**FINANCE AND FACILITIES COMMITTEE AGENDA**
**TOLLAND BOARD OF EDUCATION**
**51 Tolland Green**
**Special Meeting**
**June 25, 2015 7:30 pm**

Attendees: Patrick Doyle, Joe Sce, Paul Krasusky, Bill Eccles, Walter Willett

1. Statement of Purpose –Mr. Doyle expressed his purpose in asking members of the Town Council to participate in the meeting, which was to ensure a common understanding of the UISF fund and develop policy recommendations to both the BOE and Town Council that would make it easier for future boards to understand and plan for costs associated with energy expenses and obligations from the ESCO/Honeywell Project. He asked if the group agreed with those goals or if they had anything to add. Mr. Eccles reviewed his understanding of the town-wide energy systems and subsequent lease agreement.

2. Discussion of Goals-After some discussion the group agreed that getting better clarification on all the pieces and costs associated with this project was important to ensuring obligations are met and future boards can more easily plan and budget to meet those obligations.

4. Discussion of Process –There was some discussion about pulling together a meeting of this same group and to invite Walter Willett, Steve Werbner, Mark McLaughlin, and Lisa Hancock to help members better understand the details before setting discussing policy recommendations. It was agreed that the following information should be provided and discussed at that meeting:

- All contractual obligations related to the project (itemized);
- Assurance the above contains all the parts of the project that will need to be accounted for beyond the current fiscal year;
- If numbers are based on projections or estimates-what assumptions were made and why;
- Potential risks, challenges, or “gripes” caused.

Mr. Doyle committed to requesting the above information from the Town Manager and Superintendent of schools in preparation for that meeting.

The group decided to revisit the agenda for future meetings after they have had an opportunity to digest the information that would be provided.

5. Schedule Future Meeting(s) – In order to give enough notice and time for staff to pull the requested information, a meeting was scheduled for 7 PM on Wednesday July 15 at 7 PM (location to be determined).

6. Adjourn – The meeting was adjourned at 8:14