REVISED 5/26/15

TOLLAND BOARD OF EDUCATION

Hicks Municipal Center Council Chambers Tolland, CT 06084

REGULAR MEETING 7:30 – 10:00 P.M.

AGENDA May 27, 2015

VISION STATEMENT

To represent education at its best, preparing each student for an ever-changing society, and becoming a full community of learning where excellence is achieved through each individual's success.

- A. CALL TO ORDER, PLEDGE OF ALLEGIANCE
- **B. APPROVAL OF MINUTES**

Regular Meeting – May 13, 2015

C. PUBLIC PARTICIPATION (2 minute limit)

The members of the Tolland Board of Education welcome members of the public to share their thoughts and ideas at this time. When appropriate to do so, members of the Board and the administration may respond to comments during "Points of Information". However, in consideration of those in attendance and in an effort to proceed in a timely manner, follow-up discussion may need to take place outside of the meeting setting.

- D. POINTS OF INFORMATION
- E. STUDENT REPRESENTATIVES REPORT Charles Perosino and Sarah Welch
- F. SUPERINTENDENT'S REPORT
- G. COMMITTEE & LIAISON REPORTS
- H. CHAIRPERSON'S REPORT
- I. BOARD ACTION
 - 1.1 Policy 4070 Alcohol, Tobacco and Drug-Free Workplace
 - 1.2 Approval of the purchase of a 2015, F250 Truck for the Facilities Department
- J. PUBLIC PARTICIPATION (2 minute limit)

 Comments must be limited to items on this agenda.
- K. POINTS OF INFORMATION
- L. CORRESPONDENCE

- Town Council Special Meeting May 12, 2015
- M. FUTURE AGENDA ITEMS
- N. EXECUTIVE SESSION-For the Purpose of Discussing the Superintendent Evaluation.
- O. ADJOURNMENT

TOLLAND BOARD OF EDUCATION Hicks Municipal Center Council Chambers Tolland, CT 06084

REGULAR MEETING – May 13, 2015

Members Present: Mr. Sam Adlerstein, Chair; Mr. Patrick Doyle, Vice Chair; Ms. Kathy Gorsky, Secretary; Ms. Karen Moran, Mr. Steve Clark, Mr. Bob Pagoni, and Mr. Joe Sce.

Administrators Present: Dr. Walter Willett, Superintendent of Schools

A. CALL TO ORDER, PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:34 P.M. The Pledge of Allegiance was recited.

В. APPROVAL OF MINUTES

- Special Meeting –April 11, 2015
- Regular Meeting April 22, 2015 Ms. Moran motioned to accept the minutes of the April 11th and 22nd meetings. Mr. Clark seconded the motion. Changes: none. All were in favor. Motion carried.

C. **PUBLIC PARTICIPATION - none**

D. POINTS OF INFORMATION

Ms. Gorsky reported that the Board received a letter asking the members to reconsider the cuts to the music program at TMS and communication updating the Board on the RAGE robotics team. The Board also received a multiple letters from the same person. This person expressed concern that there was surplus money in the budget at the end of last year and she had requested a refund for a class that was paid for out of pocket. She wanted to know why she did not receive a refund. Further, the parent suggested that there be Tolland Public Schools Hall of Fame to celebrate all accomplishments - not just sport. Dr. Willett noted that he has spoken with the writer of the latter correspondence.

Mr. Clark inquired about the recognition for the winner of the fire department poster contest. Ms. Moran will follow up to determine if this will be addressed by the Board or the Town Council. Additionally, Mr. Clark noted that in past, usually twice a year, the superintendent would provide an LOA report and a field trip report to the Board. Dr. Willet will provide a recap of the field trips and an LOA report for those leaves of absence that exceeded 10 days. Ms. Moran noted that the 7th graders went on a salmon release field trip. They raised the salmon from eggs and it was a great example of experiential learning.

Ms. Gorsky was interviewed by a reporter for the Hartford Courant. The paper is doing a story on Tolland County. There is a national study that shows that certain areas of CT tend to produce children who are more upwardly mobile and successful in their careers. The reporter asked what it is about Tolland that makes it a great place to raise kids. Ms. Gorsky reached out to the community for input and provided the information to the reporter. The article is scheduled to be a feature story in the Courant this Sunday.

