPPLY FOR 10 RC B	
8	RCB2100SR	REF. C ALL BOX-SURF.--RED 24V POWER BY 24VAC	
8	RSN7041	RSN7041	
1	710536EBLM	CAT 5e 24/4pr, SOL, Unshielded, CMP/MPP, Plenum, Blue, 1000' Box	
1	95	Other Service or No Service as specified PROVIDED	
1	90	Maintenance Quality Service Plan PROVIDED	
1	454694AWHL	16/2c, STR, Unshielded, CMP/FPLP, Plenum, White, 500' Box	
8	RSN7041/Anixter	8"X 8" PHOTOLUMINES. WALL SIGN	
8	RSN7044/Anixter	AREA OF REFUGE WALL SIGN--BLUE	
8	RSN7049/Anixter	INSTRUC TION+LOC ATION WALL SI	

NOTES



December 7, 2015

TOLLAND INTERMEDIATE SCHOOL
Tolland, Connecticut

AREA of REFUGE SYSTEM PROPOSAL

I-T-S will provide the following equipment:

- 1 Master 10 Zone ARCU-10 Station with Surface Box
- 1 Battery Back Up System

Stairwell A-1 Lower Level Outside Doors provide Egress

Stairwell A-2 Lower Level Outside Doors provide Egress-Location of above Master Unit

Stairwell A-3 Lower Level Outside Doors provide Egress

Stairwell C-4 Lower Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-5 Lower Level Outside Doors provide Egress

Stairwell C-6 Lower Level Outside Doors provide Egress

Stairwell A-1 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell A-2 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell A-3 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-4 Upper Level Outside Doors provide Egress

Stairwell C-5 Upper Level ADA-1000 Local Station with Braille ADA Signage

Stairwell C-6 Upper Level ADA-1000 Local Station with Braille ADA Signage

including the labor to complete the above installation, panel terminations, surface race in stairwells, system programming, testing, and complete user orientation for the investment of: **\$17,695.00**

Warranty: One year parts and labor from date of substantial completion (service provided during normal business hours).

This quotation is subject to applicable taxes. This quotation is valid for 30 days.

Alec Karacsonyi

Xpaper

Housing Devices, Inc.

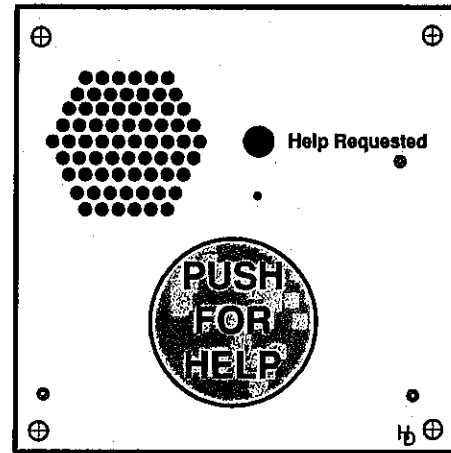
ADA 1000® Phone Line Area of Rescue System

STANDARD FEATURES:

- Vandal Proof 16 gauge Stainless Steel Construction with engraved lettering
- Only two wire telephone line and AC power need for installation
- Automatic Dialer with programmable 31 Digit Dialer Memory
- Two Phone Number dial out capability
- 5 station capability on one telephone line
- Hands Free Speaker Phone
- Large 3" Stainless Steel engraved "PUSH FOR HELP" Button
- Automatic detection of called party's voice operation
- Automatic or Manual Shut Off by called party (depends on phone service)
- Variable Conversation time capable
- Field and Remote Programmable with programming error indicator
- Field Programmable without telephone line or 110 VAC connection
- Visual Alarm for the Hearing Impaired
- Recordable station location identifier message (up to 18 seconds)
- Programmable "Shut Off" Time (1-to 999 Minutes)
- PBX and Central Office lines capable
- 110 VAC powered with power indicator
- Battery Back-up with 5 Year battery life

OPTIONAL FEATURES:

- Polished or Brushed Brass Construction
- Weather Hood (Stainless Steel or Brass)
- Goose Neck Mounting Pole
- Engraved Braille Signs
- Custom Sizes Available
- Illuminated "Area of Rescue" Assistance Signs with or without Battery Back-Up
- Momentary Dry Contacts



DESCRIPTION:

The ADA 1000 Area of Rescue Phone System provides hands-frees audio and visual alarms to users and complies with the Americans with Disabilities Act. Installation is easily accomplished with connections to a telephone line and AC power. In the event of a power failure the ADA 1000 has an independent battery backup system.

SYSTEM OPERATION:

Depressing the "PUSH FOR HELP" button on an ADA1000 places the system in "Help Requested" mode, illuminates the red "Help Requested" LED on the unit, and instructs the system to dial out to the first of two emergency phone numbers (previously programmed during installation).

Contact is established when the "called party" picks up the handset on their telephone. This causes the red LED to "flash" indicating that a connection to the called party has been made. The ADA 1000 then uses a pre-recorded message to announce its location twice & automatically establish hands free two way communications with the caller.

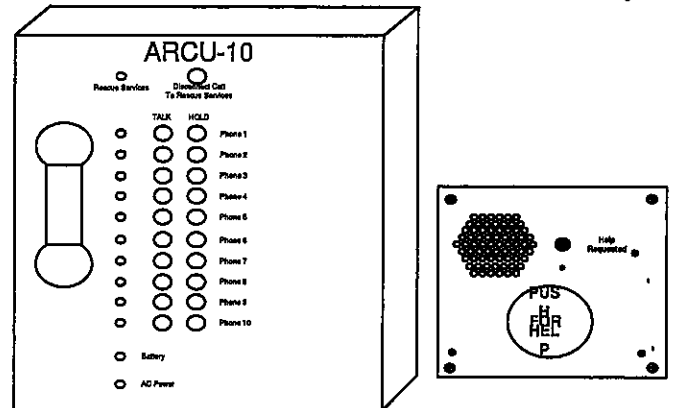
Termination of the call may automatically happen upon the called party's hanging up of the handset if the telephone company has provisions for WINK services. Manual termination of the call is accomplished by the called party pressing the * & # keys at the same time on their telephone's keypad.

Housing Devices, Inc.

ARCU-10 Area of Refuge Command Unit

• STANDARD FEATURES:

- Use with up to 10 ADA-1000 on the same phone line
- Coordinate and control in-building rescue in the event of an emergency
- Audible alert sounds when ADA-1000 places call until ADA-ARCU-10 joins conversation
- Rescue personnel pick up the ADA ARCU-10 phone and talk with ADA-1000 stations and any existing emergency call
- Brushed stainless steel face plate, steel enclosure, coil cord
- Full ADA, ASME A17 & B44 Elevator Code compliance
- Large engraved 3" Inch PUSH FOR HELP BUTTON
- Duplex communication
- Engraved lettering not silk screened
- 4 hours of full operation & standby upon loss of power
- PBX and Central office line cable
- Momentary Dry Contacts
- Automatic dialer with programmable 31 digit dialer memory



DESCRIPTION:

The ADA ARCU-10 Area of Refuge Command Unit provides hands-free audio and visual alarms to users, Emergency Personnel, Offsite Communications & complies with the Americans with Disabilities Act. Installation is easily accomplished with connections to a telephone line, AC power & the ADA-1000. In the event of a power failure the ADA ARCU-10 & The ADA-1000 has an independent battery backup system.