Mr. Adlerstein spoke in regard to the correspondence and surplus money in the budget. He explained that the Board has worked very hard and that there was not surplus money in the budget. There is never enough money to fund the district's top priorities. There was a \$192K deficit going into this year. The Board makes its spending decisions during the course of the budget season with the input of residents and administrators. There is no surplus money - the reserve will be funded as much as possible and the Board does not intend to spend money that was not discussed during the course of the budget season.

Mr. Sce commented that he understands the writer's concern. Year after year, during the time he has been on the Board, there has always been a surplus that has been carried over to cover expenses in the subsequent year and this is an issue he has raised in the past. Mr. Pagoni added that there is an entire range of children in the district from special needs to high performing. To some degree, the latter get lost and there aren't programs available for them. Parents seek a challenge for their children. The writer has always communicated in the past requesting reasonable accountability and access to the class her child needs. Mr. Pagoni added that it is frustrating that the district cannot do a lot for those children because the money is being spent elsewhere. Ms. Gorsky commented that on this particular issue, it was not necessarily that the district could not provide what the child needed but it was a scheduling issue. In turn, the family decided to have the child take the course online. Every other year funding was available for this type of situation but in this particular year it was not in the budget. Mr. Doyle commented that if one is looking at more enrichment programs, then it needs to be done when looking at the budget. The Board has an obligation to look at the bigger picture which includes enrichment. He added that an important piece of the surplus is ensuring that there is the reserve fund.

Dr. Willett recommended that the Board consider having a policy such that the Tolland Board of Education hereby requests that the superintendent establish a list of non-recurring expenditures for the Board's consideration at its May and June meetings. In turn, at the end of the year there would be a transparent protocol. Mr. Adlerstein disagreed and said that this was behavior of the past. There are 5 months of budget discussions and money should not be spent on items that were not addressed. Dr. Willett responded that at the end of the year there will be a balance and a protocol for handling this balance is needed and should be transparent. He is not a fan of pre-purchasing but transparency is critical.

Mr. Adlerstein explained that the superintendent's list is important for going to the 1% reserve fund in a very visible way. The reserve fund can be accessed at any time during the year when something urgent arises. This is why it is critical to continue to fund the 1% reserve account. Dr. Willett agreed that an amount should go into the 1% fund every year but it needs to be transparent and a policy in place to take the money out. Mr. Adlerstein confirmed that there is a policy in place.

Mr. Pagoni commented that one of the greatest concerns is that the district has money left at the end of the year - why wasn't it spent where it was budgeted to be spent? This is what upsets the Tolland Taxpayers Association and others in the community. It is important to fund the 1% so that if the district needs funds at the end of the year for an unexpected expense it can be covered.

Ms. Gorsky will bring up the policy recommended by Dr. Willett to Policy Committee.

E. STUDENT REPRESENTATIVE REPORT

Mr. Perosino went on the trip to Chicago with the THS music department where groups competed in Adjudication Festival and scored exceptionally well. Last weekend was the Tolland Youth Services Coffeehouse and this weekend is the prom which will be held at the Hartford Marriott. The Student Council sponsored Prom Safety Week which had a variety of activities.

F. SUPERINTENDENT'S REPORT

meeting.

F.1. Policy 4070 - Alcohol, Tobacco and Drug-Free Workplace Dr. Willett explained that the modification is in regard to adding e-cigarettes and medical marijuana to the policy. Ms. Gorsky noted that the Policy Committee's recommendation is to accept the policy. Action on this item will be taken at the next

F.2. **Healthy Food Certification Statement**

Dr. Willett supports this 100% and presented it to the Board for its endorsement. By signing, Dr. Willett is committing that the district will participate in the program and accepts the conditions. The Board was in agreement.