OPTIONAL FEATURES:

- Flush or Surface mounting (ADA-1000)
- Engraved Braille Signs
- Illuminated "Area of Rescue" Assistance Signs with or without Battery Back-Up
- Blue, Red, Amber or White strobes
- AC or DC power

Model ADA-ARCU-10 Dimensions:

12-1/8"W x 12-1/8"H x 2-1/4"D

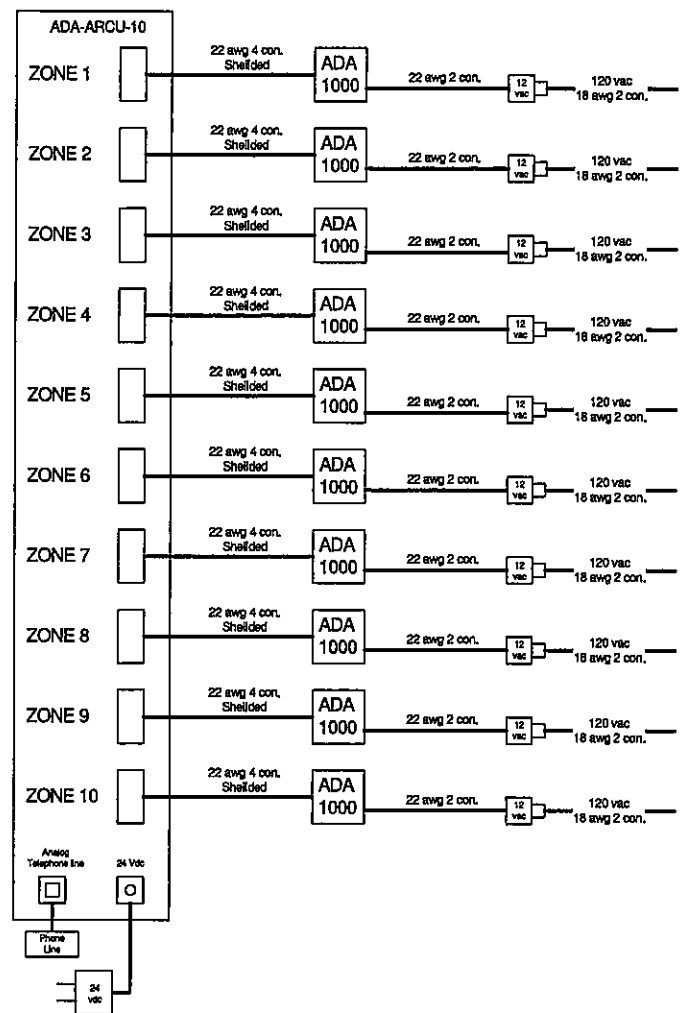
Model ADA-1000 Dimensions:

9"W x 9"H x Flush

9-1/4"W x 9-1/4"H x 2" Surface

SYSTEM OPERATION:

- All features of the ADA-1000 operate the standard way.
- The ADA-ARCU-10 allows emergency personnel to check the status of each zone and to talk with each ADA-1000 on an individual basis or all of them together.
- A lighted GREEN LED by Rescue Services indicates that an emergency call is in progress
- If an emergency call is in progress, by lifting the handset on the ADA-ARCU-10 unit you automatically join the conversation. At this point they can place any or all ADA-1000 on hold by pushing the hold button corresponding to that unit, this will leave them talking to the called party, or you can disconnect the called party by pressing the Disconnect Call to Rescue Services, this will leave you talking to the ADA-1000. (zones)
- If there is no emergency call in progress you can call into any or all ADA-1000 by pressing the corresponding TALK button on the unit



BASIC SET-UP & WIRING:

- 120vac power
- 2 – wire analog telephone line to ADA-ARCU-10
- 4-wire connection between ADA-1000 & ADA-ARCU-10
- 120vac to 12vac step down transformer of the ADA-1000
- Remove cover by removing the 1 screw on both sides of the unit
- Connect battery terminal to battery (wire is marked with sticker)
- Surface or wall mounted (see template)
- Plug the 2 wire analog telephone line into the jack marked TELEPHONE LINE
- Plug each 4-wire line from the ADA-1000 into the jacks marked 1-10 corresponding to each zone
- Plug the power transformer into the ADA-ARCU-10 connector and into your 120vac source
- Re-mount the lid and attach the 2-screws

Notes:

QUOTATION

INTEGRATED SYSTEMS SERVICES, LLC
 d/b/a TONE KLEAR SONICS
 87 Church Street
 East Hartford, CT 06108
 Tel (860) 610-0743
 Fax (860) 289-0799



JOB Tolland Intermediate School
 DATE 12/8/2015
 CO
 ATTN: Peter

Qty

Item

	Provide and install corridor speakers as needed. Proposal includes all cable support and installation / termination of all field devices.
	Remove and replace existing amplifier with large capacity capability.
1	Bogen HTA-125 amplifier
56	Bogen CSD 2x2 drop in speakers
	Material \$ 3,910.00
	Labor \$ 5,297.20
	Total \$ 9,207.20
	Provide and install Exterior speakers as needed. Proposal includes all cable support and installation / termination of all field devices.
1	Bogen BPA-60 amplifier
5	Bogen SPT-15 exterior speakers
	Material \$ 942.63
	Labor \$ 510.00
	Total \$ 1,452.63

TOTAL

NOTES:

Prices good for 30 days unless otherwise noted
 Installation labor is not included unless otherwise specified
 Only items listed on quotation are included in proposal

- ☒ This proposal is as specified
☐ This proposal is based on what we consider to be an appropriate equivalent

Authorized Signature

9.6.3.6 The general evacuation alarm signal shall operate in accordance with one of the methods prescribed by 9.6.3.6.1 through 9.6.3.6.3.

9.6.3.6.1 The general evacuation alarm signal shall operate throughout the entire building.

9.6.3.6.2* Where total evacuation of occupants is impractical due to building configuration, only the occupants in the affected zones shall be notified initially. Provisions shall be made to selectively notify occupants in other zones to afford orderly evacuation of the entire building.

A.9.6.3.6.2 To approve an evacuation plan to selectively notify building occupants, the authority having jurisdiction should consider several building parameters, including building compartmentation, detection and suppression system zones, occupant loads, and the number and arrangement of the means of egress.

In high-rise buildings, it is typical to evacuate the fire floor, the floor(s) above, and the floor immediately below. Other areas are then evacuated as the fire develops.

9.6.3.6.3 Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraint, the private operating mode as described in *NFPA 72, National Fire Alarm Code*, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation.

9.6.3.6.4 The general evacuation signal shall not be required to operate in exit stair enclosures.

9.6.3.6.5 The general evacuation signal shall not be required to operate in elevator cars.

9.6.3.7 Audible alarm notification appliances shall be of such character and so distributed as to be effectively heard above the average ambient sound level that exists under normal conditions of occupancy.

9.6.3.8 Audible alarm notification appliances shall produce signals that are distinctive from audible signals used for other purposes in a given building.

9.6.3.9 Automatically transmitted or live voice evacuation or relocation instructions shall be permitted to be used to notify occupants and shall comply with either 9.6.3.9.1 or 9.6.3.9.2.

9.6.3.9.1 Automatically transmitted or live voice evacuation or relocation instructions shall be in accordance with *NFPA 72, National Fire Alarm Code*.

9.6.3.9.2* Where permitted by Chapters 11 through 43, automatically transmitted or live voice announcements shall be permitted to be made via a voice communication or public address system that complies with the following:

- (1) Occupant notification, either live or recorded, shall be initiated at a constantly attended receiving station by personnel trained to respond to an emergency.
- (2) An approved secondary power supply shall be provided for other than existing, previously approved systems.
- (3) The system shall be audible above the expected ambient noise level.
- (4) Emergency announcements shall take precedence over any other use.

A.9.6.3.9.2 The provisions of 9.6.3.9.2 offer an alternative to the emergency voice alarm and communications system provisions (live voice or recorded voice announcements) of *NFPA 72, National Fire Alarm Code*. Occupancies, such as large-venue assembly occupancies and mercantile mall buildings, are occupancies in which the physical configuration (e.g., large-volume spaces), function, and human behavior (including elevated levels of occupant-generated noise) present challenges with respect to effective occupant notification by standard means in accordance with *NFPA 72*. Because the routine operation of these occupancies demands highly reliant, acoustically capable, and sufficiently audible public address systems, properly trained staff can be relied on to use these public address systems to effect occupant evacuation, relocation, or both.

As 9.6.3.9.2 specifically permits an alternative means of notification to that prescribed by *NFPA 72*, it does not mandate that the secondary power supply and the intelligibility and audibility facets of the public address system comply with *NFPA 72* or suggest that equivalency with the related provisions of *NFPA 72* is required. However, it is anticipated that, when approving the secondary power and audibility capabilities of public address systems, authorities having jurisdiction will ensure that these systems are conceptually comparable to the emergency voice alarm and communications system provisions of *NFPA 72*, such that a reliable and effective occupant notification system is provided.

9.6.3.10 Unless otherwise permitted by another section of this *Code*, audible and visible fire alarm notification appliances shall comply with either 9.6.3.10.1 or 9.6.3.10.2.

9.6.3.10.1 Audible and visible fire alarm notification appliances shall be used only for fire alarm system or other emergency purposes.

9.6.2.11 Where required by Chapter 11 through Chapter 42, an automatic fire detection system shall be provided in hazardous areas for initiation of the signaling system.

9.6.3 Occupant Notification.

9.6.3.1 Occupant notification shall be provided to alert occupants of a fire or other emergency where required by other sections of this *Code*.

9.6.3.2 Occupant notification shall be in accordance with 9.6.3.3 through 9.6.3.11, unless otherwise provided in 9.6.3.2.1 through 9.6.3.2.4.