F.3. Obsolete and Surplus Equipment

Dr. Willett spoke in regard to the kitchen equipment that the district was unable to sell and sought approval from the Board to turn the equipment over to the Town for disposal following Policy 3040. Ms. Moran noted that there should be some clarity regarding why an item is obsolete. Mr. Pagoni motioned to move this to action item I.1. Mr. Doyle seconded the motion. All were in favor. Motion carried.

F.4. Monthly Financial Report – April 2015

The report was written by business manager Mark McLaughlin. At this time there is an available balance of \$165,499 or .45% of the Board's budget. There are two months of expenditures remaining and the district is waiting to receive its excess cost funds which are paid out by the state in May. Mr. Adlerstein commented that the \$165K is not enough by itself to fund next year's budget and would cause the year to start with a deficit.

G. **COMMITTEE AND LIAISON REPORTS**

Finance and Facilities - none

Policy – Ms. Gorsky noted that Ms. Tyl did a presentation on the next generation science standards and the committee provided feedback. Additionally, they discussed policies including USIF.

Communications - Ms. Moran has been working with Diane Clokey in regard to the Community Conversation. There have been some conflicts so the event has been postponed until autumn.

Website Taskforce – Ms. Moran is working with SharpSchool to get a mock site setup.

Town Council – Ms. Moran noted that the resident state trooper program was discussed at the last meeting and many Town Council members support the SRO program. Dr. Willett added that there are a number of options which could be considered if necessary but none would be as good as what the District currently has in place.

H. **CHAIRPERSON'S REPORT - none**

I. **BOARD ACTION**

I.1. Obsolete and Surplus Equipment

Ms. Gorsky motioned to declare the items listed as obsolete and surplus equipment and to turn them over to the Town Council in accordance with Policy 3040 – Disposal of Obsolete and Surplus Equipment and Materials. Mr. Pagoni seconded the motion. All were in favor. Motion carried.

J. **PUBLIC PARTICIPATION**

Jan Rubino noted that this weekend, a Girl Scout troop worked with the Conservation Corp to plant native species on one of the conservation properties. Ms. Rubino would like to have a thoughtful conversation about community service. People will engage in the community, including voting, if they know what is going on. This can be done by children and adults working together for the community and she hopes a community service program can be established.

K. POINTS OF INFORMATION

Ms. Moran noted that the Community Conversation may tie into Ms. Rubino's comment. Mr. Doyle added that one would need to think about what entity would be the hub of where the volunteer opportunities would be listed and this is something that would be up to the townspeople.

Mr. Sce commented that his daughter has some concerns regarding the A/C. It is not working. Dr. Willett explained that the A/C will not go on at TMS or TIS for students who do not have a need to have it in the classroom. At THS, they are activating the chillers and A/C will be available at Birch Grove for the students with IEPs that require it.

Ms. Moran inquired if the vending machine at the school is aligned with the Healthy Food Certification. Dr. Willett confirmed that it is. Healthy food items in accordance with the program's parameters may be in the vending machine.

L. **CORRESPONDENCE**

- Town Council Special Meeting April 8, 2015
- Town Council Meeting April 28, 2015

M. **FUTURE AGENDA ITEMS**

- THS music department recognition
- Field trip report
- LOA report
- N. EXECUTIVE SESSION - For the Purpose of Discussing Goals, the Superintendent Evaluation and **Recent Parent Correspondence**

Mr. Pagoni motioned to go into executive session at 8:43 PM to discuss the Goals, the Superintendent Evaluation and Recent Parent Correspondence and invited Dr. Willett, to attend. Mr. Doyle seconded the motion. All were in favor. Motion carried. The Board returned to public session at 9:49 PM.

ADJOURNMENT 0.

Mr. Clark motioned to adjourn the meeting and pay the clerk at 9:50 PM. Mrs. Moran seconded the motion. All were in favor. Motion carried.

Respectfully submitted,

Live Pascingi

Lisa Pascuzzi

Clerk

TO: Members of the Board of Education

FROM: Walter Willett, Ph.D

DATE: May 27, 2015

SUBJECT: Board Policy – 4070 – Alcohol, Tobacco and Drug-Free Workplace

Attached please find the above referenced Board Policy. This policy was reviewed by the Policy Committee on April 22, 2015. The language to be deleted is crossed out and new language is in red.