9.6.3.2.1* Elevator lobby, hoistway, and associated machine room smoke detectors used solely for elevator recall, and heat detectors used solely for elevator power shutdown, shall not be required to activate the building evacuation alarm if the power supply and installation wiring to such detectors are monitored by the building fire alarm system, and if the activation of such detectors results in an audible and visible alarm signal at a constantly attended location.

9.6.3.2.2* Smoke detectors used solely for closing dampers or heating, ventilating, and air-conditioning system shutdown shall not be required to activate the building evacuation alarm.

9.6.3.2.3* Detectors located at doors for the exclusive operation of automatic door release shall not be required to activate the building evacuation alarm.

9.6.3.2.4 Detectors in accordance with 22.3.4.3.1(2) and 23.3.4.3.1(2) shall not be required to activate the building evacuation alarm.

9.6.3.3 Where permitted by Chapter 11 through Chapter 42, a presignal system shall be permitted where the initial fire alarm signal is automatically transmitted without delay to a municipal fire department, to a fire brigade (if provided), and to an on-site staff person trained to respond to a fire emergency.

9.6.3.4 Where permitted by Chapter 11 through Chapter 42, a positive alarm sequence shall be permitted, provided that it is in accordance with *NFPA 72®*, *National Fire Alarm Code®*.

9.6.3.5 Unless otherwise provided in 9.6.3.5.1 through 9.6.3.5.6, notification signals for occupants to evacuate shall be audible and visible signals in accordance with *NFPA 72®*, *National Fire Alarm Code®*, and ICC/ANSI A117.1, *American National Standard for Accessible and Usable Buildings and Facilities*, or other means of notification acceptable to the authority having jurisdiction shall be provided.

9.6.3.5.1 Areas not subject to occupancy by persons who are hearing impaired shall not be required to comply with the provisions for visible signals.

9.6.3.5.2 Visible-only signals shall be provided where specifically permitted in health care occupancies in accordance with the provisions of Chapter 18 and Chapter 19.

9.6.3.5.3 Existing alarm systems shall not be required to comply with the provision for visible signals.

9.6.3.5.4 Visible signals shall not be required in lodging or rooming houses in accordance with the provisions of Chapter 26.

9.6.3.5.5 Visible signals shall not be required in exit stair enclosures.

9.6.3.5.6 Visible signals shall not be required in elevator cars.

9.6.3.5.7 When selective occupant notification is utilized in accordance with 9.6.3.6.2 or 9.6.3.6.3, the portions of the building that do not receive the initial notification of alarm shall be separated from areas of the immediate emergency and initial evacuation by construction having a fire resistance rating of at least 1 hour.

9.6.3.6 The general evacuation alarm signal shall operate in accordance with one of the methods prescribed by 9.6.3.6.1 through 9.6.3.6.4.

9.6.3.6.1 The general evacuation alarm signal shall operate throughout the entire building.

9.6.3.6.2* Where total evacuation of occupants is impractical due to building configuration, only the occupants in the affected zones shall be notified initially. Provisions shall be made to selectively notify occupants in other zones to afford orderly evacuation of the entire building.

9.6.3.6.3 Where occupants are incapable of evacuating themselves because of age, physical or mental disabilities, or physical restraint, the private operating mode as described in *NFPA 72®*, *National Fire Alarm Code®*, shall be permitted to be used. Only the attendants and other personnel required to evacuate occupants from a zone, area, floor, or building shall be required to be notified. The notification shall include means to readily identify the zone, area, floor, or building in need of evacuation.

**Sztaba, Peter** <psztaba@tolland.k12.ct.us>

Code references

1 message

Robert DaBica <rdabica@tolland.org>

Tue, Jan 5, 2016 at 3:28 PM

To: psztaba@tolland.k12.ct.us

Cc: Doug Racicot <dracicot@tolland.org>, John Littell <jlittell@tolland.org>

Chapter 9.6.3 of the Connecticut State Fire Code spells out the requirements for a compliant occupant notification system. Specific and direct reference lies within the chapter and with NPPA 72 (current approved edition 2010). 9.6.3.6.3 is specific to the need to readily identify those unable to evacuate themselves stuck in refuge areas. 9.6.3.7 is specific to audible alarm notification is required to be heard effectively over ambient noise level in any given area. Hopes this gets you started. I will return to the office on Friday. You can reach me via cell any other time.

Rob

SPECIAL MEETING AGENDA

TOLLAND TOWN COUNCIL TOLLAND MIDDLE SCHOOL - AUDITORIUM MARCH 23, 2016 - 7:30 P.M.

MEMBERS PRESENT: Rick Field, Chair; Robert Green; Paul Krasusky, Kristen Morgan

MEMBERS ABSENT: William Eccles; Jeanne Schroeder and David Skoczulek

OTHERS PRESENT: Steven Werbner, Town Manager; Michael Wilkinson, Director of Administrative Services

1. Call to Order: Steven Werbner called the meeting to order at 7:30 p.m.

2. PUBLIC HEARING ITEM:

2.1 2016-2017 Budget Proposed by the Town Manager

Town Government	\$11,901,533
Capital Improvement Reserve Fund	\$ 100,578
Board of Education	\$39,420,471
Debt Service	<u>\$ 4,550,000</u>
Total Proposed Budget	\$55,972,582

Mr. Werbner began his presentation by pointing out that Tolland was nationally recognized as an outstanding town to live, work and play in. Tolland was ranked number 34 by Money Magazine in 2015 as a Best Place to Live, and Connecticut Magazine ranked Tolland #1 out of 46 towns in the \$200,000 - \$249,000 median home value category. Tolland far exceeds the median household income (\$103,000 - \$104,000). Tolland County is at \$80,000, and the State of Connecticut is at \$69,000.

A slide was shown comparing expenditures, revenues, grand list growth and the mill rate for 2012 – 2017. The budget that he is recommending has revenues of \$12,672,015. The estimated revenues are subject to change as the budget process proceeds. When the bill was introduced to put a cap on motor vehicle taxes, we were impacted greatly on the revenue side due to the fact that we were in a revaluation process. Tolland was impacted to the tune of \$280,000 - \$300,000. We are trying to be made whole for that amount of money through this session, but it is very difficult due to the financial situation. The expenditures remain consistent at a 2.52% increase, there was a \$319,000 increase on the Grand List and the mill rate increase is .98.

He reviewed the budget process. The Referendum will be held on May 3, 2016. If it is defeated, votes are every two weeks until a budget is passed. He reviewed the upcoming meeting schedule concerning the budget. Mr. Werbner's budget goal is to produce a budget that takes into consideration the expenses of all town departments, available revenues, is realistic in light of the economic times and can be sustainable in the future.

As of now, the town and BOE services are of the highest quality, yet our cost for such services are in most cases lower than other comparable municipalities. Tolland provides top notch services that

are recognized by outside entities and many of our residents at considerably lessor amounts than the statewide averages. For example:

Category	Tolland	State
Town Expenditures	\$11,901,533	\$23,981,102
Education Expenditures	\$39,420,279	\$45,547,838

The impact of the Governor's budget on Tolland is potentially a nightmare. Most state revenues remain status quo; however other statutory changes could impact our budget significantly, such as new unfunded state mandates and a cap on motor vehicle taxes.

A slide was shown outlining grant estimates for key programs within Tolland. Mr. Werbner also mentioned that in the next fiscal year they will be imposing a spending cap of 2.5%. If they are to go over, there will be penalties.

Town Revenues 2016 – 2017

As of now, Tolland is behind in residential building. Some people may think this is a great thing, because the population trends have slowed down and the number of kids coming into the community has slowed down, but it will have a substantial impact on the grand list.

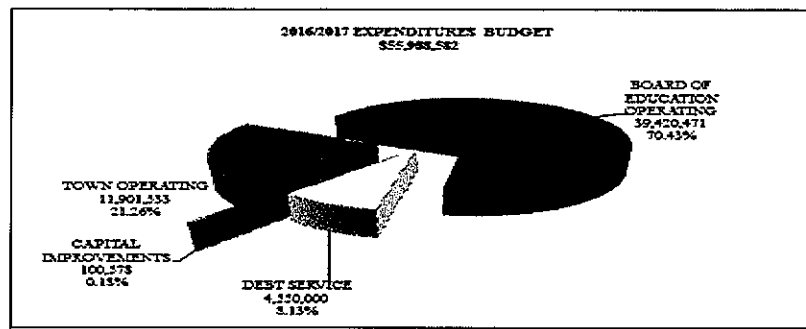
Fund Balance: Tolland is one of the few communities in Connecticut with an AAA rating, and one of the only communities who have an AAA rating that doesn't have a large commercial base. It is because of the sound financial practices and policies that are in place. The Fund Balance has gone down a bit over the last couple of years. Tolland needs to be careful on how they use it; to be sure it is not depleted. As of June 30, 2015, the Unassigned Fund Balance was 11.9%, and the estimated year end Unassigned Fund Balance is at 11.6%.