WW:jp

TOLLAND PUBLIC SCHOOLS Tolland, Connecticut

BOARD POLICY REGARDING: Alcohol, Tobacco and

Drug-Free Workplace

Number: 4070

Personnel

Approved: 2/28/01 Revised: 4/7/09

Revised:

PURPOSE

The purpose of this policy is to establish a workplace which is free of the effects of alcohol and second-hand smoke, and free from drug abuse. By accomplishing this purpose, the Board also seeks to promote a safe, healthy working environment for all employees and to reduce absenteeism, tardiness and other job performance problems which may be caused by alcohol and/or drug abuse. This policy is adopted in accordance with state law and the Drug Free Workplace Act.

STATEMENT OF POLICY

Employees shall not be involved with the unlawful manufacture, distribution, possession, or use of an illegal drug, controlled substance or alcohol and shall not be under the influence of such substances while on school property or while conducting Board business on or off school property. Any employee who discovers illegal drugs or alcohol on school property shall notify the Superintendent or his/her designee who shall investigate the matter.

An employee must report any conviction under a criminal drug statute for violations occurring on or off school property while on Board business, to the Superintendent or his/her designee within five (5) days after the conviction. The Board will notify any agency awarding a grant to the Board of such conviction, within ten (10) days thereafter.

Employees shall only use prescription drugs on school property, or during the conduct of Board business-which, that have been prescribed by a licensed medical practitioner, and such drugs shall be used only as prescribed. However, in accordance with Conn. Gen. Stat. § 21a-408a through 408q, the Board specifically prohibits the palliative use of marijuana on school property, at a school-sponsored activity, or during the conduct of Board business, and specifically prohibits employees from

being under the influence of intoxicating substances, including marijuana used for palliative purposes, during work hours.

The Board prohibits smoking, including smoking using an electronic nicotine delivery system (e.g. e-cigarettes), and the use of tobacco products on school property or at any school-sponsored activity. For purposes of this policy, the term "electronic nicotine delivery system" shall mean an electronic device that may be used to simulate smoking in the delivery of nicotine or other substance to a person inhaling from the device and includes, but is not limited to, an electronic cigarette, electronic cigar, electronic cigarillo, electronic pipe or electronic hookah and any related device and any cartridge or other component of such device.

The Board prohibits smoking and the use of tobacco products on school property or at any school-sponsored activity.

Violations of this policy may result in disciplinary action, up to and including possible termination of employment.

DEFINITIONS

"School property" means any land and all temporary and permanent structures comprising the District's elementary and secondary schools, and administrative office building and includes, but is not limited to, classroom, hallways, storage facilities, theatres, gymnasiums, fields and parking lots.

"School-sponsoring activity" means any activity sponsored, recognized or authorized by a Board of Education and includes activities conducted on or off school property.

EMPLOYEE ASSISTANCE

In appropriate circumstances, the Board shall provide an employee with an opportunity for rehabilitation in overcoming addiction to, dependence upon or other problem with alcohol or drugs.

An employee who feels he or she has developed an addiction to, dependence upon or other problem with alcohol or drugs, is encouraged to seek assistance. Certain benefits for alcoholism or drug addiction are provided under the Board's group medical insurance plan. An employee may be given an opportunity to participate in a rehabilitation program which requires absence from work for bona fide treatment. Such absence may be charged to the employee's accrued and unused sick leave, subject to the provisions of the employee's collective bargaining agreement and/or any applicable Board policies and regulations.

Any request for assistance with a drug or alcohol problem will be treated as confidential and only those persons "needing to know" will be made aware of such request.

Legal References:

Connecticut General Statutes:

Conn. Gen. Stat. § 10-233a(h) (definition of school-sponsored activity)

Conn. Gen. Stat. § 21a-408a through 408q (palliative use of marijuana)

Public Act 14-76, "An Act Concerning The Governor's Recommendations Regarding Electronic Nicotine Delivery Systems And Youth Smoking Prevention"

United States Code:

Safe and Drug-Free Schools and Community Act, 41 U.S.C. Section 7101 et seq.