Expenditures

The Town is at 2.62%, a slight reduction in capital expenditures, debt service is flat and the BOE is at 2.99% for 2.52% overall increase.

EXPENDITURE SUMMARY

Category	Adopted 15/16	Recommended 16/17	Dollar Change	Percentage Change
Town Depts.	11,597,109	11,901,533	304,424	2.62%
Capital Expenditures	183,814	100,578	(83,236)	(45.28)%
Debt Service	4,542,176	4,550,000	7,824	.17%
Board of Education *	38,275,831	39,420,471	1,144,640	2.99%
Grand Total	\$54,598,930	\$55,972,582	\$1,373,652	2.52%



The drivers are insurance, salaries, professional services, tree trimming, street sweeping, snow and ice control materials and machinery and equipment repairs. Expenditure revisions include adding the position of Assistant Planner/Zoning Enforcement/Wetland Officer, fill the position of laborer in the Parks Department, add in ½ time custodial position, add in part-time clerical position in Public Safety, eliminate the position of Town Engineer, eliminate the Resident State Trooper assigned as the School Resource Officer and increase the budget for salt.

Dr. Willett spoke about the BOE's budget:

The BOE's request is at 2.99%, or an increase of \$1,144,448.

The priorities for the school district are in literacy, math, technology and a relentless focus on curriculum development:

Literacy: High quality, well vetted programs (Writers Workshop).

Math: They have a well-articulated and aligned curriculum; high quality, well vetted programs (Singapore Math).

Technology: Strategy around a cost effective product/method: Google Apps for Education, expansion of VDI (Virtual Desktop).

Curriculum Development: Emphasizing high rigor, comprehensive coverage of content and skills.

Dr. Willett said the budget is conservative, lean, efficient and effective.

2.99% budget

Responds to declining enrollment

Contains a downward adjustment in the workforce: 8.5 staff positions

Maintains facilities, finds efficiencies in staffing and keeps a laser focus on academics.

Returns include: improved calendar, superior math instruction, superior language arts instruction and awesome performance. Tolland Public Schools ranked in the top 10% of all school districts in Connecticut, and Birch Grove was one of 11 schools that received a full 100% school grade from the state.

Moving Forward:

They are going to continue with an organized vision, mission and goals;

Cooperative and shared facilities and technology efforts;
Science, technology, engineering, arts and math programs;
New volunteer structures;
Strategic, purposeful and aligned grant writing for school, town and community; and
New sustainable and mutually beneficial bargaining unit agreements.

Mr. Werbner spoke of the Capital Budget: There are some smaller items, but the biggest initiative of the budget that he presented goes along with the BOE and the excellent work that is being done. There are a large number of costly facility improvements that need to be made (roof replacements, window replacements, asbestos removal, and ceiling tile replacement). They are proposing a program of \$9.6m worth of work to be done over the next several years in the school systems. 50% or so is eligible to be reimbursed by the State of Connecticut. Hopefully, the Council will support a referendum in November for the public to decide on \$9.6m worth of financing both through state grants and through bonding. Slides were shown outlining the BOE's capital needs.

The mill rate impact of the financial plan Mr. Werbner proposes would be 34.34. This is an increase of 0.98 mills compared to the current mill rate of 33.36. Examples of different household scenarios were provided. The residents are urged to go to the Town's website, www.tolland.org, to use the Tax Calculation Form to figure out what their new taxes will be based on this new budget.

3. Public Participation

Archie, a Resident of Tolland: He spoke of an article in the paper, which Mr. Werbner said contained incorrect information regarding the budget increase. With regards to the schools, he pointed out that the enrollment is down, the staff is down and yet the cost continues to rise. He spoke of declining incomes and the resident's budgets are stretched. He applauds the money savings from the Town Engineer's position, but he questioned the wisdom of it. Who is going to oversee the sewer system, the water system, the roads and the huge development being planned? With regard to the Blight Ordinance, is there one? He thinks if the public thought they would need to hire someone to oversee that, they may not support it.

Mr. Field said the Blight Committee has been meeting and working. As of now, there is no Blight Ordinance, and they are not even sure there will be one. They are looking at the problem and trying to figure out how to solve it.

Andy Powell of 21 Clearbrook Drive: He spoke of the budget item for the integration of new technology. One component in the budget is a new phone system. There is also a line item for the newly formed CERT team. The CERT team consists of volunteers who could take the place of highly trained volunteers so that they can take care of what they are really trained to do in a crisis situation. He applauds the combined work by the BOE and Council in finding areas of beneficial cooperative work. We are seeing ourselves as one entity providing services to the town. He hopes this budget is pushed forward.

4. **Adjournment:** Bob Green moved to adjourn the meeting; Seconded by Paul Krasusky at 8:20 p.m. All were in favor.

Steven Werbner, Town Manager

Michelle A. Finnegan
Town Council Clerk

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM APRIL 12, 2016 – 7:30 P.M.

MEMBERS PRESENT: Rick Field, Chair; William Eccles, Vice-Chair; Robert Green; Kristen Morgan; Jeanne Schroeder and David Skoczulek

MEMBERS ABSENT: Paul Krasusky

OTHERS PRESENT: Steven Werbner, Town Manager; Lisa Hancock, Director of Finance and Records; Beverly Bellody and Nancy Dunn, Human Services; Heidi Samokar, Director of Planning & Development

1. **CALL TO ORDER:** Rick Field called the meeting to order at 7:30 p.m.
2. **PLEDGE OF ALLEGIANCE:** Recited.
3. **MOMENT OF SILENCE:** Observed.
4. **PROCLAMATIONS:** None.
5. **PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*) (2 minute limit)

Fred Valanti of 203 Anthony Road – He asked if there was a procedure to change the Charter, particularly the Power of Petition section.

Mr. Field said a Charter Revision Commission would need to be appointed to open up the whole Charter.

Mr. Werbner said there is process that needs to be followed by state statute. The whole process takes about 6 – 8 months to conclude. It is a very deliberate process that is specified in state statute.

Mr. Field said it is a project that he has wanted to do for quite a while, but there is so much in front of the Council now he doesn't know if they can get into that. It takes quite a while.

Mr. Valente said it seems somewhat antiquated that they can't have an on-line petition. It needs to be signed in indelible pencil or ink. It would make it a lot easier for townspeople to get together, especially regarding the Tolland Gateway.

Mr. Field said the Gateway is in front of the PZC. If the developer follows all of the PZC's rules, he can build. There can't be a referendum. Mr. Field suggested that the public go to the PZC public hearings and voice their opinions.

Mr. Werbner said the actions of the Planning and Zoning are not covered through petitions; it is covered by state law. There are legal appeals that people can make to the decisions of the PZC, but not petitions for referendums.

Marc Okan of 21 Clark Road – He is looking for the language included in the abatement package offered to the developer.

Mr. Werbner said there wasn't one.

Mr. Eccles said there has been no abatement applied for, nor offered to the developer. Abatement is available to the developer. That abatement is applied to any development within the specified scope of the abatement package. As far as finding it on-line, it can be googled.

Mr. Okan asked if the town would consider putting language in the abatement package to any developer stating that a percentage of residents should be permitted to work on any project that an abatement is applied to. It would

provide work for our residents. A claw back could be put into place stating that if they don't put people to work, they would lose the abatement.

Mr. Eccles said he wouldn't object to that.

Tammy Nuccio of 71 Webber Road – In relation to the Village Area, she wondered who is going to do the analysis on our infrastructure as it stands in relation to police force, fire, looking at a true number of residency, the availability in the school system, the water, and the sewer. Also, it needs to be looked at including the other side of the street. The whole picture needs to be looked at.

Mr. Field said he has no problem answering the residents' questions. He said there will most likely be a community conversation.

Ms. Nuccio formally went on the record to ask for a Community Conversation, and asked that questions be submitted prior so that answers can be provided at that time.

Mr. Field suggested that questions be sent to the Council or the Town Manager. They will start looking up the answers. At some point in the process, there will be a community conversation.

Mr. Werbner said what is before the PZC is an amendment to the zoning regulations in regards to the height of a building. There is no plan before the PZC at this time. Once a plan comes to the PZC, they would do a complete review through asking town administration questions such as the ones Ms. Nuccio is inquiring about. Since no plan is before the PZC, those questions are not being asked at this point in time. The PZC will do their due diligence when the time comes.