Pro-Children Act of 2001, Pub. L. 107-110, 115 Stat. 1174, 20 U.S.C. § 7183

MEETING MINUTES

TOLLAND TOWN COUNCIL HICKS MEMORIAL MUNICIPAL CENTER 6th FLOOR COUNCIL ROOM MAY 12, 2015 – 7:30 P.M.

MEMBERS PRESENT: Jack Scavone, Chair; George Baker, Vice-Chair; William Eccles; Richard Field and Jan Rubino

MEMBERS ABSENT: Paul Krasusky and Ben Stanford

OTHERS PRESENT: Steven Werbner, Town Manager; Michael Wilkinson, Director of Administrative Services; Lisa Hancock, Director of Finance and Records; Kathy Bach, President of the Tolland Historical Society; Celeste Senechal and Kate Farrish, Tolland 300th Anniversary Committee; Sergeant Todd Stevens

- 1. CALL TO ORDER: Jack Scavone called the meeting to order at 7:30 p.m.
- 2. PLEDGE OF ALLEGIANCE: Recited.
- MOMENT OF SILENCE: Observed.
- 4. PROCLAMATIONS:
 - 4.1 Certificate of Recognition for Sergeant Todd Stevens.

Mr. Scavone presented the following Proclamation to Sergeant Stevens:



Honoring Sergeant Todd Stevens for his years of service to the Town of Tolland

WHEREAS, Sergeant Todd Stevens started his career with the Connecticut State Police in February 1997 as a Trooper then becoming Sergeant in October of 2007; and

WHEREAS, Sergeant Stevens began his service with the Town of Tolland in February of 2013 as Sergeant of the Tolland Resident State Trooper Program; and

WHEREAS, Sergeant Stevens was instrumental in starting the Tolland School Resource Officer (SRO) Program; and

WHEREAS, Sergeant Todd Stevens is leaving the Town of Tolland after 2 years of service to take a position with the State Police Eastern District Major Crime Unit; and

BE IT RESOLVED that the Tolland Town Council, Town of Tolland employees and residents hereby commend, recognize and thank Sergeant Todd Stevens for his hard work and dedication to improving the community and enhancing the lives of Tolland's residents.

The Council thanked Sergeant Stevens for his service.

5. PUBLIC PETITIONS, COMMUNICATIONS, AND PUBLIC PARTICIPATION (on any subject within the jurisdiction of the Town Council) (2 minute limit):

Karen Moran of 50 Merlot Way: With regard to agenda item 6.1: She believes this is a sound decision, because of the proximity of the property. She asked if there were any specific plans for the property, and if so, would it come to the Council or the public as a public hearing item?

Mr. Werbner said the purchase is a public hearing. If there is a decision to do something with the property, it wouldn't necessarily be a public hearing, but it would be a discussion with the Council. As of now, there are no plans for the property.

6. PUBLIC HEARING ITEMS:

6.1 Consideration of a resolution to purchase the property at 688 Tolland Stage Road from Frederick Bilow in the amount of \$155,000.

Mr. Werbner said the property abuts approximately a 50 acre Town owned parcel which contains several key municipal buildings, including a school campus with an adjacent recreational field. The parcel is also perfectly positioned to allow access from Tolland Stage Road to the field and other municipal buildings. The Town Council voted on April 28, 2015 to set tonight's public hearing. The money comes from the town's Active Recreation and Municipal Fund. There is a total of \$170,101.52 in the fund.

Jan Rubino moved to open the public hearing; Seconded by George Baker. All in favor. None opposed.

Kathy Bach of 255 Tolland Stage Road: She supports this agenda item.

A straw poll was conducted of all those in favor of this resolution. All were in favor. None opposed.

Jan Rubino moved to close the public hearing; Seconded by Rick Field. All in favor. None opposed.

George Baker motioned to accept the following resolution:

BE IT RESOLVED by the Tolland Town Council that it hereby approves the purchase of property at 688 Tolland Stage Road, property that abuts a 50 acre Town owned parcel, from Frederick Bilow in the amount of \$155,000.00.

Seconded by Bill Eccles. All in favor. None opposed.