Heidi Samokar commented that if the amendment is adopted, then they move forward just as the Town Manager described. When the plan is submitted, the applicant will have to pay for the town to hire a traffic expert, engineers, etc. to then review their plan. At the end of the day, the Commission could still deny the plan if it doesn't meet the intent. They would need to come back to the Commission with a site plan for every building.

Ms. Nuccio asked if they were going to be taking into consideration the entire second half of the development (the other side of the road behind Dunkin Donuts).

Mr. Werbner said that would be a separate application, and no application is pending. He said this has been looked at as a holistic piece of property, but they can't deny the developer his application for one parcel based upon infrastructure needs on another parcel.

David Englishman of Woodfield Drive – He moved here because it was quiet, low crime, had historic value, it was a place where kids can be kids and parents don't have to worry about them playing on the street with their friends. He didn't have to worry about UConn students and young adults driving, having parties, etc. He doesn't feel it is necessary to have this in our community, because now it is a better community for Storrs. He moved to Tolland, not Storrs. If their hotel failed in Storrs, how can they be sure this hotel is going to last here? If the hotel fails, does the strip club become the advocate for the hotel? How is the hotel going to survive in this community? He is opposed to this project. He doesn't think we should change the dynamics of this town to suit the people of UConn. How can you assure that the zoning laws are not going to set precedence for future building?

Mr. Eccles said the point of the zoning laws is to set the future precedence for building. The developer could come in and sue the town saying the zoning laws are too restrictive, etc., and potentially win a court hearing that would destroy what was thought to be carefully crafted language for a particular zone. Bottom line, anything is possible, even if they try hard to limit the zoning in one way or another. Frankly, the town has had very good people writing these zoning laws.

Mr. Werbner advised that Tolland's land mass consists of 70% residential, 20% is conserved open space that can't be developed, and only 10% of the land mass is commercial. As of now, 3-4% is already developed. Tolland does not have the possibility of vast development. The three areas that have been looked at for development are the Tolland Village Area, the Gateway Design District and the Tech Corridor, which runs up Rt. 195. All three areas have been studied for the last ten (10) years and have been deemed to be the areas that the Town of Tolland wants to encourage some sort of appropriate development for whatever additional revenue it can get. There is only a very limited area available for commercial development in Tolland. The process to find someone to develop in this area has been very long due to the type of land mass and topography that we have.

Alona Croteau of 8 Cider Mill Road – She said the zoning changes themselves would merit some investigation into the potential impact that this type of building could have on the town before we make the change. We need to make an informed decision about the actual impact that these buildings have on the land at this point.

Mr. Skoczulek advised that there will be a public hearing for the changes to the zoning regulations April 25th at 7:00 p.m. at THS. It will be a very deliberative process, and the public hearing will most likely carry over multiple meetings.

Mr. Field said the PZC will do a very good job of vetting this. The public hearing will not last just 10 minutes. He also reiterated that the town will have department input regarding public safety, etc.

6. **PUBLIC HEARING ITEMS:** None.

7a. **REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:** None.

7b. **REPORTS OF TOWN COUNCIL LIAISONS:** **David Skoczulek, PZC:** There was similar discussion of the Village area at that meeting. A public hearing is scheduled for April 25th at 7:00 p.m. at THS. A public hearing was also set for May 9th for 224 Buff Cap Road, which is a subdivision of an area inside the Residential Design District. There was discussion regarding access and conservation related to 327 South River Road. **Bill Eccles, EDC:** The Travelers has expressed some interest in the Technology Campus Zone. It is an ideal location, because it is close to UConn, and it is also not UConn. They also talked about the town's infrastructure. **Kristen Morgan, BOE:** Mr. Krasusky actually attended the meeting and Ms. Morgan provided the update: The SRO left on April 1st, the position is paid through the end of the year. The Troopers are proposing that the BOE can save that money and put it towards a Constable program, which would be in the 2016/2017 school year. They are proposing 2 constables. The Superintendent and the BOE continue to advance their culture climate curriculum focus. **Mr. Field, PCC:** They are in the end process of getting the Memorial Parade together. He encourages the residents to attend.

8. **NEW BUSINESS (ACTION/DISCUSSION ITEMS):**

- 8.1 Consideration of a resolution to authorize the submission of an application for the Office of Policy and Management (OPM), Juvenile Justice Advisory Committee 2016/2017 Police and Youth Program Grant, in the amount of \$10,000.

Nancy Dunn said they have had this grant in the past. They are proposing to do something similar to the Voices program, although the OPM wants to keep it to a smaller group (20-25). They have a pilot program starting in a couple of weeks. It will start off with team building, and will involve juniors and seniors who have a lack of direction. There is a community service requirement that will need to occur with this grant.

Bill Eccles motioned to accept the following resolution:

BE IT RESOLVED that Steven R. Werbner, as Town Manager of the Town of Tolland, and in his absence the Acting Town Manager, is hereby authorized to make, execute and approve on behalf of the Town of Tolland the 2016/2017 Police and Youth Program Grant application for funding offered by the Office of Policy and Management (OPM), Juvenile Justice Advisory Committee, and any subsequent amendments and modifications, between the Town of Tolland and OPM.

Seconded by Kristen Morgan. All in favor. None opposed.

- 8.2 Consideration of a resolution to declare equipment as surplus property within the Town.

Mr. Werbner said this mower has become obsolete for our towns use. There is a neighboring town that is interested in purchasing this piece of equipment.

Bill Eccles motioned to accept the following resolution:

BE IT RESOLVED that the following items are hereby declared surplus and may be disposed of in accordance with Policy A176-4, Policy Concerning Disposal of Surplus Personal Public Property:

2004 16 feet Toro 580 Ride-on mower (model 30582 serial#240000121)

Seconded by Robert Green. All in favor. None opposed.

8.3 Appointments to vacancies on various municipal boards/commissions: No appointments tonight.

If anyone is interested in serving on any Board or Commission, please visit the town's website for a listing of vacancies.

9. **OLD BUSINESS (ACTION/DISCUSSION ITEMS):** None.

10. **REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY):** Mr. Werbner advised that the Council's budget presentation is April 21st at 7:30 at THS. The referendum is May 3rd. He commented that Eastern Connecticut has a serious situation dealing with crumbling foundations. This Thursday, Tolland will be sending out approximately 2,000 letters to homeowners who had homes built during the time period in question. It will provide some information on the situation, and will also contain information regarding a meeting at E.O. Smith High School, May 11th at 6:30 p.m. The towns of Ashford, Coventry, Willington, Mansfield and Tolland will put on a presentation regarding this situation. He is hoping state officials, state representatives and federal representatives will be there. He invited the residents to go to the town's website where information is being posted. He encourages any residents who are involved in this situation to go on-line with the Department of Consumer Protection and register their situation with the department so that there can be a sufficient log of the concern within the area. If people report their concerns, there may be a greater likelihood that they will get some interest from the federal government.

Also, there is a situation with the State of Connecticut's fiscal situation. They have about 3-4 weeks to finalize their budget. For the next fiscal year, they are \$900m in deficit. They believe they have found what they need for this fiscal year. For FY 17/18, the state could be \$2-3 billion in deficit. Mr. Werbner discussed how the State's future budgets could affect municipalities. Over the next three weeks, he will pay close attention to what the State does and report back to the Council.

11. **ADOPTION OF MINUTES**

- 11.1 March 10, 2016 Special Meeting Minutes: Bill Eccles moved to adopt the minutes; Seconded by Kristen Morgan. All in favor. None opposed.
- 11.2 March 16, 2016 Special Meeting Minutes: Bill Eccles moved to adopt the minutes; Seconded by Robert Green. All in favor. None opposed. Jeanne Schroeder abstained.
- 11.3 March 17, 2016 Special Meeting Minutes: Bill Eccles moved to adopt the minutes; Seconded by Kristen Morgan. All in favor. None opposed. Jeanne Schroeder abstained.
- 11.4 March 22, 2016 Regular Meeting Minutes: Bill Eccles moved to adopt the minutes; Seconded by Robert Green. All in favor. None opposed. David Skoczulek abstained.
- 11.5 March 23, 2016 Special Meeting Minutes: **Tabled. No quorum.**
- 11.6 March 29, 2016 Special Meeting Minutes: Bill Eccles moved to adopt the minutes; Seconded by Robert Green. All in favor. None opposed. Jeanne Schroeder abstained.

12. **CORRESPONDENCE TO COUNCIL**

- 12.1 Letter from Ralph Mazzearella re: roads in the High Ridge subdivision.
- 12.2 Letter from Aquarian reminding the Council to encourage the constituents to nominate an individual or small business for their non-profit.
- 12.3 Letter and legal opinion from the Town Attorney on the referendum for the TVA.
- 12.4 Letter from Diane Clokey asking for a community conversation.
- 12.5 Letter from Nancy McKinney re: solid waste pick-up.
- 12.6 Letter from Steve Jones seeking the value of the TVA property and the amount of taxes paid.

13. **CHAIRMAN'S REPORT:** Mr. Field said the TVA meeting at Crandall's was well attended. He congratulated and thanked Lieutenant Smith for his service. He advised that he's been approached about moving the trailers for little league, soccer and football if the TVA project go through. If the project goes through, Mr. Field advised that the town will try to help to find a new location for them. Mr. Field also advised that starting next month, on the first Thursday of every month, 6-7:30 p.m., he will be in the conference room next to the Council Chambers to take questions, or discuss anything with the residents. He reminded that there is a recycling event at THS this Saturday from 9-12 (noon).

14. **COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS:** None.

15. **PUBLIC LISTED PARTICIPATION** (*on any subject within the jurisdiction of the Town Council*)
(3 minute limit)

Tammy Nuccio of 71 Webber Road – Regarding the crumbling foundations: will the town be sending out letters to residents who put additions onto their houses requiring cement being poured?

Mr. Werbner said no. The town's computer records are not such that those would be logged. The time period is 1983 – 2003.

David Englishman of Woodfield Drive – He asked how they would go about changing the law to have a town referendum.

Mr. Field said they would need to open up the Charter, which the Council would need to recommend. If there were enough people to petition the Council, they would need to have a discussion on it. He reminded that if the Charter is opened they have no control over what they look at.

Mr. Werbner reminded that it is a 6-8 month process before you are done with a Charter Revision Commission. So, the likelihood that it would impact any of the decisions that are made in this particular process, if the developer is really going to submit an application in the near term, would be unlikely.

Mr. Englishman asked what they would do if they were provided with 20,000 signatures from residents saying they do not want this in their community.

Mr. Werbner said this Council would have no authority. It would be the PZC.

Mr. Field said this is all in the hands of the PZC right now. So any questions should be directed to them.

Sandeep Kaushal of 32 Settlers Way – He reminded that the townspeople will get to speak at the public hearing on April 25th.

Deb Goetz of 176 Kate Lane – She asked if the apartments are considered residential or commercial.

Mr. Werbner said the land is mixed use land, but it is what they would consider commercial.

Ms. Goetz asked if our budget will be changed based on what the Governor is proposing?

Mr. Field said no. The Council has already approved the budget. So, by Charter, it goes to referendum and it cannot be changed at this point.

Ashley Lundgren on Hidden Valley – She thought the original plan was better and more fitting for Tolland. Where did the original plan go?

Mr. Field said that was a plan the town put together. It was just a concept.

Mr. Eccles commented that when those plans were done, the town was essentially drawing lines saying this is what we think could possibly happen here. They were just dreams versus what actually can be done due to the topography.

Mr. Field said this is the first developer that has proposed a plan. It wasn't exactly what we had written down.

Mr. Werbner said that the only way you can prevent someone who owns property from doing anything on that property is to purchase it. The town decided in a number of cases throughout the community that they wanted to purchase open space to prevent development. It purchased 20% of the land mass of this community and are holding it in perpetuity so that no one can build on it. It has to be understood that these people own this property and they pay taxes on this property. It is commercially zoned, and zoned within the requirement of the Tolland Village Area. They have the right to build something on that property that is in conformance with the restrictions placed on it through the zoning requirements and part of the review. It may never be what people like, but you can't prevent someone from building on property that they own.

Sandeep Kaushal of 32 Settlers Way – He asked if the developer owns the property yet.

Mr. Werbner said no.

Linda Berkowitz of Cider Mill Road – She was originally excited about this plan. The community was going to look like the structures on the Green. She understands his motivation for wanting to make money, and the motivation of the town to make taxes, but the only way this could be stopped is by not granting him the variance. She also mentioned that those renting the apartments may be bringing in children. Changes will need to be made to the school system to accommodate these changes.

MaryAnn Walsh, a Resident at Stone Pond Condos – Her concern is the marketing of the apartments to the UConn students. She commented that not all college students are bad, but she is afraid this is going to bring more drugs into Tolland.

Claudette Morehouse of 89 Merlot Way – She said she heard chatter about a roundabout going in on the Green. Is this true?

Mr. Field said it is not true. There will be no roundabout on the Tolland Green.

Katharine Vallo of 72 Tolland Green – It is her understanding that the land behind Dunkin Donuts was first zoned commercial, and then discovered that there was more wetlands than they knew of. Is it possible to re-zone that land?

Mr. Eccles said he cautions changing the zoning of land from one of what would be considered great value, which would be commercial, to anything considered of less value.

Mr. Werbner said the vast majority of the town owned property on that side is wetlands. That is why it wouldn't fit the type of visioning that they had done after they got into the detailed delineation of the land masses.

Sandeep Kaushal of 32 Settlers Way – He asked if the town owned any portion of the land that the developer is looking at for the Village.

Mr. Werbner said a very small piece is owned by the town. It is 7 acres, of which only 3 are developable.

16. EXECUTIVE SESSION

Bill Eccles motioned to go into Executive Session at 9:10 p.m., thus ending the Regular Meeting of the Town Council. Steven Werbner and Heidi Samokar were invited to the Executive Session. Seconded by David Skoczulek. All in favor. None opposed. Executive Session ended at 9:31 p.m.

16.1 Discuss possible sale of land.

17. **ADJOURNMENT:** Bill Eccles moved to adjourn the meeting; Seconded by Robert Green at 9:31 p.m. All were in favor.

Richard J. Field, Council Chair

Michelle A. Finnegan
Town Council Clerk

TOWN OF TOLLAND



**Town Council's
Annual Budget Presentation
April 21, 2016 – THS and
April 25, 2016 – Senior Center
FY 2016-2017**

Town Charter, § C9-9 - Annual Budget Presentation

Prior to the Annual Budget Referendum, the Town Council shall arrange for an Annual Budget Presentation to be held no later than one week prior to the Annual Budget Referendum.....At the Annual Budget Presentation, the Council will present the Budget to be voted upon at the Annual Budget Referendum.

Prior to such referendum the Council shall have no authority to modify the Budget from that presented at the Annual Budget Presentation. The Annual Budget Presentation is intended to provide information and encourage public discussion, and is in addition to prior public hearings relating to the development of the Budget at which public hearings, public comment and participation is encouraged.

Public Meetings on Budget

Capital Budget Public Hearing – February 18, 2016

Joint Meeting of Town Council/Board of Education – March 1, 2016

Budget Review Sessions with Town Council – March 10, 16 & 17, 2016

Public Hearing on Manager's Proposed Budget – March 23, 2016

Town Council Finalizes Budget – March 29, 2016

Annual Budget Presentation Meeting – April 21, 2016

Budget Presentation at Senior Center – April 25, 2016 @ 12:30 p.m.

Budget Referendum -- May 3, 2016

Budget Referendum: Tuesday, May 3

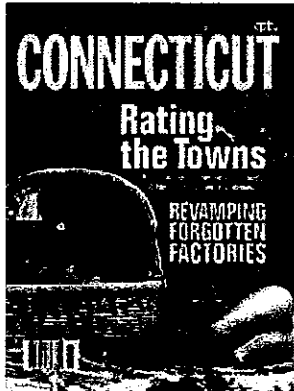
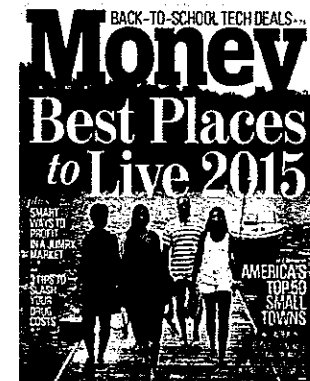
“Shall the Town of Tolland’s proposed 2016-2017 budget of \$55,972,582, reflecting a spending increase of \$1,373,652 or 2.52% which requires a tax rate of 34.34 mills, be adopted? Yes/No”

***PLEASE VOTE ON MAY 3rd - POLLS
ARE OPEN FROM 6 AM TO 8 PM***



TOLLAND IS NATIONALLY RECOGNIZED AS AN OUTSTANDING TOWN TO LIVE, WORK AND PLAY!