7a. REPORTS OF BOARDS AND COMMITTEES RESPONSIBLE TO THE COUNCIL:

Karen Moran, BOE: She thanked the Council for the consistent message that we all supported the budget unanimously and together. A few weeks ago, there was a presentation at the high school regarding drugs, alcohol, teens and truth. It was very informative, and very well attended by parents and students. This past weekend was the Spring Fling, a children's fair. It was a wonderful collaboration of the community. The community conversation will be postponed until the Fall, due to schedules and 300th anniversary events.

Brief presentation from Tolland 300th Committee announcing that May 12th is Tolland's actual 300th anniversary, announcing that the anniversary celebration has been launched.

Rick Field, 300th Committee: He announced that Kathy Bach, Celeste Senechal and Kate Farrish were present at tonight's meeting. Ms. Bach and Ms. Senechal displayed the four pages of the Charter, which are encased in two frames. Kathy Bach advised that the frames are housed at the Jail

Museum, which is the home of the Historical Society. Celeste Senechal said, "The settlers still rock." Ms. Bach reviewed all the events happening to commemorate the past, and to plan for the future.

7b. REPORTS OF TOWN COUNCIL LIAISONS:

Jan Rubino, AG Commission: She advised that the Connecticut Farmers Bureau, UConn Extension, Connecticut Ag Department and Risk Management Agency are offering a 'Keeping the Bees' workshop on May 26th at 7:30 p.m. at the Ashford Library.

Rick Field, PCC: The parade is set. Ms. Rubino, Mr. Eccles and himself attended the Charter Day celebration at the school with the 3rd graders today. He advised that his term has expired for EHHD, and volunteered for the next term.

8. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

8.1 General budget discussion and consideration of a resolution to establish a mill rate.

Mr. Werbner said the budget was approved by the voters at the May 5, 2015 referendum. The budget reflects a spending increase of \$1,423,098 or 2.68% which requires a tax rate of 33.36 mills.

George Baker motioned to accept the following resolution:

WHEREAS, the proposed FY 2015-2016 budget of \$54,598,930 passed at referendum on May 5, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Tolland Town Council that it hereby sets a mill rate of 33.36 mills and authorizes the Town Manager or his designee to mail out tax bills reflecting this final rate with an assigned due date of July 1, 2015.

Seconded by Bill Eccles. All in favor. None opposed.

Ms. Rubino said she would like to see a higher voter turnout in the future.

Mr. Scavone thanked everyone for working together on this budget. It wasn't a great hand of cards they were dealt, but they are making the most of it.

8.2 Discussion of the Resident State Trooper Program.

Bill Eccles said he understood they had a fall back plan for the Resident State Trooper Program. Currently, the funding is 70/30%. He wanted to get a feeling from the Council as to where they stand on this in general. There has been discussion amongst people wondering if this program is worth the money that is being paid for it. There are towns around the area that have the services that we are essentially getting, but they are not paying for them. Ms. Rubino asked if anything has been heard from Hartford. Mr. Werbner said the reimbursement rate is still 70/30, but the State's budget has yet to be finalized. Mr. Field summarized Mr. Werbner's prior recommendation if funding had changed. It was to go down to three troopers and no sergeant. They would also take the SRO from the high school. Mr. Werbner said that was correct, and added that he had recommended that they hire an ex-police officer or someone else in the police field with the money the BOE would have (\$120,000).

Ms. Rubino asked why other communities that have access to the troopers don't pay for the benefit. Mr. Werbner said it's because they don't have any dedicated officers to their community. They get what is available. With the current 70/30 arrangement, we are paying close to \$600,000 for the service. The Town of Coventry, who has their own police department, pays \$1.5m, which does not include the costs of facilities, equipment, etc. Even though it seems like a lot of money, and he wouldn't like it if it went to 100% in terms of the arrangement, it still is a bargain in terms of having your own police department and having the costs associated with it. In terms of having nothing, he would never recommend it for a community of our size. Mr. Werbner is on the State MORE Commission, which has a sub-committee looking at regional police efforts. It is a concept that works well, particularly in Pennsylvania. It is a cost effective arrangement that allows for the full service of a police department at an affordable cost. Alternatives for the future will be explored and hopefully the status quo will be maintained for the present.