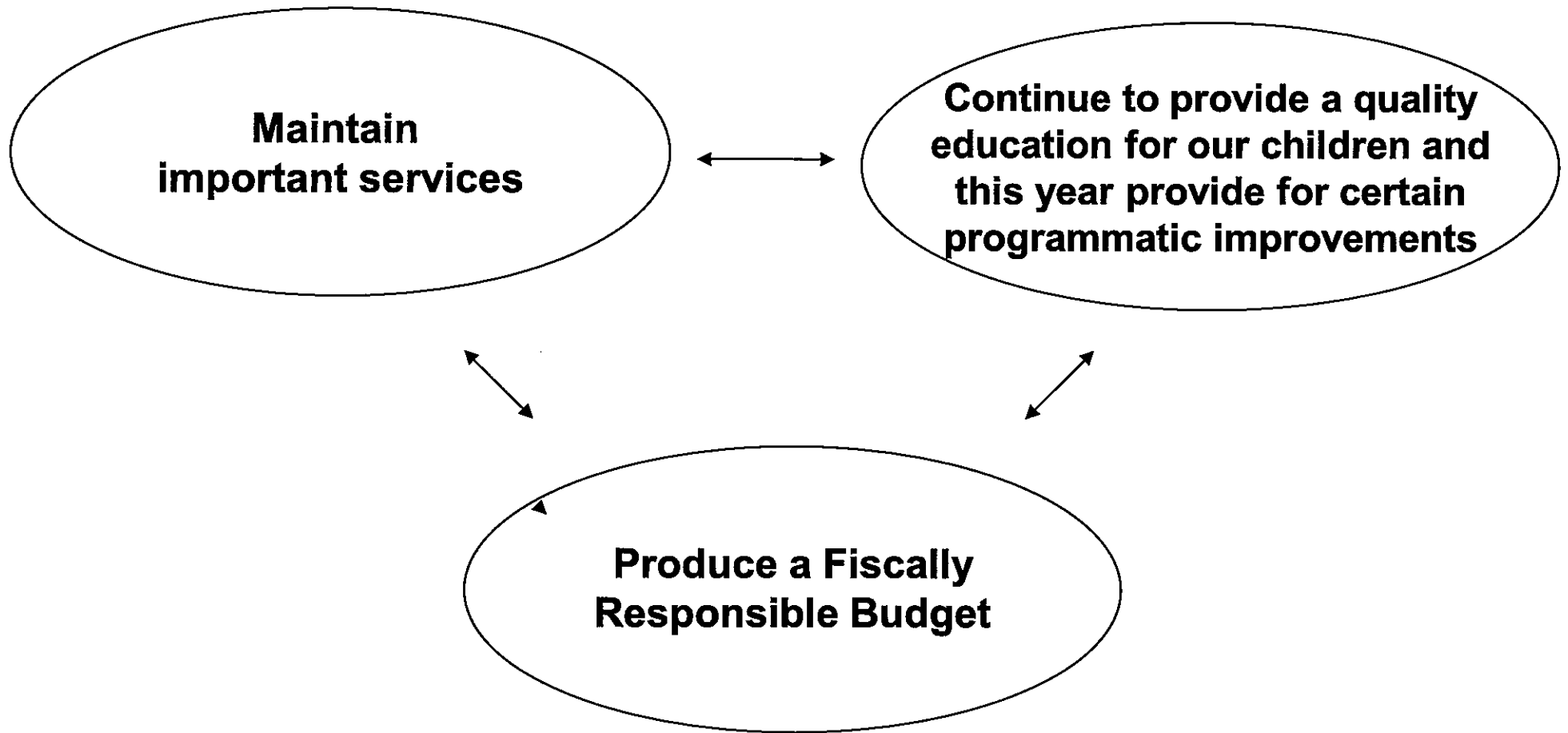
**Ranked 34th by Money Magazine in 2015
as a “Best Place to Live”**



**Ranked 1st out of 46 towns by Connecticut
Magazine in the \$200,000 - \$249,000 median home
value category.**

TOWN COUNCIL'S BUDGET GOAL FOR FY 16-17

THIS BUDGET WILL:

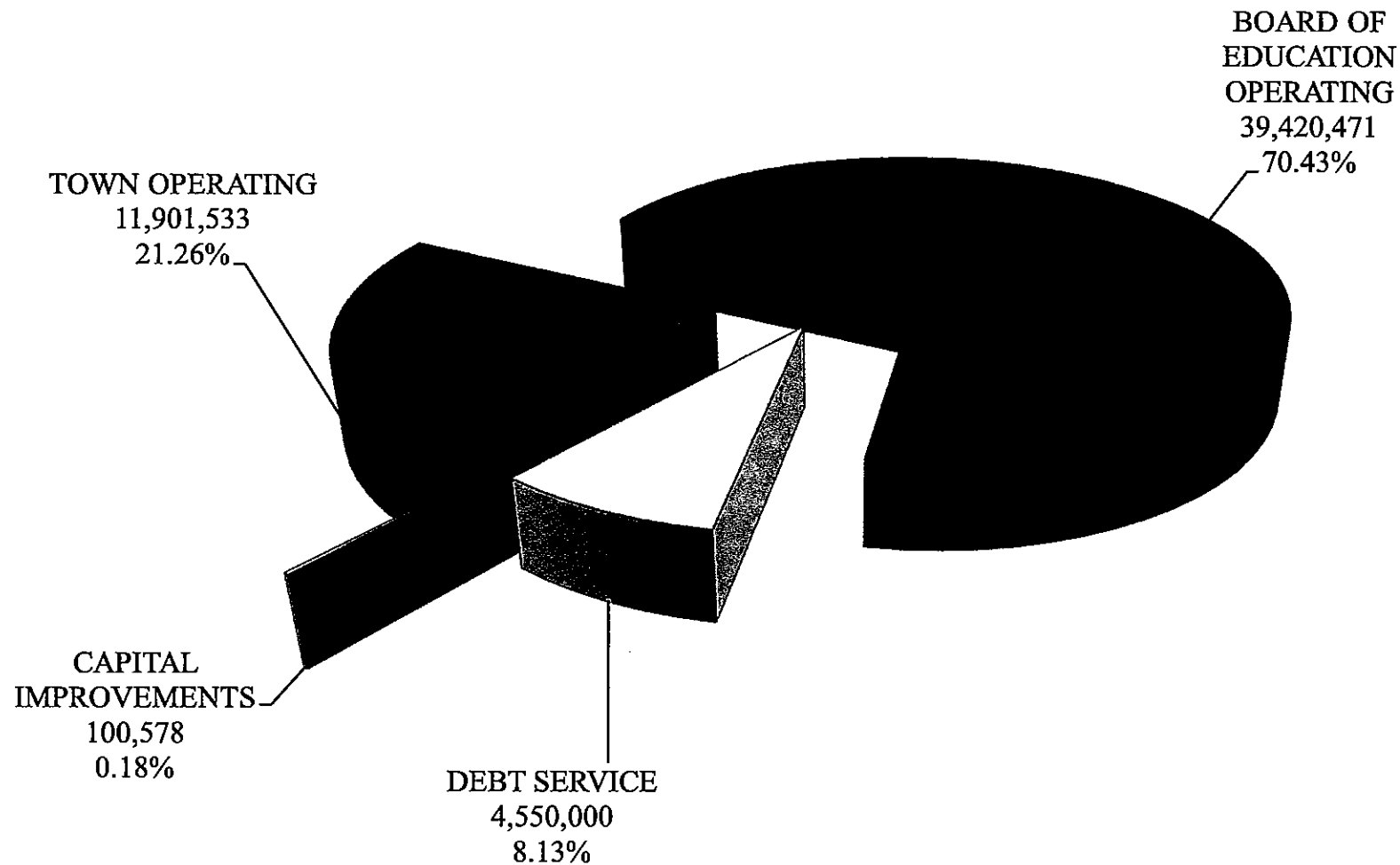


Review of the FY2016-2017 Budget

EXPENDITURE SUMMARY

Category	Adopted 15/16	Recommended 16/176	Percentage Change
Town Depts.	11,597,109	11,901,533	2.62%
Capital Expenditures	183,814	100,578	(45.28)%
Debt Service	4,542,176	4,550,000	.17%
Board of Education	38,275,831	39,420,471	2.99%
Grand Total	\$54,598,930	\$55,972,582	2.52%

2016/2017 EXPENDITURES BUDGET
\$55,972,582



Town Expenditure Drivers

- Insurances (without health insurance) - \$29,455
- Salaries (Union under negotiations. Doesn't include Board of Education) - \$248,756
- Professional Services (majority related to State Trooper Program State increases and Engineering Services) - \$120,497
- Tree Trimming and Street Sweeping - \$15,497
- Snow and Ice Control Materials - \$23,363
- Machinery and Equipment Repairs - \$23,975

Expenditure Revisions

- Add the position of Assist Planner/Zoning Enforcement/Wetland Officer (includes benefits) - \$77,485.
- Fill the position of Laborer in Parks Department in January (includes benefits) - \$33,477.
- Add in half time Custodial position effective in September - \$17,003.
- Add in part-time Clerical position in Public Safety - \$18,020.
- Eliminate the position of Town Engineer.
- Eliminate the Resident State Trooper assigned as School Resource Officer.
- Increase the amount budgeted for salt - \$25,000.

BOARD OF EDUCATION

BOARD OF EDUCATION FUNDING

Town Council Adopted	\$39,420,471	2.99%
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The recommended budget for the Board of Education is as the BOE requested in their adopted budget.



Tolland Public Schools

- District Priorities
- TPS Budget
- Returns
- Looking forward

Superintendent / District Priorities

Focus on Literacy

- Well articulated and aligned curriculum
- High quality, well-vetted programs (*Writers Workshop*)
- Corresponding professional development
- Personnel and budgetary support

Focus on Math

- Well articulated and aligned curriculum
- High quality, well vetted programs (*Math in Focus – Singapore Math*)
- Corresponding professional development
- Personnel and budgetary support

Focus on Technology

- Well planned, cost effective training that provides results
- Strategy around a cost effective product/method: Google Apps for Education (GAFE)
- Expansion of Wi-Fi capabilities in all schools through Grants (more than 100k worth); setting the stage for BYOD (Bring Your Own Device) cost effective paradigms for future devices
- Expansion of VDI (Virtual Desktop) technologies – leveraging older machines in new ways

A Relentless focus on Curriculum Development

- Carefully designed
- Emphasizing high rigor, comprehensive coverage of content and skills
- Aligns with the COMMON CORE
- Paced appropriately

TPS Budget

Conservative, lean, efficient, and effective

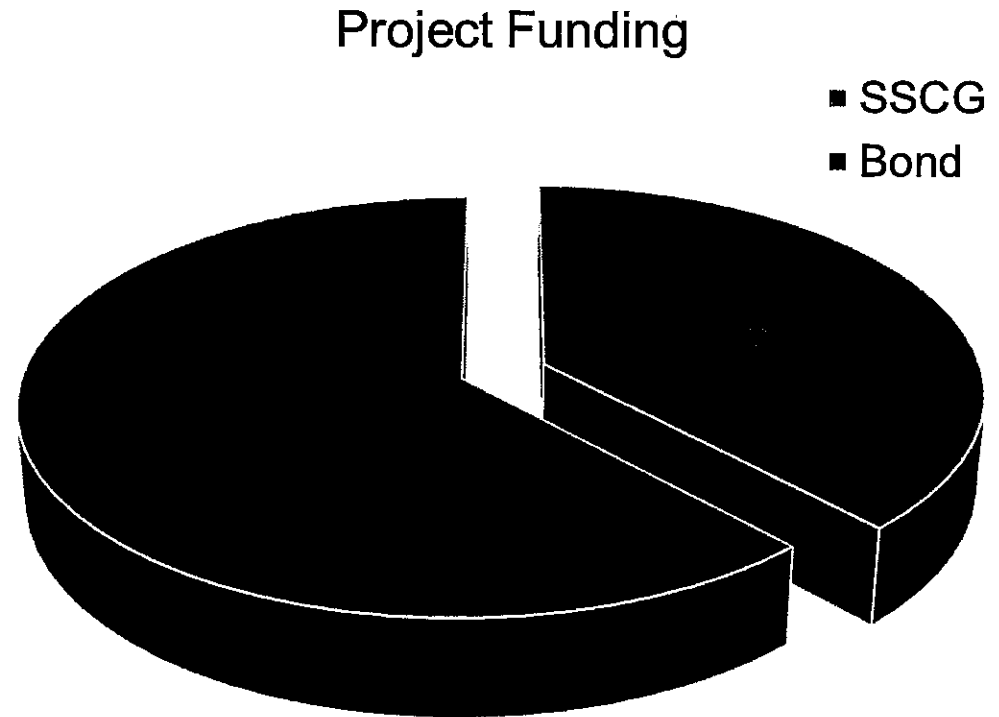
- 2.99% Budget
- Responds to declining enrollment
- Contains a downward adjustment in the workforce:
8.5 staff positions
- Properly maintains facilities, finds efficiencies in staffing, and keeps a laser focus on academics



Board of Education Capital Needs

TPS – Systems and Infrastructure needs

- Roof replacements (BGP, TMS)
- Plumbing upgrades
- Boiler replacements
- Code compliant systems, PA, Fire Alarm, Area of Refuge
- Concrete repair
- Floor repair and refinishing
- Replacement of doors
- Carpet replacement
- Oil monitoring systems
- Ceiling tiles
- Asbestos work



38% of the funding for the projects is reimbursable from the State School Construction Grant

-> Of \$9,600,000 from bond funds, approximately \$3,647,165 will come from grants

APPROVED TAX/REVALUATION INCREASE/DECREASE OVER THE PAST 6 YEARS FOR THE AVERAGE RESIDENTIAL HOME

FISCAL YEAR	MILL RATE	MILL RATE INCREASE	AVG ASSESS OF HOME	TAX BASED ASSESSMENT	TAX \$ INC/DEC
2011/2012	29.73	0.58	\$196,130	\$5,830.94	\$113.75
2012/2013	29.99	0.26	\$196,130	\$5,881.94	\$51.00
2013/2014	30.19	0.2	\$196,130	\$5,921.16	\$39.22
2014/2015	31.05	0.86	\$196,130	\$6,089.84	\$168.68
*2015/2016 **	33.36	2.31	\$188,285	\$6,281.19	\$191.35
2016/2017	34.34	0.98	\$188,285	\$6,465.71	\$184.52
* REVALUATION YEAR					
** PROPOSED (4% REDUCTION)					
6 year average household increase in taxes - \$124.75					

Tax Calculation Form

FY2016/2017 Council Proposed Budget

This calculator reflects the proposed Council Budget which can be seen in its entirety on the Finance Department page.

The final mill rate for the Town's budget will be determined after a budget is approved at referendum which is held on May 3, 2016. Should the budget be defeated, additional referendums are held every other Tuesday until a budget is adopted.

Old Mill Rate: 33.36

New Mill Rate: 34.34

Input the Following: (numbers ONLY, no commas or \$)

(A) Your Home's New Assessed Value 2015

205150

(B) Your Home's OLD Assessed Value 2014

203560

Your assessed value can be located by clicking here. Hard copies of your assessment information including assessment prior to revaluation are at the Town Assessor's Office.

Calculate Values

Click to Calculate
(Results Appear Below)

Results: (Do not enter any information below this box)

Tax Information

Description of Taxes

\$ Annual

\$ Monthly

Old Taxes Due

Your 2014 Assessment multiplied by 33.36, then divided by 1,000.

6790.76

565.90

New Taxes Due

Your 2015 Assessment multiplied by 34.34 then divided by 1,000.

7044.85

587.07

Tax Change:

Description of Change

\$ Annual

\$ Monthly

Additional Taxes due to Budget Increase

254.09

21.17

What Can You As A Citizen Do Going Forward?

Become involved

Be informed...

- Sign-up for Tolland Notifications on the website – tolland.org
- Like us on Facebook and follow us on Twitter at Town of Tolland
- Volunteer for Town Boards/Commissions
- Submit suggestions, questions or comments via the Town's website
- The Town needs you to share your knowledge, your ideas and your time to continue to keep Tolland a great place to live – to become a better place and to make sure our quality of life is sustainable

***ANNUAL BUDGET REFERENDUM IS
TUESDAY, MAY 3 - POLLS ARE OPEN
FROM 6:00 AM TO 8:00 PM***

Tolland Has Two Polling Places:

Voting District #1 & #3: vote at the Tolland Recreation Center at 104 Old Post Road (the old Parker School) in the gymnasium. Parking is available.

Voting District #2: votes at Tolland Senior Center at 674 Tolland Stage Road. Parking is available.

You may direct questions regarding your voting district to any of the following offices:

Registrars of Voters – (860) 871-3634

Town Clerk's Office – (860) 871-3630

Town Manager's Office – (860) 871-3600

Budget Referendum: Tuesday, May 3

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