Mr. Baker asked if there has been any feedback regarding the SRO. Ms. Rubino said there has been positive feedback. People believe he has been an incredible asset to the school, and to the kids.

Mr. Eccles said that he believes the SRO is the top of the list. Even if we did have to cut down to three troopers, he would still maintain that the SRO is the most important of the bunch. He is not opposed to the program. It has its positives and negatives. The major negative is the cost. The idea of a police department is unacceptable, because of the cost. If it is possible to do something regional with the Resident State Trooper program, that may be better than what we have now. It is certainly worth investigating.

Mr. Werbner said they do need to look at the State Trooper program on a regional basis, and a regional municipal police department for the area. What they are trying to do through the Committee is to get pilot funding for three (3) geographic areas to do a pilot study. Someone would come in to determine what exactly it would take to put together a regional police department. If they can get seed money through the Legislature, that is the approach that they will take. He said this needs to stay at the top of the radar screen.

8.3 Consideration of a resolution to declare equipment as surplus property within the Town.

Mr. Werbner said there is some old playground equipment at the Recreation Center that is obsolete. It is located in the area where the parking lot will be expanded. Someone has approached Mr. Langlois about removing the material for scrap metal. There would be no cost to the Town.

Rick Field motioned to accept the following resolution:

BE IT RESOLVED that the following item is hereby declared surplus and may be disposed of in accordance with Policy A176-4, Policy Concerning Disposal of Surplus Personal Public Property: Parker School Playscape

Seconded by Jan Rubino. All in favor. None opposed.

8.4 Appointments to vacancies on various municipal boards/commissions:

Jan Rubino motioned to appoint Rick Field to the Eastern Highlands Health District for the upcoming term; Seconded by Bill Eccles. All in favor. None opposed.

9. OLD BUSINESS (ACTION/DISCUSSION ITEMS): None.

10. REPORT OF THE TOWN MANAGER (A WRITTEN REPORT SHALL BE PROVIDED THE 1ST MEETING OF THE MONTH ONLY): Mr. Werbner mentioned that the State Legislature is two – three weeks away from concluding their session. He reviewed some bills with the council members that he believes need to be watched closely.

11. ADOPTION OF MINUTES

- 11.1 April 8, 2015 Special Meeting Minutes: George Baker moved to adopt the minutes; Seconded by Rick Field. All in favor. None opposed.
- 11.2 April 23, 2015 Special Meeting Minutes: The minutes were *amended* to reflect the following changes:
 - Page 3 When Dr. Willett spoke:
 - > The budget increase is 2.98% for the BOE" not 2.92%.
 - ...has offered several workshops, Superintendent breakfast and some dinner events" not has offered several workshops, meetings and dinners.
 Rick Field moved to adopt the minutes as amended; Seconded by Bill Eccles. All in favor.
 None opposed. George Baker abstained.
- 11.3 April 28, 2015 Regular Meeting Minutes: George Baker moved to adopt the minutes; Seconded by Jan Rubino. All in favor. None opposed. William Eccles abstained.
- 12. CORRESPONDENCE TO COUNCIL: None.
- 13. COMMUNICATIONS AND PETITIONS FROM COUNCILPERSONS: None.
- 14. PUBLIC LISTED PARTICIPATION (on any subject within the jurisdiction of the Town Council) (3 minute limit): None.
- 15. EXECUTIVE SESSION

Jan Rubino motioned to go into Executive Session at 8:19 p.m., ending the Regular Meeting of the Town Council. Invited to the Executive Session were the Town Manager and Mike Wilkinson. Seconded by Bill Eccles. All in favor. None opposed. Executive Session ended at 8:22 p.m.

- 15.1 Discuss a Personnel Matter.
- 16. **ADJOURNMENT:** Bill Eccles moved to adjourn the meeting; Seconded by George Baker at 8:25 p.m. All were in favor.

Jack Scavone,	Council Chair	

Michelle A. Finnegan Town Council Clerk